



CURRICULUM REVIEW COUNCIL MINUTES
November 30, 2004
3:15 p.m., 309-F Watson Library

Called to order: 3:15 p.m.
Adjourned: 4:20 p.m.

Members Present:

- Dr. Anthony Scheffler, Chair
- Ms. Lillie F. Bell
- Dr. Marietta LeBreton
- Mr. Fleming Thomas
- Ms. Shirley Cashio
- Ms. Diane Webb
- Mr. John G. Williams
- Dr. Bill Dickens
- Dr. Roger Chandler
- Dr. Lisa Wolffe
- Mr. Jeremy Thomas
- Mr. Steven Gruesbeck
- Dr. Brenda Hanson (proxy for Dr. Cathy Seymour)
- Dr. Linda E. Roach
- Dr. Islam Rafiqul
- Dr. Alexei Muravitsky

Guest Present:

- Dr. Anthony T. Atkins
- Mr. Tony C. Smith
- Dr. Pat Pierson
- Dr. Norann Planchock
- Dr. Kass Byrd
- Dr. ElizaBeth Guin
- Dr. Hiram Gregory

I. Department of Language and Communication

- A. Add following new course for graduate credit only:
 - ENGL 6540 – Computers & Composition (3-3-0).

Action: Approved without opposition.

II. Graduate Studies & Research

- A. Add the following sentence to the Residence Requirement/Transfer Credit statement page 117 of the 04-05 University Catalog. (Approved by Graduate Council 10/19/04. Approved by ACGC 10/28/04.)
 - Transferred graduate credits may not be used to satisfy conditional admission requirements or to

raise a student's GPA to meet regular admission requirements.

- B. Add a new major code (500X) for tracking purposes only.

Action: Items approved without opposition.

III. School of Creative and Performing Arts

- A. Replace the Master of Music narrative (pages 62 and 131 of the 04-05 University Catalog) with a revised statement which includes accreditation information, admission requirements, and complete degree requirements.

- B. Delete the following course from the catalog but retain in the database:

- DAN 4070 – History of Dance
- THEA 1010 – Theatre Practicum
- THEA 3370 – History of Theatre
- THEA 3410 – Costume Crafts
- THEA 4440 – Scene Painting

- C. Add following new courses for undergraduate credit only:

- DAN 1070 – Dance History I
- DAN 1300 – Beginning Jazz Technique
- DAN 1570 – Beginning Tap Technique
- DAN 2700 – Intermediate Ballet Technique
- THEA 1001 – Theory & Sight Singing for Musical Theatre
- THEA 2030 – Applied Theatre
- THEA 2140 – Concepts of Design
- THEA 3030 – Creative Dramatics
- THEA 4020 – Theatre Curricula and Planning
- THEA 4030 – Children's Theatre
- THEA 4040 – Directing II
- THEA 4070 – Directing Speech and Drama Activities

- D. Make course changes as indicated:

- DAN 1170 – move from Activity Course listing to Performance Ensembles listing and add footnote.
- DAN 1700 – change title, laboratory hours, course description, and prerequisite.
- DAN 2590 – change course description and prerequisite.
- DAN 3060 – change course description and prerequisite.

- DAN 3070 – change prerequisite.
- DAN 3700 – change course description, laboratory hours, and prerequisite.
- DAN 4100 – change course description and prerequisite.
- DAN 4640 – change course description.
- THEA 2300 – change course description and lecture/lab hours.
- THEA 2320 – change course description and laboratory hours and add prerequisite.
- THEA 2330 – change course description and prerequisite.
- THEA 2340 – add prerequisite.
- THEA 2350 – add prerequisite.
- THEA 2360 – change course title, course description, and add prerequisite.
- THEA 2380 – add prerequisite.
- THEA 3010 – change course description and credit hours.
- THEA 3120 – change course description, credit hours, and delete prerequisite.
- THEA 3140 – change prerequisite.
- THEA 3220 – change course title, course description, and prerequisite.
- THEA 3300 – change course description (add: May be repeated for credit – maximum six hours.)
- THEA 3320 – change course description and prerequisite.
- THEA 3340 – change course title, course description, and add prerequisite.
- THEA 3350 – change credit and laboratory hours.
- THEA 3360 – change course title and course description.
- THEA 3380 – change course title, course description, and add prerequisite.
- THEA 4220 – change course description and prerequisite.
- THEA 4230 – change course description and prerequisite.
- THEA 4240 – change course description, lecture and laboratory hours, and prerequisite.
- THEA 4320 – change course description and add prerequisite.
- THEA 4330 – change course title, course description, and add prerequisite.
- THEA 4340 – change course title, course description, and prerequisite.
- THEA 4350 – change course title and course description.
- THEA 4360 – change course description, lecture and laboratory hours.
- THEA 4370 – change course title, course description, and add prerequisite.
- THEA 4380 – change course description and add prerequisite.
- THEA 4410 – change prerequisite.
- THEA 4420 – change course description and prerequisite.
- THEA 4450 – change course title, course description, lecture and laboratory hours, and add prerequisite.

- THEA 4520 – change course title and course description.
- THEA 4980 – change course description.

Action: Proposal amended to add for consideration moving DAN 1100, 1110, and 1150 from Activity course listing to Performance Instruction listing retroactive to the Fall 2000 and subsequent catalogs and to list the proposed new courses – DAN 1300 and DAN 1570 as Performance Instruction courses. A second amendment was also approved to table the proposed change to DAN 1170 under Item “D” for further clarification on whether the course constitutes an Activity or Ensemble course or whether the course should be removed from the course listing completely. All items approved (with the above amendments) without opposition.

IV. College of Business

- A. Change prerequisite for CIS 4100.

Action: Clarification made that the change would be effective Fall 2005. Approved without opposition.

V. College of Education

- A. Change the Mission Statement for the College of Education (page 44 of the 04-05 University Catalog).
- B. Change the prefix of SPS 5800 – Alcohol and Drug Abuse Counseling to COUN.
- C. Delete prerequisite for EDUC 5020 – Research on Curriculum and Instruction.
- D. Delete following courses from the catalog but retain in database:
- 1) EDL 5190 – Problems in Educational Administration
 - 2) EDL 5290 – Supervision of Child Welfare and Attendance
 - 3) EDL 6100 – School Facilities and Equipment
 - 4) EDL 6150 – Seminar in Educational Administration
 - 5) EDL 6500 – Educational Tort

Action: It was noted that the Graduate Council amended the proposed change in the College Mission Statement by changing the use of the word *Frameworks* to *Framework*. All items approved without opposition.

VI. School of Social Sciences

- A. Criminal Justice major requirements – make following changes, increasing total required hours from 36 to 46:
- Add CJ 4480; SOC 3200, 4080, and 4250.
- B. Add following new course for undergraduate and graduate credit:
- GEOG 4100 - Interpreting Cultural Landscapes (3-3-0).
- C. Add following new courses for undergraduate credit only:
- PSCI 2030 – African-American Politics (3-3-0).
 - SST 4010 – Senior Capstone Review (1-1-0).
 - SST4020 - Social Science Senior Seminar. (2-2-0).
- D. Add the curriculum and selective admission policy for the new Master of Arts in Heritage Resources.
- E. Add the following new graduate courses for implementation into the new Master of Arts in Heritage Resources program:
- HR 5010 – Exploring Heritage Resources(3-3-0).
 - HR 5100 – Writing the Past (3-3-0).
 - HR 5200 – Heritage Resource Methods I (3-3-0).
 - HR 5220 – Heritage Resource Methods II (3-3-0).
 - HR 5300 – Approaching the Past: Theory and Readings for Heritage Resources (3-3-0).
 - HR 5400 – Heritage Resource Management: Caring for Culture’s Clutter(3-3-0).
 - HR 5420 – Heritage Site Administration (3-3-0).
 - HR 5500 – Internship in Heritage Resources (3-0-3).
 - HR 5600 – Time, Place and People: Integrated Research Seminar (3-3-0).
 - HR 5900 – Project Preparation (3-3-0).
- F. History (261) curriculum - make the following changes to the 4th year:
- Delete three (3) credit hours of electives (reducing elective hours from 20 -17).
 - Add SST 4010, 4020.

- ✓ G. Political Science (254) curriculum - make the following changes to the 4th year:
 - Delete three (3) credit hours of electives (reducing elective hours from 12 – 9).
 - Add SST 4010, 4020.
- ✓ H. Sociology (272) curriculum - make the following changes to the 4th year:
 - Delete SOC 4600 and two (2) credit hours of electives (reducing elective hours from 21 to 19).
 - Add SST 4010, 4020.
- ✓ I. Delete the Applied Sociology (272A) concentration.

Action: Item "B" tabled for resubmission at the next meeting as two separate courses (one for undergraduate and one for graduate credit). The Selective Admission Process from Item D was amended by the Graduate Council. Under Conditional Admission the wording in the first sentence "for one semester, or" was deleted. Items A, C, D (with amendment), E, F, G, H, and I approved without opposition.

VII. College of Nursing

- A. Request to petition the Board of Regents for a change of designation for the associate degree in nursing program from an "A – Associate (non-designated)" to an "AS – Associate of Science."

Action: It was noted if the change meets Board of Regents approval a new major number will be assigned for the Associate of Science degree. Approved without opposition.

VIII. Department of Family and Consumer Sciences

- ✓ A. Delete COMP 1020 as prerequisite in HMT 2000 course description.
- B. Delete the following courses from the catalog but retain in the database:
 - ✓ • FACS 3170 – Intermediate Couture Clothing Construction

- FACS 4130 – Special Problems in Family and Consumer Sciences
- FACS 4260 – Gourmet Foods
- FACS 5000 – Foundations of Family and Consumer Sciences
- FACS 5030 – Special Studies in Foods and Nutrition
- FACS 5040 – Problems in Family and Consumer Sciences
- FACS 5080 – Clothing-Its Social and Psychological Aspects
- FACS 5120 – Supervision of Family and Consumer Sciences
- FACS 5140 – Philosophy of Family and Consumer Sciences
- FACS 5980 – Thesis

C. Change course description and/or prerequisite for following:

- FACS 2010 – Food Science
- FACS 2050 – Food Service Layout, Equipment Safety and Sanitation
- FACS 3050 – Meal Management
- FACS 3070 – Quantity Cookery

D. Add following new Culinary Arts courses for undergraduate credit only:

- CULA 3080 – Garde-manger (3-1-4).
- CULA 3100 – Advanced Professional Culinary Preparation and Presentation (3-1-4).
- CULA 3200 – Advanced Baking and Pastry (3-1-4).
- CULA 3250 – Advanced catering and Special Functions (3-1-4).

E. Make the following changes to footnote #3 for the Family and Consumer Sciences (138) curriculum:

- Change the “Foods/Resource Management” core group title to “Wellness/Food & Nutrition/Resource Management.”
- Add HMT 3080 to the Wellness/Food & Nutrition/Resource Management core group options.
- Add MRCH 2220 to the Apparel/Textiles/Environments core group options.

- F. Make the following change to the Hospitality Management & Tourism (135) curriculum:
- In 1st year change Mathematics 1020, 1060 to Mathematics¹.
- G. Add a new concentration: "Culinary Arts," to the Hospitality Management & Tourism major.
- H. Add a new minor: "Culinary Arts," to the Family and Consumer Sciences degree program.
- I. Make the following changes to the Fashion Merchandising (138A) concentration:
- Delete ART 1010.
 - Add MKTG 3230.
- J. Make the following changes to the Consumer Services (138C) concentration:
- Delete FACS 1010, 2030, MRCH 2210, FACS 3050 or HMT 3020.
 - Add ECED 3060 or 3070, choose 9 additional hours from FACS, MRCH, HMT, or NUTR 2000-4000 level courses.
- K. Change the total semester hours under the Family and Consumer Sciences Minor Requirements to read: 20-21 semester hours.
- L. Make the following change to the Hospitality Management & Tourism (MI45) minor requirements:
- Change HMT 4200 to HMT 4200 or 4150.
- M. Make the following change to the Clothing and Textiles (MI20) minor:
- Change title to "Fashion Merchandising".
 - Change requirements to read: FACS 2030, 2060, 3100 or 4080; MRCH 2210, 2220, 3200, and 4220.
- N. Change the Housing and Interior (MI46) minor requirements to read:

- FACS 2030, 3090, 3100; ART 1010, 1060; IET 1400 and MRCH 3200 or IET 3460.

Action: Correct spelling of course title for the proposed CULA 3080 noted - (*Garde Manger* to *Garde-manger*). All items approved without opposition.

IX. Prior Business for Final Consideration/ Approval.

- A. At the October 19, 2004 meeting the council determined the following items on course syllabi require council approval prior to change.
- Identification of Course
 - Course Title Number and Name
 - Number of credit hours
 - Undergraduate/graduate credit
 - Prerequisites
 - Course Catalog Description
 - Goals or Goal Statement
- B. The council determined that the following items need to be included on a syllabus, leaving how this information will be elaborated to the Colleges, Departments, and Instructors:
- Identification of Course
 - Course Title Number and Name
 - Number of credit hours
 - Undergraduate/graduate credit
 - Prerequisites
 - Textbook, Additional Reading, Supplementary Materials (Include ISBN# and/or links to University bookstores and/or vendors).
 - General Information:
 - Instructor: Name
Building & Office
Phone
Fax
Office Hours (Face to face and Virtual)

Preferred virtual mechanism
for communications (e.g. e-
mail)

E-mail address

Web address (if available)

- Course Catalog Description
- Goals and Objectives
- Student Activities and Experiences (with ADA Statement, Assignments/Tasks)
- Evaluation Policies
 - Course Requirements
 - Evaluation Procedures
 - Class Attendance Policy
- Bibliography (encouraged to be included)

- C. Set a regular meeting time for the Curriculum Review Council Subcommittee on faculty credentials exceptions.

Action:

Item A – approved without opposition.

Item B – Moved and approved to delete the use of “(Face to face and Virtual)” after Office Hours under the instructor information. Item approved (with amendment) without opposition.

Item C – At the request of Dr. Scheffler it was approved to change the previously approved motion for formulation of a subcommittee to address faculty credential exceptions. Dr. Scheffler requested that in place of a subcommittee of specific members that the council agree to the random selection of an appropriate number of council members (minimum of two) to review exceptions as needed. He indicated that this would give all members of the council the opportunity to serve on the exceptions review board, and speed up the review process, making it possible for decisions to be made in a timely manner.

Lillie Frazier Bell 12/6/04
Lillie Frazier Bell, University Registrar Date

A. Scheffler 12/7/04
Dr. Anthony Scheffler, Chair, Provost & Vice President for Academic Affairs Date

Randall J. Webb 12/7/04
Dr. Randall J. Webb, President Date