



Conflict of Interest Training

In accordance with the Code of Federal Regulations (CFR) [42 CFR §50 Subpart F](#), all individuals participating in a federally funded project must be familiar and comply with the federal regulations on Objectivity in Research. Each Investigator must complete training and provide proof of completion of training regarding Conflict of Interest. For federally funded projects, training is required and must be renewed at least every four years thereafter.

Please complete the Conflict of Interest (COI) training and forward me a copy of the completion report at your earliest convenience.

Instructions:

1. NSU has partnered with the CITI program to offer training. Please go to the CITI Website and register using your nsula.edu email address
 - CITI Website: <https://about.citiprogram.org/en/homepage>
 - Select Organization Affiliation by typing in Northwestern State University and selecting it from the provided list of organizations
 - Check the box to agree to Terms of Service and affirm that you are an affiliate of NSU
2. After you complete your registration, select “Add a course.”
 - A list of questions will appear to help determine the courses needed
 - Leave the first five questions blank and select “Yes” to question 6 – ***Would you like to take the Conflicts of Interest course?***
 - Leave the other questions blank and scroll down and select “Submit.”
3. Complete all associated modules in the COI course. You may take the quizzes as many times as necessary to successfully complete the course. You must earn a minimum of 80%.
4. Please save both the Completion Report and Completion Certificate and forward me a copy of the *Completion Report*.

Thank you,

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