

## Office of Executive Director of Institutional Effectiveness and Human Resources

**WHAT:** University Strategic Planning Team Meeting

**WHEN:** 3:00 – 4:30 – August 11, 2021

**WHERE** – WebEx, please join us at <https://nsula.webex.com/meet/half>

### **ATTENDANCE:**

President: Dr. Marcus Jones

Provost and VP, Academic Affairs: Dr. Greg Handel (absent)

Interim VP, The Student Experience: Frances Conine / Reatha Cox / Jana Lucky

VP, Technology, Innovation, and Economic Development: Dr. Darlene Williams

VP, Inclusion and Diversity: Dr. Michael Snowden

Asst. VP, External Affairs for University Advancement: Dr. Drake Owens

Chief Financial Officer: Pat Jones

Intercollegiate Athletics: Greg Burke

Executive Director of University Affairs: Jennifer Kelly

Dean, College of Arts and Sciences: Dr. Frances Lemoine

Dean, Gallaspy College of Education and Human Development: Dr. Kim McAlister

Dean, College of Nursing and School of Allied Health: Dr. Joel Hicks

Senior Coordinator of Business Programs for the School of Business: Dr. Curtis Penrod

Faculty Senate President: Dr. John Dunn

Research Council: Dr. Margaret E. Cochran

Institutional Research: Dawn Mitchell

Registrar: Barbara Prescott (absent)

Quality Enhancement Plan and SACSCOC writing team: Dr. Christopher Gilson

Community/Public Service: Steven Gruesbeck

Executive Director Institutional Effectiveness & Human Resources: Veronica Biscoe

Director of Institutional Effectiveness: Frank Hall

### **Minutes:**

- ❖ The Director of Institutional Effectiveness (DIE) welcomed everyone to the first meeting for Assessment Cycle 2021-2022, the reporting year for our SACSCOC Fifth Year Report.
- ❖ This meeting focused on updating the Interim President on the planning process and our approach in updating the Strategic Plan and preparing for the SACSCOC Fifth Year Report.
- ❖ There was no discussion of the June 16, 2021 meeting minutes, as most of the information addressed in the minutes would be addressed during this meeting.
- ❖ Talking/Discussion Points:
  - AC 2020-2021 IE Model Planning Calendar. The following dates/events were highlighted:

**Prepared by:** Frank R. Hall

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- August 2, 2021: Due date for the first draft of Fifth Year report requirements. Seven of twenty-two drafts submitted thus far. An additional four are in the works. Roni Biscoe highlighted her role and leveled expectations of the review process. The intent is to begin reviewing drafts in the next few weeks.
  - August 18, 2021. The DIE will distribute the draft slides (those used during the mid-year brief) for the President's briefing on 16 Sep.
  - September 9, 2021. President's briefing slides due.
  - September 16, 2021, 3:00 p.m. The team will brief the President on the results of Assessment Cycle 2020-2021.
  - October 14, 2021. This meeting is tentatively canceled. Confirmation will occur after the President's brief on September 16, 2021.
  - November 11, 2021. The meeting's focus will be the 2021 SACSCOC Conference to be held 4-7 December 2021. Specifically, who will attend and who will cover which session.
- SACSCOC Fifth Year Report Timeline. The DIE highlighted the lead and output expected between the crawl, walk, and run phases of preparation of the report.
    - Frank Hall. CRAWL. An outline of the standard using the SACS Resource Manual addresses what must be included to address the standard successfully.
    - Roni Biscoe. WALK. A draft of each standard addressing the Resource Manual requirements.
    - Greg Handel. RUN. A final draft of each requirement vetted through a team of reviewers.
    - The DIE highlighted his coordination with the Director of Institutional Effectiveness, Louisiana Health Sciences Center – New Orleans, and the sharing of their recent Fifth Year Report SACS submission. The report will provide an example of a SACS-approved response to almost every requirement.

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- Status Updates:
  - AC 2020-2021 Program – Unit – Core Assessment Tracker. Status 99%. All reports are on the Institutional Effectiveness website.
  - AC 2020-2021 *The Way Forward* Assessment. The final draft will be distributed within the next few days. Reviewers will have until September 15, 2021, to provide comments. Barring identified issues, the intent is to publish the report on September 17, 2021.
- AC 2022 – 2023 - *A New Day - Strategic Plan 2023-2028*. The concept and intent were discussed. The President – Cabinet will decide the route moving forward.
- The DIE highlighted the *Updated IE and Assessment Policy – Dated July 7, 2021*
- The next meeting is September 16, 2021, President’s Brief at <https://nsula.webex.com/meet/hallf>

The meeting adjourned at 3:55.