

NORTHWESTERN STATE UNIVERSITY BUDGET UNIT HEAD CHANGE

CHART OF ACCOUNTS: N

Date: _____

FUND: _____
(6 digits)

FUND TITLE: _____

ORG: _____
(6 digits)

ORG TITLE: _____

BUDGET UNIT HEAD BEING REPLACED: _____

NEW PROJECT DIRECTOR:

Printed Name

Signature _____ Date

Requisitions: _____ Approvals: _____

NEW BUDGET UNIT HEAD:

Printed Name

Signature _____ Date

Requisitions: _____ Approvals: _____

NEW APPROVING AGENT:

Printed Name

Signature _____ Date

Requisitions: _____ Approvals: _____

NEW VICE PRESIDENT:

Printed Name

Signature _____ Date

Requisitions: _____ Approvals: _____

PREPARED BY: _____
Signature _____ Date

| Fund | Org | Fund | Org |
|-------------|------------|-------------|------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

REVIEWED BY: _____
Signature _____ Date

| | | | |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

ENTERED BY: _____
Signature _____ Date

| | | | |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |