

Banner HR/Payroll System Access Security Form

ONCE APPROVED, THE FORM WILL BE FORWARDED TO THE OFFICE OF INFORMATION SYSTEMS.

Name/ID: _____

Department: _____

Username: _____

HR/Payroll System (Please check the box(es) to select the security access to be added or deleted.)			HR/Payroll System (Please check the box(es) to select the security access to be added or deleted.)		
Add	Delete		Add	Delete	
<input type="checkbox"/>	<input type="checkbox"/>	<u>All Users:</u> GEN_LOGIN (For Login and Navigation)	<input type="checkbox"/>	<input type="checkbox"/>	HUMAN_RESOURCES_SUPER (HR/Super Users) USR_HR_ALL_USERS USR_HR_EMPLOYMENT_DATA_ENTRY_C USR_HR_BENEFITS_MGR_C USR_HR_FAC_TRACKING_ADMIN_C USR_HR_COMPENSATION_MGR_C USR_HR_MANAGER_C
<input type="checkbox"/>	<input type="checkbox"/>	<u>Groups:</u> PAYROLL_MANAGEMENT_SUPER (Payroll Management Users) USR_HR_ALL_USERS USR_HR_MANAGER_C USR_HR_BENEFITS_MGR_C USR_HR_PAYROLL_MANAGER_C USR_HR_COMPENSATION_MGR_C USR_HR_PAYROLL_PROCESS_C USR_HR_EMPLOYMENT_DATA_ENTRY_C USR_HR_PAYROLL_TIME_ENTRY_C USR_HR_PAYROLL_DATA_ENTRY_C	<input type="checkbox"/>	<input type="checkbox"/>	HR_CLERK_GRP (HR Clerk Users) USR_HR_ALL_USERS USR_HR_EMPLOYMENT_DATA_ENTRY_C USR_HR_BENEFIT_DEDUCT_QUERY_C USR_HR_COMPENSATION_ENTRY_C USR_HR_FAC_TRACKING_ADMIN_C
<input type="checkbox"/>	<input type="checkbox"/>	PAYROLL_TECH_GRP (Payroll Users) USR_HR_ALL_USERS USR_HR_DEPT_TIME_ORIGINATOR_C USR_HR_BENEFIT_DEDUCT_QUERY_C USR_HR_COMPENSATION_ENTRY_C USR_HR_PAYROLL_DATA_ENTRY_C	<input type="checkbox"/>	<input type="checkbox"/>	EEO_GRP (EEO Users) USR_HR_ALL_USERS USR_HR_ARRIRM_ACTION_MGR_C
<input type="checkbox"/>	<input type="checkbox"/>	POSITION_CONTROL_GRP (Position Control Users) USR_HR_ALL_USERS USR_HR_POSITION_CONTROL_C USR_HR_BENEFIT_DEDUCT_QUERY_C USR_HR_POSITION_BUDGETING_C	<input type="checkbox"/>	<input type="checkbox"/>	ENVIR_HEALTH_GRP (Envir. Health Users) USR_HR_ALL_USERS USR_HR_HLTH_SAFE_MANAGER_C
<input type="checkbox"/>	<input type="checkbox"/>	STUDENT_PAYROLL_GRP (Student Payroll) USR_HR_ALL_USERS USR_HR_EMPLOYMENT_DATA_ENTRY_C USR_HR_BENEFIT_DEDUCT_ENTRY_C USR_HR_COMPENSATION_ENTRY_C USR_HR_PAYROLL_DATA_ENTRY_C	<input type="checkbox"/>	<input type="checkbox"/>	HR_TIMEKEEPER_GRP (Timekeeper and Proxy Users) USR_HR_ALL_USERS USR_HR_DEPT_TDE_C
<input type="checkbox"/>	<input type="checkbox"/>	FI_QUERY_GRP (Query only for Finance Users) USR_HR_ALL_USERS USR_HR_BENEFIT_DEDUCT_QUERY_C USR_HR_DEPT_MANAGER_C	<input type="checkbox"/>	<input type="checkbox"/>	HR_APPROVER_GRP (Approvers and Proxy Users) USR_HR_ALL_USERS USR_HR_WEB_TIMEENTRY_APPR_C
<input type="checkbox"/>	<input type="checkbox"/>	NSU_JOB_SUBMISSION_GRP	<input type="checkbox"/>	<input type="checkbox"/>	HR_SECURITY_SETUP_GRP USR_HR_ALL_USERS USR_HR_HRSEC_C
<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	HR_APPR_QUE_MAINT_GRP (Appr. Que Maint. For time entry) USR_HR_APPROVAL_QUE_MAINT_C

COMMENTS: _____

DATA CUSTODIAN _____

Signature

Date