

Independent Trainer Processes

Initial Application Process

Please submit:

- ◆ Independent Trainer Approval Application
- ◆ Trainer Agreement and Release Form
- ◆ Current Resume
- ◆ Documentation of Educational Background (transcripts, copies of credentials, licenses)
- ◆ Two Trainer Skills Surveys
- ◆ Documentation of “Pathways Trainer Orientation” (pathways.nsula.edu) and “Foundations-Including CONNECT-Standards, Instruction and Assessment” (www.louisianabeleives.com/resources/library/early-childhood)
- ◆ CLASS reliability certificates or CLASS trainer certificates, if applicable
- ◆ TS Gold Trainer or Inter-rater reliability certificates, if applicable

If approved, the trainer will receive a certificate from Louisiana Pathways recognizing the trainer level and approved areas for training (CDA Subject areas). Individuals will be certified as Trainer I, II or III based on their documented education and experience.

Independent Trainer Renewal Process

To renew, an individual should submit :

- ◆ Trainer Renewal Application
- ◆ Trainer Agreement and Release form
- ◆ Documentation of 9 clock hours of training in adult learning/ presentation skills
- ◆ Documentation of “Trainer Orientation/LDE Overview Update” (pathways.nsula.edu)
- ◆ Current certifications (CLASS reliability, CLASS trainer, TS Gold Trainer, TS Gold Inter-rater reliability), if applicable



Initial approval and each renewal will be effective for a period of 3 years.