

## Non-Competitive Purchases

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### **PO Type: NC – Non-Competitive**

### **Purchase Order is issued to vendor**

### **Purchasing authority is given to requesting budget unit for this procurement.**

*\*\* Note: NSU reserves the right to implement more restricted policies when applicable. All Non-Competitive (NC) purchases \$10,000 or more should be entered and pre-approved in Banner.*

### **Exceptions to Minimum Competitive Requirements in accordance with Executive Order No. JBE20-21 Section 5: A. Non-Competitive that Exceeds \$10,000:**

No competitive process is required for the following items:

1. Repair parts for equipment obtained from the original equipment manufacturer or an authorized dealer. A Louisiana authorized dealer shall be used if practicable. This provision does not apply to the stocking of parts;
2. Equipment repairs obtained from the original equipment manufacturer or an authorized dealer. A Louisiana authorized dealer shall be used if practicable;
3. Vehicle repairs not covered by a competitive state contract or the state fleet maintenance repair contract, obtained from an authorized dealer. A Louisiana authorized dealer shall be used if practicable.
4. Vehicle body repairs covered by insurance recovery and in accordance with insurance requirements;
5. Livestock procured at public auction or from an individual which has purebred certification approved by the Department of Agriculture & Forestry;
6. Purchasing or selling transactions between state budget units and other governmental agencies;
7. Publications, including electronic publications and subscriptions, and/or copyrighted materials purchased directly from the publisher or copyright holder;
8. Publications and/or copyrighted materials purchased by libraries or text rental stores from either subscription services or wholesale dealers which distribute for publishers and/or copyright holders;
9. Public utilities and services provided by local governments;
10. Prosthetic devices, implantable devices, and devices for physical restoration which are not covered by a competitive state contract;
11. Non-customized training, including educational instructor fees, and related resources (except equipment) used to enhance the performance of state employees and good

standing of state agencies, including memberships in and accreditations by professional societies and organizations;

12. Procurements for clients of blind and vocational rehabilitation programs not covered by competitive state contract which are federally funded at a rate of at least 78.7%, regulated by Title 34, Parts 361, 365, 370, and 395 of the Code of Federal Regulations, and in accordance with OMB Circular A-102;
13. Materials, supplies, exhibitor fees, and exhibit booths for conferences, seminars, and workshops, or similar events (business, educational, promotional, cultural, etc.) for participation in promotional activities which enhance economic development or fulfill the department's mission, duties and/or functions, with the approval of the department secretary, or agency equivalent, if not covered by competitive state contract; 1". Wire, related equipment, time and material charges to accomplish repairs, adds, moves, and/or changes to telecommunications systems not exceeding two thousand five hundred dollars (\$2,500);
15. Working class animals trained to perform special tasks, including but not limited to, narcotics detection, bomb detection, arson investigation, and rescue techniques;
16. Food, materials, and supplies for teaching and per course training not exceeding thirty thousand dollars (\$30,000) where the purchasing, preparing, and serving of food are part of the regularly prescribed course;
17. Renewal of termite service contracts;
18. Purchase of supplies, operating services, or equipment for Louisiana Rehabilitation Services, Traumatic Head and Spinal Cord Injury Trust Fund Program. Although competitive bidding is not required under this paragraph, whenever practicable, three (3) quotations from bona fide, qualified vendors should be obtained. Whenever possible, at least one (1) of the bona fide, qualified vendors shall be a certified small entrepreneurship or a certified veteran-owned small entrepreneurship;
19. Purchasing of clothing at retail necessary to individualize clients at state developmental centers in compliance with Federal Regulations for ICF/MR facilities;
20. Health insurance for the managers of Randolph-Sheppard programs, as defined by 20 U.S.C. §107, et seq., and paid from income generated by unmanned vending locations;
21. Purchases made to resell as part of a merchandising program with the written approval on file from the secretary of the department, or agency equivalent, when it is not practical or feasible to obtain competitive price quotations;
22. Commercial Internet Service not exceeding one thousand five hundred dollars (\$1,500) per subscription per year;
23. Advertising, where permitted by law and the head of an agency or designee certifies that specific media is required to reach targeted audiences;
24. Scientific and laboratory supplies and equipment when procured by colleges and universities for laboratory or scientific research not to exceed thirty thousand dollars

(\$30,000) per transaction;

25. Publication of articles, manuscripts, etc. in professional scientific, research, or educational journals/media and/or the purchase of reprints not;
- 2E. Livestock sperm and ova;
27. Royalties and license fees for use rights to intellectual property, such as but not limited to: patents, trademarks, service marks, copyrights, music, artistic works, trade secrets, industrial designs, domain names, etc.;
28. Equipment moves by the original equipment manufacturer or authorized dealer to ensure equipment operation to original equipment manufacturer specifications, calibration, warranty, etc. not to exceed thirty thousand dollars (\$30,000) per transaction;
29. Mailing list rentals or purchases;
30. Art Exhibition: rentals and/or loan agreements and associated costs of curatorial fees, transportation, and installation;
31. Registered breeding stock whose purchase price and quality has been approved by the Commissioner of Agriculture and Forestry and a specialist of Louisiana State University to be designated by the head of the College of Agriculture; and
32. Other livestock whose purchase price and quality has been approved by the Commissioner of Agriculture and Forestry, provided that the cost per head does not exceed \$1,500.