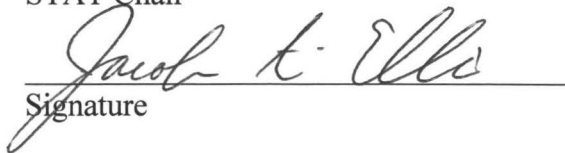
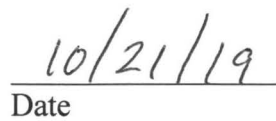


STAT  
October 21, 2019  
8:30 a.m.  
Watson Library, Room 113  
Agenda

1. Roll Call
2. New Business
  - A. ULS Expenditure Guidelines
  - B. NSTEP
  - C. User Fee Agreement
  - D. Budget Approval
3. Old Business
4. Next meeting date

STAT Chair

  
Signature

  
Date

STAT  
October 21, 2019  
Watson Library, Room 113  
8:30 a.m.

Signature Sheet

<u>Print Name</u>	<u>Campus Rep</u>	<u>Signature</u>	<u>Date</u>
<u>Jacob Ellis</u>	<u>Nat.</u>	<u>Jacob E. Ellis</u>	<u>10/21/19</u>
<u>Lauren Biscoe</u>	<u>Nat.</u>	<u>Lauren Biscoe</u>	<u>10/21/19</u>
<u>Elizabeth Coleman</u>	<u>Natchitoches</u>	<u>Elizabeth J. Coleman</u>	<u>10/21/2019</u>
<u>Thomas Celles</u>	<u>Nat.</u>	<u>Thomas Celles</u>	<u>10/21/19</u>
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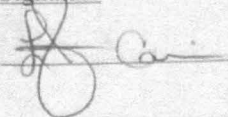
Non-voting Advisor  
Jennifer Long J Long 10.21.19

Guest:  
Tracy Braun Nat. Tracy B 10/21/19

STAT Chair  
Jacob E. Ellis 10/21/19  
Signature Date

STAT  
October 21, 2019  
Watson Library, Room 113  
8:30 a.m.

Signature Sheet

<u>Print Name</u>	<u>Campus Rep</u>	<u>Signature</u>	<u>Date</u>
Latesha Cain	Centa		10/21/19

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Non-voting Advisor

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Guest:

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STAT Chair

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

STAT  
October 21, 2019  
Watson Library, Room 113  
8:30 a.m.

Signature Sheet

<u>Print Name</u>	<u>Campus Rep</u>	<u>Signature</u>	<u>Date</u>
<u>Yuriana Sauseda</u>	<u>Shreveport</u>	<u></u>	<u>10/21/19</u>
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Non-voting Advisor

_____	_____	_____	_____
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STAT Chair

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



STAT  
Watson Library, Room 113  
8:30 a.m.  
October 21, 2019

Present:

Jacob Ellis, STAT Chair, Natchitoches  
Elizabeth Coleman, Natchitoches Student Representative  
Thomas Celles, Natchitoches Student Representative  
Lauren Briscoe, Natchitoches Student Representative  
Alexandra Piedrahita, Shreveport Student Representative  
Yuriana Sauseda, Shreveport Student Representative  
LaTasha Cain, Cenla Student Representative  
Jennifer Long, Recorder  
Tracy Brown, Guest

The chair, Jacob Ellis, called the meeting to order at 8:31 a.m. Jennifer Long acted as Recorder of the minutes. After roll call, Jacob asked Jennifer to discuss items from the agenda.

Jennifer explained the first three items on the agenda: ULS Expenditure Guidelines, NSTEP and the User Fee Agreement. Jennifer informed the group a committee would be formed to review the NSTEP document and students would set on the committee.

Jacob moved to discuss the annual budget. Jacob asked that each category be explained to the committee and a vote would be taken after all items were explained.

Jennifer went through each item listed in the proposed budget. Jennifer explained the following categories: Lab/Classroom Development; Special Initiative; and some items listed in the Operating Costs/Maintenance category. Tracy Brown discussed the Jampf, SPSS, LOUIS, Microsoft and Adobe license from the Operating Costs/Maintenance category to the committee.

Jennifer asked Tracy to explain the items listed in the Infrastructure category.

Jennifer explained the Personnel category and the line item in the budget from previous grants. This is equipment that needs to be purchased for various reasons: either cancelled because it could not be delivered, it was cancelled or broken.

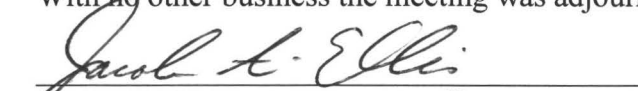
Jacob asked for a motion to approve the 2019-2020 budget, Thomas made the motion, Elizabeth second. All approved

At this time Jennifer asked Jacob to visit with Dr. Maggio for signatures on the proposed budget and the User Fee Agreement. After both are signed the budget will be posted and delivered to Business Affairs. The User Fee Agreement will be posted, and the original will be filed in the department office.

The committee discussed: the grant process; the date proposals would be available and the meeting for approvals. The committee would like this to take place before leaving for the end of the semester.

Next meeting will be set later.

With no other business the meeting was adjourned at 9:01 a.m.

  
\_\_\_\_\_  
STAT Chair, Jacob Ellis, STAT Chair

10/29/19  
Date

  
\_\_\_\_\_  
Recorder, Jennifer Long

10.29.19  
Date

I approve as well

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---

**From:** Jacob Ellis <jellis067345@nsula.edu>

**Sent:** Thursday, October 24, 2019 9:53:59 AM

**To:** Jennifer Long <long@nsula.edu>; Thomas Celles <tcelles050594@nsula.edu>; Lauren Briscoe <lbriscoe149319@nsula.edu>; Elizabeth Coleman <ecoleman170319@nsula.edu>; Latasha Cain <lcain064426@nsula.edu>; Yuriana Sauseda <ysauseda187922@nsula.edu>; Alexandra Piedrahita <apiedrahita065662@nsula.edu>

**Subject:** Re: STAT Minutes

I vote to approve.



**Jacob A. Ellis**  
**President**

jellis067345@nsula.edu

**Northwestern State University**  
**Student Government Association**

**Office: (318)357-4335**

**Cell: (318)532-1229**

102 Student Union

Natchitoches, LA 71497

[www.nsula.edu](http://www.nsula.edu)



---

**From:** Jennifer Long <long@nsula.edu>

**Sent:** Thursday, October 24, 2019 9:51 AM

**To:** Jacob Ellis <jellis067345@nsula.edu>; Thomas Celles <tcelles050594@nsula.edu>; Lauren Briscoe <lbriscoe149319@nsula.edu>; Elizabeth Coleman <ecoleman170319@nsula.edu>; Latasha Cain <lcain064426@nsula.edu>; Yuriana Sauseda <ysauseda187922@nsula.edu>; Alexandra Piedrahita <apiedrahita065662@nsula.edu>

**Subject:** STAT Minutes

At your earliest convenience please read and send back your approval.

Thank you.

*Jennifer*

Jennifer Long

Instructional Technology & Student Support

Watson Library, Room 113D

Natchitoches, LA 71497

Voice: 318-357-6482

Cell: 318-663-1279

FAX: 318-357-6480

[http://www.nsula.edu/student\\_labs/](http://www.nsula.edu/student_labs/)



## Jennifer Long

---

**From:** Elizabeth Coleman  
**Sent:** Thursday, October 24, 2019 1:09 PM  
**To:** Thomas Celles; Alexandra Piedrahita; Yuriana Sauseda; Jacob Ellis; Jennifer Long; Lauren Briscoe; Latasha Cain  
**Subject:** Re: STAT Minutes

I approve!

---

**From:** Thomas Celles <tcelles050594@nsula.edu>  
**Sent:** Thursday, October 24, 2019 1:07:50 PM  
**To:** Alexandra Piedrahita <apiedrahita065662@nsula.edu>; Yuriana Sauseda <ysauseda187922@nsula.edu>; Jacob Ellis <jellis067345@nsula.edu>; Jennifer Long <long@nsula.edu>; Lauren Briscoe <lbriscoe149319@nsula.edu>; Elizabeth Coleman <ecoleman170319@nsula.edu>; Latasha Cain <lcain064426@nsula.edu>  
**Subject:** Re: STAT Minutes

Also approve

---

**From:** Alexandra Piedrahita <apiedrahita065662@nsula.edu>  
**Sent:** Thursday, October 24, 2019 9:57:55 AM  
**To:** Yuriana Sauseda <ysauseda187922@nsula.edu>; Jacob Ellis <jellis067345@nsula.edu>; Jennifer Long <long@nsula.edu>; Thomas Celles <tcelles050594@nsula.edu>; Lauren Briscoe <lbriscoe149319@nsula.edu>; Elizabeth Coleman <ecoleman170319@nsula.edu>; Latasha Cain <lcain064426@nsula.edu>  
**Subject:** Re: STAT Minutes

I approve

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---

**From:** Yuriana Sauseda <ysauseda187922@nsula.edu>  
**Sent:** Thursday, October 24, 2019 9:57:31 AM  
**To:** Jacob Ellis <jellis067345@nsula.edu>; Jennifer Long <long@nsula.edu>; Thomas Celles <tcelles050594@nsula.edu>; Lauren Briscoe <lbriscoe149319@nsula.edu>; Elizabeth Coleman <ecoleman170319@nsula.edu>; Latasha Cain <lcain064426@nsula.edu>; Alexandra Piedrahita <apiedrahita065662@nsula.edu>  
**Subject:** Re: STAT Minutes

I approve as well

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**Sent:** Thursday, October 24, 2019 9:53:59 AM  
**To:** Jennifer Long <long@nsula.edu>; Thomas Celles <tcelles050594@nsula.edu>; Lauren Briscoe <lbriscoe149319@nsula.edu>; Elizabeth Coleman <ecoleman170319@nsula.edu>; Latasha Cain <lcain064426@nsula.edu>; Yuriana Sauseda <ysauseda187922@nsula.edu>; Alexandra Piedrahita <apiedrahita065662@nsula.edu>  
**Subject:** Re: STAT Minutes

## Jennifer Long

---

**From:** Lauren Briscoe  
**Sent:** Friday, October 25, 2019 9:12 AM  
**To:** Elizabeth Coleman; Thomas Celles; Alexandra Piedrahita; Yuriana Sauseda; Jacob Ellis; Jennifer Long; Latasha Cain  
**Subject:** Re: STAT Minutes

I approve!

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---

**From:** Elizabeth Coleman <ecoleman170319@nsula.edu>  
**Sent:** Thursday, October 24, 2019 1:08:30 PM  
**To:** Thomas Celles <tcelles050594@nsula.edu>; Alexandra Piedrahita <apiedrahita065662@nsula.edu>; Yuriana Sauseda <ysauseda187922@nsula.edu>; Jacob Ellis <jellis067345@nsula.edu>; Jennifer Long <long@nsula.edu>; Lauren Briscoe <lbriscoe149319@nsula.edu>; Latasha Cain <lcaain064426@nsula.edu>  
**Subject:** Re: STAT Minutes

I approve!

---

**From:** Thomas Celles <tcelles050594@nsula.edu>  
**Sent:** Thursday, October 24, 2019 1:07:50 PM  
**To:** Alexandra Piedrahita <apiedrahita065662@nsula.edu>; Yuriana Sauseda <ysauseda187922@nsula.edu>; Jacob Ellis <jellis067345@nsula.edu>; Jennifer Long <long@nsula.edu>; Lauren Briscoe <lbriscoe149319@nsula.edu>; Elizabeth Coleman <ecoleman170319@nsula.edu>; Latasha Cain <lcaain064426@nsula.edu>  
**Subject:** Re: STAT Minutes

Also approve

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**From:** Alexandra Piedrahita <apiedrahita065662@nsula.edu>  
**Sent:** Thursday, October 24, 2019 9:57:55 AM  
**To:** Yuriana Sauseda <ysauseda187922@nsula.edu>; Jacob Ellis <jellis067345@nsula.edu>; Jennifer Long <long@nsula.edu>; Thomas Celles <tcelles050594@nsula.edu>; Lauren Briscoe <lbriscoe149319@nsula.edu>; Elizabeth Coleman <ecoleman170319@nsula.edu>; Latasha Cain <lcaain064426@nsula.edu>  
**Subject:** Re: STAT Minutes

I approve

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**Sent:** Thursday, October 24, 2019 9:57:31 AM  
**To:** Jacob Ellis <jellis067345@nsula.edu>; Jennifer Long <long@nsula.edu>; Thomas Celles <tcelles050594@nsula.edu>; Lauren Briscoe <lbriscoe149319@nsula.edu>; Elizabeth Coleman <ecoleman170319@nsula.edu>; Latasha Cain <lcaain064426@nsula.edu>; Alexandra Piedrahita <apiedrahita065662@nsula.edu>  
**Subject:** Re: STAT Minutes

## Jennifer Long

---

**From:** Latasha Cain  
**Sent:** Thursday, October 24, 2019 9:56 AM  
**To:** Jennifer Long; Jacob Ellis; Thomas Celles; Lauren Briscoe; Elizabeth Coleman; Yuriana Sauseda; Alexandra Piedrahita  
**Subject:** Re: STAT Minutes

I approve.

Sent via the Samsung Galaxy Note8, an AT&T 5G Evolution capable smartphone  
Get [Outlook for Android](#)

---

**From:** Jennifer Long <long@nsula.edu>  
**Sent:** Thursday, October 24, 2019 9:51:54 AM  
**To:** Jacob Ellis <jellis067345@nsula.edu>; Thomas Celles <tcelles050594@nsula.edu>; Lauren Briscoe <lbriscoe149319@nsula.edu>; Elizabeth Coleman <ecoleman170319@nsula.edu>; Latasha Cain <lcaain064426@nsula.edu>; Yuriana Sauseda <ysauseda187922@nsula.edu>; Alexandra Piedrahita <apiedrahita065662@nsula.edu>  
**Subject:** STAT Minutes

At your earliest convenience please read and send back your approval.

Thank you.

*Jennifer*

Jennifer Long  
Instructional Technology & Student Support  
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