

**STAT Minutes**  
**August 29, 2001**  
**Russell Hall, Room 122**

**Members Present**

SGA President, Natchitoches Campus: Rusty Broussard (chair)

SGA Treasurer, Student Representative: Frank Toro

Senator at Large, Student Representative: Greg Comeaux

Senator at Large, Student Representative: Scott Manguno

SGA President, Shreveport Campus: Nichole Offutt

Alexandria Student Representative: Lekeisha Dorthy

Ft. Polk Student Representative: Norma Dush

**Guest**

Dr. Dan Seymour, Dean of Student Affairs, Natchitoches Campus

Molly Beach, Student, Natchitoches Campus

Chris Trull, Student, Ft. Polk Campus

Billy Perwitt, NSU Employee, Ft. Polk Campus

Gary Ware, NSU Employee, Shreveport Campus

**Non-voting advisors**

Richard Manion

Jennifer Long

The first STAT meeting was held in Russell Hall, Room 122 at 2:05 pm on August 29, 2001. Chairperson Broussard called the meeting to order, at this time he asked that each site provide names for roll call.

STAT chairperson begin the budget process by opening the floor, non-voting member Jennifer Long, presented each item to STAT, at which time discussion began and one was received from each STAT member.

## **Budget Area: Lab Development**

**Cameras for labs** (*Varnado, Dodd, Sabine 1<sup>st</sup> and 2<sup>nd</sup>, Rapides and Watson*) - \$3,150.00 (*Objective #1 and #3*) Frank motioned, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Nichole, Lekeisha, Norma, Rusty did not vote.

**Servers for labs** (6) - \$26,000.00 (*Objective #'s 1, 3*) Scott motioned, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**UPS** (*Backup Power Supply/5*) - \$2125.00 (*Objective #'s 1, 3*) Frank motioned, Scott seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Nichole, Lekeisha, Norma, Rusty did not vote.

**Burner for student use** - \$300.00 (*Objective #'s 1, 3*) Greg motioned, Scott seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Off Campus Initiatives** - \$34,500.00 (*Objective #'s 1, 2, 3 and 4*) Scott motioned, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Color Printer for Watson Lab** - \$2,400.00 (*Objective #'s 1, 3*) Frank motioned, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Dodd Lab/Network** - \$9,884.00 (*Objective #'s 1, 3 and 5*) Greg motioned, Frank seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Nichole, Lekeisha, Norma, Rusty did not vote.

**Sabine Lab Network** - \$955.00 (*Objective #'s 1, 3 and 5*) Scott motioned, Greg seconded, there was no discussion. Approval of item was noted on in the following order: Frank, Scott, Greg, Rusty, Nichole, and Norma.

**Varnado Lab/Network** - \$5,265.00 (*Objective #'s 1, 3 and 5*) Scott motioned, Greg seconded, Nichole from Shreveport asked about the number of labs on the Natchitoches campus supported by Student Technology. Frank clarified that the lab was being upgraded, not created. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Boozman Lab/Network** - \$5,265.00 (*Objective #'s 1, 3 and 5*) Scott motioned, Frank seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**\*Color Copier** (*Yearly lease/36 month lease*) - \$3,000.00 (*Objective #'s 1, 3*) Before item was motioned on Scott asked if copies would be made using copy cards, Jennifer answered no; it would be free to the students. Frank motioned, Greg seconded, there was no further discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Total: \$92,844.00**

## Budget Area: Special Initiatives

**\*University Grants - \$180,000.00** (Review of Procedures Pending) (*Objective #'s 1, 8*) Rusty suggested that a motion be made, pending review of the procedures of these grants be voted on by STAT at a later time. Scott made a motion with the stipulation, Frank seconded, there was no further discussion. The item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**SGA Computers - Natchitoches (6- w/software - \$6,828.00** (*Objective # 1, 3*) Frank motioned, Scott seconded, Norma asked how many computers were being discussed, Jennifer stated there were a total of six. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**SGA Computers - Shreveport (1- w/software/printer) - \$3,000.00** (*Objective #, 31*) Nichole motioned, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**\*TechNet Subscription - \$100.00** (*Objective #'s 6 and 9*) Frank motioned, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**\*\*Student equipment for checkout - \$83,900.00** (Policies/Procedures Pending) (*Objective #1, 3*) Frank motioned, Scott seconded, a question was asked by Nichole from Shreveport if students had requested this type of equipment, the chairperson stated that the students wanted to try a system similar to one in place by Southeastern. Nichole asked how the chairperson arrived at the number of forty laptops; the chairperson stated he felt this was an accurate number to start. Norma from Ft. Polk asked if students from other campuses would have access to the equipment, the chairperson stated yes, but they would need to check it out/in at the Natchitoches campus, all equipment will be housed in Watson Library Lab. The chairperson stated he hoped checkout equipment could be purchased and housed at other campuses sometime next year. After the discussion the item was approved in the following order: Frank, Scott, Greg, Rusty, Nichole, and Lekeisha. When asked for a vote from Ft. Polk Norma asked why the new system would not be tried out on the satellite campuses. Frank stated that, because it was experimental, it would be better to buy fewer laptops and equipment first then later the number could be increased if the program was successful. The chairperson called for Ft. Polk's vote, Norma voted to approve.

**KNWD equipment - \$22,900.00** (*Objective #'s 1, 5*) Greg motioned, Scott seconded, at this time Lekeisha from Alexandria asked why the radio station was not on the air, the chairperson clarified that they were broadcasting, but only on one channel. Frank motioned, Scott seconded, there was no further discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**SAB Poster Printer/Scanner/Software/Camera - \$9,500.00** (*Objective #1,3*) Frank motioned, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**SAB Color Printer - \$3,000.00** (*Objective #1, 3*) Scott motioned, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**SAB Equipment for student checkout - \$20,000.00** (*Objective #1, 3*) Greg motioned, Frank seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**\*Call boxes - \$1,925.00** (*Objective #5*) Before taking motions or votes on this item, the chairperson explained that the SGA usually paid half of the maintenance contract for this item, but had decided against it this year. Dr. Webb asked that it be placed on the Student Technology Fee budget to be voted on, the reasoning for the item. Guest, Dr. Dan Seymour asked that an asterisk (\*) be placed beside this item since it would be a reoccurring cost. At this time the chairperson opened the floor, Scott motioned, Greg seconded, Norma from Ft. Polk asked if the call boxes were for emergencies, the chairperson confirmed this. Approval of item was voted on in the following order: Greg, Nichole, Lekeisha, and Norma. Opposed: Frank, Scott, and Rusty.

**Blackboard Server - \$40,000.00** (*Objective #'s 1, 4*) Greg motioned, Frank seconded. Nichole from Shreveport asked for clarification as to the maintenance contract with Blackboard and if this would be a second unit. The non-voting advisor, Richard Manion, clarified this purchase would become the primary and the one in use currently would become the backup. and the university was paying for the maintenance contract. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lakeisha and Norma.

**Non-traditional students initiatives (6-projectors/laptops) - \$25,800.00** (*Objective #'s 1, 2, 3*) Frank motioned, Scott seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Internal Zip Drives for Student Presentation Stations - \$1,820.00** (*Objective #'s 1, 2, 3*) Frank motioned, Greg seconded, Nichole from Shreveport asked if the Shreveport campus would receive one of the zip drives for their presentation station, Jennifer confirmed they would. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Adult Learning Center (chairs, software, table, scanner) - \$2,000.00** (*Objective #1, 3*) Frank motioned, Greg seconded. Nichole from Shreveport asked if the center was for students, Jennifer and the chairperson stated it would be. Nichole asked if it would only be for non-traditional students, the chairperson explained that the basic idea was to give non-traditional students tutors that are not normally in computer lab's. Frank asked if Student Technology would be providing workers, Jennifer and the chairperson both replied it would not. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Adult Learning Theatre Room - \$40,000.00** (*Objective #1, 3*) After clarifying the room would be soundproofed the chairperson opened the floor for motions. Frank motioned, Greg seconded, Norma from Ft. Polk questioned if the plasma television was necessary. The chairperson stated that other universities have theaters, and we wanted to provide the same for our students body. Frank brought up the point that the room dimensions made the plasma television a better option. Scott questioned if the purpose of the purchase was to be competitive with other universities, the chairperson stated it was to bring NSU up to par. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

*(Plasma TV, DVD, surround sound, rack, soundproofing)*

**One Card System - \$26,500.00** (*Objective #'s 1, 3, 9*) Some clarification was made by the chairperson as to the purpose of the card system was to be able to place cash on the student ID card and used around campus for purchases. Dr. Seymour stated this would be implemented on other campuses. Frank motioned, Scott seconded, there was no other discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Office Copier for Coordinator's Office (lease) - \$1,100.00** (*Objective #'s 1, 6*) Scott motioned, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Media Services (Freshman Connection, Graduation, Senior Day) - \$10,000.00** (*Objective #1, 3*) Frank motioned, Scott seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Rack for Servers - \$6,500.00** (*Objective #5*) Frank motioned, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Total: \$484,873.00**

## **Budget Area: Operating Costs**

**\*Phone Line Charges** (approved 1999) - \$48,000.00 (*Objective #'s 1, 5*) Frank motioned, Scott seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Off Campus Phone Lines** (Leesville, Shreveport, Alexandria) - \$18,819.48 (*Objective #'s 1, 5*) Greg motioned, Scott seconded, Norma from Ft. Polk asked what speed the phone lines would be, she was told the lines would be 56K, there was no further discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**\*Lab Supplies** (operating, etc.) - \$10,000.00 (*Objective #'s 1 and 3*) Scott motioned, Frank seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Windows 2000 Server or Advance** (Streaming Server/PDC/BDC's) - \$2,000.00 (*Objective #'s 1, 3*) Frank motioned, Greg seconded, discussion about the actual amount was taken into consideration for pricing increase or upgrade to the software. Frank amended his motion from \$500 to \$2000; there was no discussion on the amended motion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Norton Virus Software** (\$1.13 per student for 8,500) - \$9,600.00 (*Objective #'s 1, 3*) Frank motioned pending review of the school's contract, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Printing for Brochures/Flyers** - \$1,000.00 (*Objective #1, 3*) Frank motioned, Scott seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Total: \$89,419.48**

### **Budget Area: Maintenance**

**\*Lab equipment** - \$5,000.00 (*Objective #'s 1, 3*) Frank motioned, Scott seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Total: \$5,000.00**

### **Budget Area: Infrastructure**

### **Budget Area: Personnel**

**Non-Classified** (*including benefits*) \$100,800.00 (*Objective #'s 6 and 10*) Frank motioned, Greg seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

(*non-classified increase – Coordinator/\$5,000.00, Tech/\$6,000.00 w/benefits*) - \$12,500.00

**Lab Assistants/Coordinators** – \$141,000.00 (*Objective #'s 6 and 10*) Before opening item for motion, non-voting advisor, Richard Manion, raised the question about specifications about the coordinators positions and Rusty affirmed that they would be clarified at a later date. Frank motioned, Greg seconded, there was no further discussion.

Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

**Total: \$254,300.00**

## **Reserve - \$200,000.00**

Frank motioned, Scott seconded, there was no discussion. Approval of item was voted on in the following order: Frank, Scott, Greg, Rusty, Nichole, Lekeisha, and Norma.

Chairperson Broussard asked if there were any adjustments or questions. Frank asked if there was any left over, if it could be used to provide satellite to the adult entertainment center. Non-voting advisor Richard said he thought that could be done with the money already budgeted. Shreveport campus asked for more advanced notice of meetings. Chairperson Broussard apologized for the lateness of them being informed and stated meetings would probably occur once a month. Nichole asked Chairperson Broussard why Leesville and Alexandria did not have set officers. Chairperson Broussard answered that the Shreveport campus had their own SGA because it was too far for their representative to drive once a week for our SGA meetings.

All items listed on the budget were approved by STAT unanimously.

With no further discussion or announcements Chairman Broussard adjourned the meeting at 3:36 pm.

\*Recurring Expense

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