



**NORTHWESTERN STATE**

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Ms. Pamela Bartfay Rice, Esq.  
Interim Director  
Office of Contractual Review  
Division of Administration  
P.O. Box 94095  
Baton Rouge, Louisiana 70804-9095

RE: Justification for late contract submittal

Dear Ms. Rice:

Your approval of this contract is appreciated. If any additional information is necessary, please call **318-357-5030** or email [dale@nsula.edu](mailto:dale@nsula.edu).

Sincerely,