



PHASE 1: NSU RETURN-TO-CAMPUS PLAN

KEY FACTORS DRIVING PHASE 1

- Follows all **CDC**, state, and regional guidelines
- Returns employees to work slowly and safely
- Mitigates the risk of resurgence
- Protects the most vulnerable
- All units should be prepared to adjust, including returning to a remote work environment, if the situation changes

PERSONNEL INCLUDED IN PHASE 1

Aside from essential personnel currently on campus, only other employees specifically approved by their respective Vice President may return to campus.

GOVERNING DIRECTIVES FOR PHASE 1

Employees **must** maintain physical distancing and proper hygiene:

- Wash hands often with soap and water for at least 20 seconds
- Use hand sanitizer, at least 60% alcohol, if soap and water are unavailable
- Avoid touching your eyes, nose, and mouth with unwashed hands
- Wear face coverings when the job or circumstances put you within 6 feet of others
- Increase frequency of cleaning provided by Red River Sanitors

- **If sick, stay home**
- **Physical distancing and personal hygiene regulations apply**
- **NSU will strictly adhere to CDC guidelines for confirmed or suspected cases/contacts**

Anyone who has been exposed to COVID-19 **must**:

- Stay home
- Notify their Supervisor of exposure
- Be cleared for return to campus



PHASE 1

EFFECTIVE MAY 18, 2020

GOALS

- Bring back personnel in a limited capacity
- Allow facilities time to prepare buildings and develop plans for occupancy
- Follow physical distancing required by the state
- Follow federal/state/NSU President orders

OVERVIEW

- Vice Presidents will coordinate work schedules
- Limited access to buildings; some offices remain closed
- Gathering spots remain closed
- University-sponsored activities will be virtual
- Employees must maintain CDC physical distancing regulations
- Face coverings should be worn by employees when the job or circumstances put them within 6 feet of others

Office Environments

- Stagger workdays for personnel
- No in-person large meetings
- Remote meetings should continue when possible
- Limit sharing of office supplies and equipment; if sharing is essential, all items should be disinfected before and after use

Academic Classrooms

- Online classes only
- Faculty continue to provide online instruction from home

Library and Labs

- Watson Library remains closed; responding to digital service requests only
- Russell Hall Computer Lab 8 am - 8 pm
- Teaching labs remain closed
- Nursing and Radiological Sciences residential classes will operate as scheduled

Dining

- To go operations maintained

Camps and Events

- All on-campus camps and events are cancelled through June.

Residential Life

- Current status and operations remain unchanged

Student Activities

- WRAC open, limited hours and participation
- Rec Complex Golf Course open, limited hours and participation
- Rec Complex Swimming Pool, closed
- Union remains closed to users
- Counseling Services:
8 am - 3 pm M-Th;
8 am - noon Friday
- Health Services:
8 am - noon M-Th with nurse on call 12 pm - 5 pm;
8 am - noon Friday
- Post Office
Monday – Friday
8:00 am - 9:30 am
10:30 am - 11:30 am

NSU will initiate additional phases when stay-at-home orders are lifted or modified and an NSU presidential directive is given.