

3I 2013.5000
FF

Student Technology Fee
Special Initiative Request Form
Surplus Funding
Fiscal Year 2012-13
Northwestern State University of Louisiana

ALL BLANKS MUST BE FILLED COMPLETELY

Prepared by: _____ For: University Community

Department/Unit: NSU College: _____ Campus: Campus Wide

Which NSTEP Goals/Objectives does this project meet? 1, 5, 6, 9

Requested equipment will be located/installed/housed? Building Campus Wide Room _____

Are department property policies and procedures in place for requested equipment? N/A

Which individual will be responsible for property control of the requested equipment?

Signature: _____ Date: _____

Proposal Requested Amount: \$ 41,890.00 Budget Attached (circle one): YES/NO

Proposal delivered to Student Technology located in Watson Library, Room 113. Date 4/12/13

The proposal must include all specifications, description, model number, quotation, cost, state contract number, and vendor for each item. If the proposal does not include all requested information, it will be returned to requestor.

1. Describe target audience.

The target audience for this initiative will include all students, faculty and staff.

2. Describe project/initiative for which you are requesting funds.

This project will provide wireless surveys for CAPA (Old and New), Watson Library and provide network gear for TEC. The surveys will provide the necessary documentation to design the wireless infrastructure for CAPA and Watson Library. The equipment for TEC will improve and strengthen the wireless already in place at TEC.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

All students, faculty and staff will benefit from the project. After the surveys are complete we can move forward to upgrade the wireless in CAPA and Watson Library, which will be beneficial to everyone on campus and community patrons. The upgrade to TEC will provide faster connectivity which will be beneficial to students, faculty and staff.

4. Indicate how each project objective will be evaluated.

The project will be evaluated by the usage by student, faculty and staff.

5. If funded, which NSTEP <http://www.nsula.edu/nstep/NSTEP.pdf> objective(s) will this funding of this project advance. How will funding of the project advance the University and College/unit technology plan?

Objective 1: To improve access to technology by students, faculty, and staff at Northwestern State University.

Objective 5: To upgrade and maintain the campus communication network and infrastructure.

Objective 6: To provide a system for maintenance, upgrade, user training, and support of technology that will extend into the future.

Objective 9: To provide and support hardware and software upgrades, new hardware and software for specialized functions, training for technical support personnel.

6. Provide a justification for funding of this project. Estimate the number of student that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

All students, faculty and staff will benefit from the wireless surveys for CAPA and Watson, after the surveys are complete the project can move forward with upgrading the wireless. After the network gear is installed at TEC students, faculty and staff will be provided faster connectivity, which will be a benefit.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Tracy Brown – Associate Director of Technical Services and his staff will work with vendors to complete the surveys necessary to provide the strongest signal for the wireless for CAPA and Watson Library. His staff will also upgrade the network gear in TEC .

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

Tracy Brown and his staff will work with the vendor to locate prime locations for the wireless and install the network gear for TEC.

9. Provide a schedule for implementation and evaluation.

April – Receive approval from the committee

April/May – Contact vendor to begin surveys and order equipment for TEC

May/June -- Install equipment in TEC
June/July -- Begin using equipment in TEC

Evaluation will be conducted by the usage of the network in TEC.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

The expense will be to upgrade the wireless and network gear within a 5 year span.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through a Student Technology Fee.

If you are requesting equipment that will be either/or checkout to students or moved within the department, you must provide a checkout/loan policy.

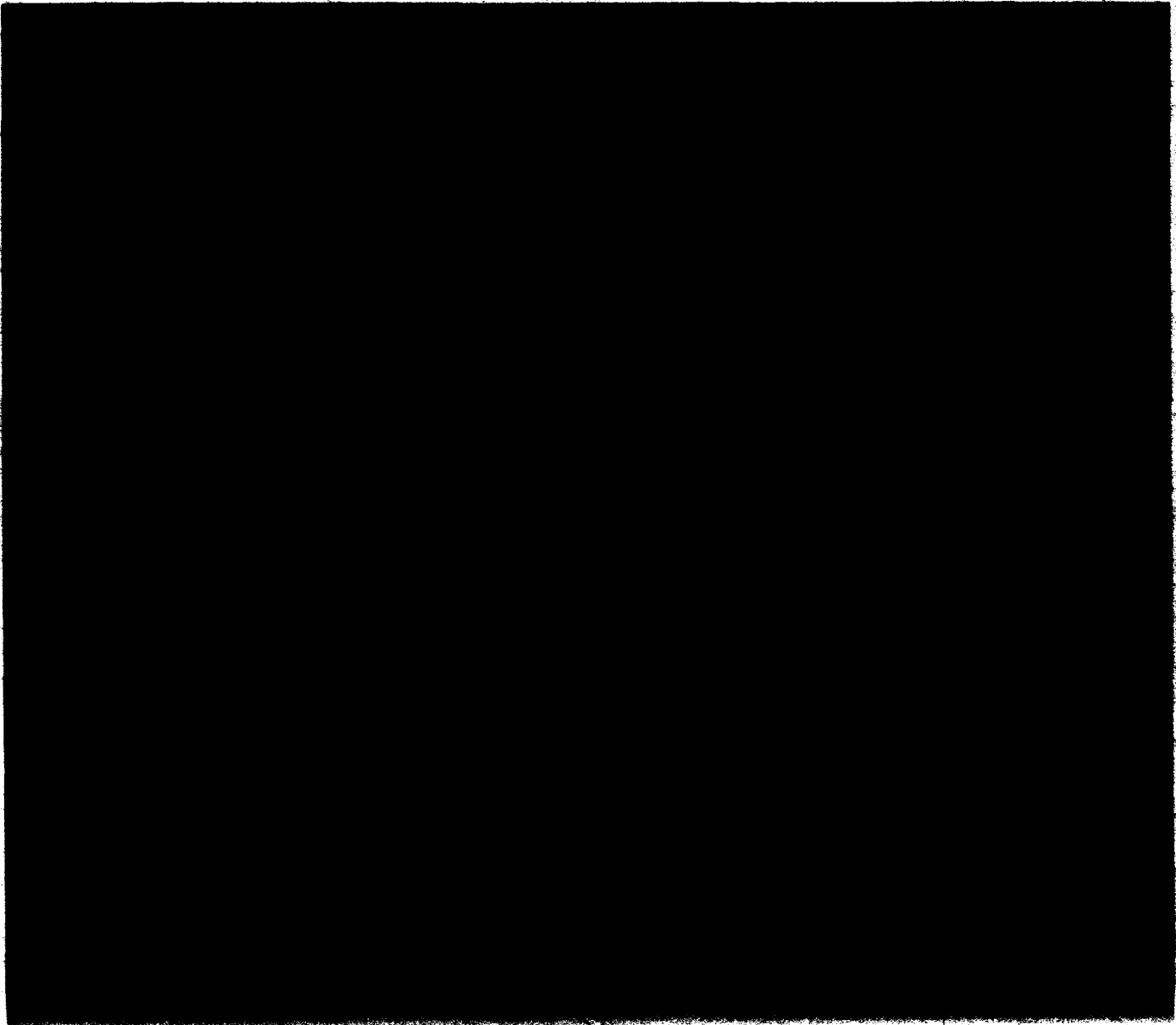
All equipment will only be accessible by authorized personnel.

12. Attach a detailed budget.

Please see below.

New CAPA Wireless Survey	\$ 4,800.00
Old CAPA Wireless Survey	\$ 3,600.00
Watson Wireless Survey	\$ 2,400.00
TEC gear	\$ 30,195.00
TOTAL COST	\$ 41,000.00

*** 40,995.00**



EBS
ENTERPRISE CONSULTING SERVICES LLC





NSU Site Survey-CAPA New

Name:	Tracy Brown	Quote #:	ECS007745
Company:	Northwestern State University	Date Created:	02/11/2013
Address:	210 Russell Hall	Date Expires:	03/11/2013
City, State Zip:	Natchitoches, LA 71497	Rep:	Ken McCoy
Phone # / Fax #:	3183575163 /	Email:	KMcCoy@ecs-net.com
Email:	tracy@nsula.edu	Phone:	(318) 219-3427

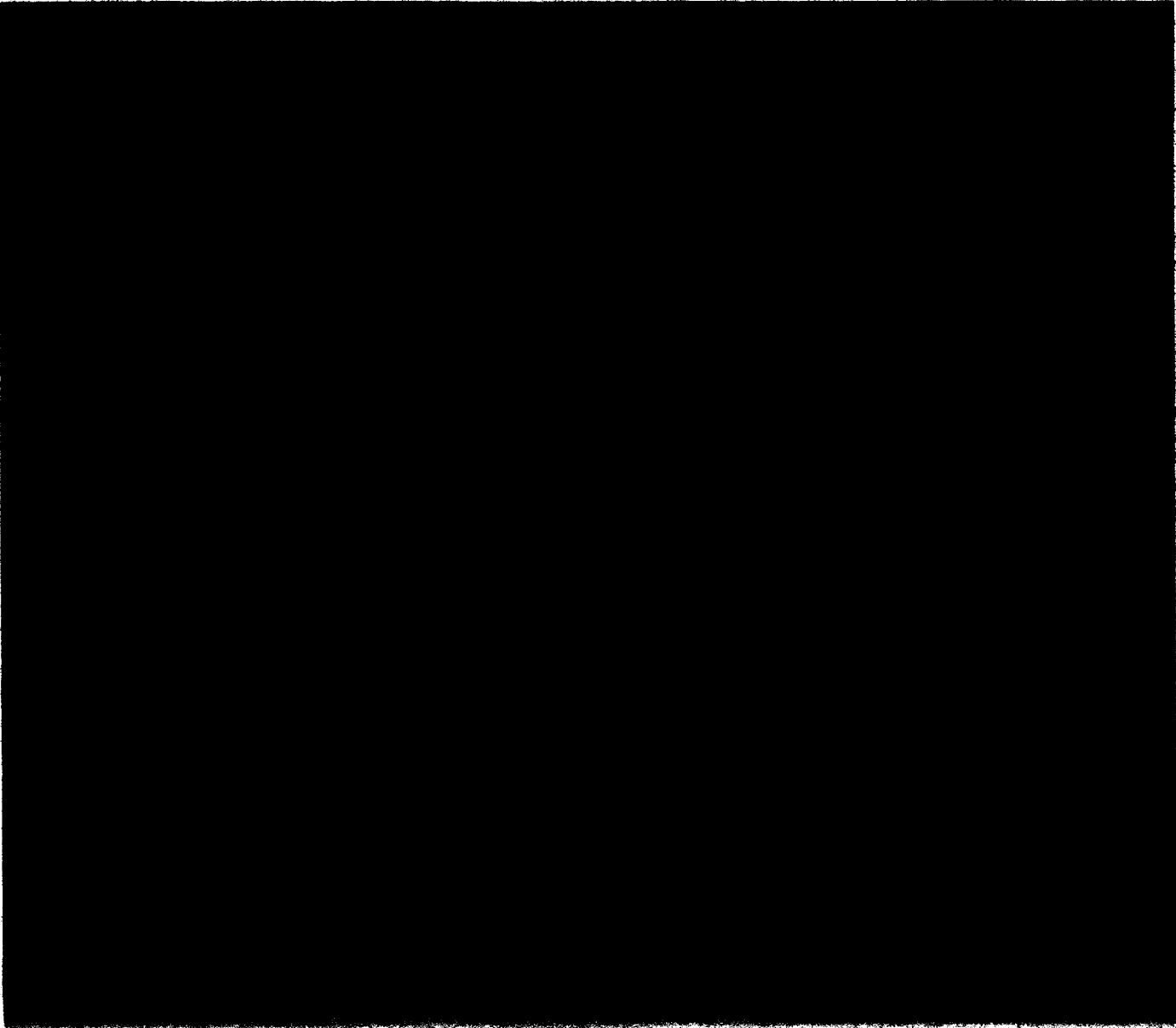
Service				
1 Wireless Site Survey for CAPA New (Active and Passive Surveys of floor space to determine proper wireless design).		32	\$150.00	\$4,800.00

Service Subtotal \$4,800.00

Service	\$4,800.00
----------------	-------------------

Total \$4,800.00

These prices may NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability. Your electronic signature, per the Electronic Signature Act, is considered equivalent to your signed and faxed signature, and allows you to accept and place your order. A copy of this acceptance and the attached proposal will be sent to your E-mail address to complete your order acceptance. If you have any questions please feel free to contact us. ALL SPECIAL ORDER ITEM SALES ARE FINAL. Account balances are due in full at time of delivery and/or, if applicable, installation. After 30 days, a 1½% per month finance charge will be assessed on all past due accounts commencing as of the date of Invoice. Buyer is also responsible for any collection costs, including reasonable attorney fees, incurred by ECS in collecting a delinquent account.



EBS
ENTERPRISE CONSULTING SERVICES, LLC





NSU Site Survey-CAPA

Name: Tracy Brown		Quote #: ECS007746	
Company: Northwestern State University		Date Created: 02/11/2013	
Address: 210 Russell Hall		Date Expires: 03/11/2013	
City, State Zip: Natchitoches, LA 71497		Rep: Ken McCoy	
Phone # / Fax #: 3183575163 /		Email: KMccoy@ecs-net.com	
Email: tracy@nsula.edu		Phone: (318) 219-3427	

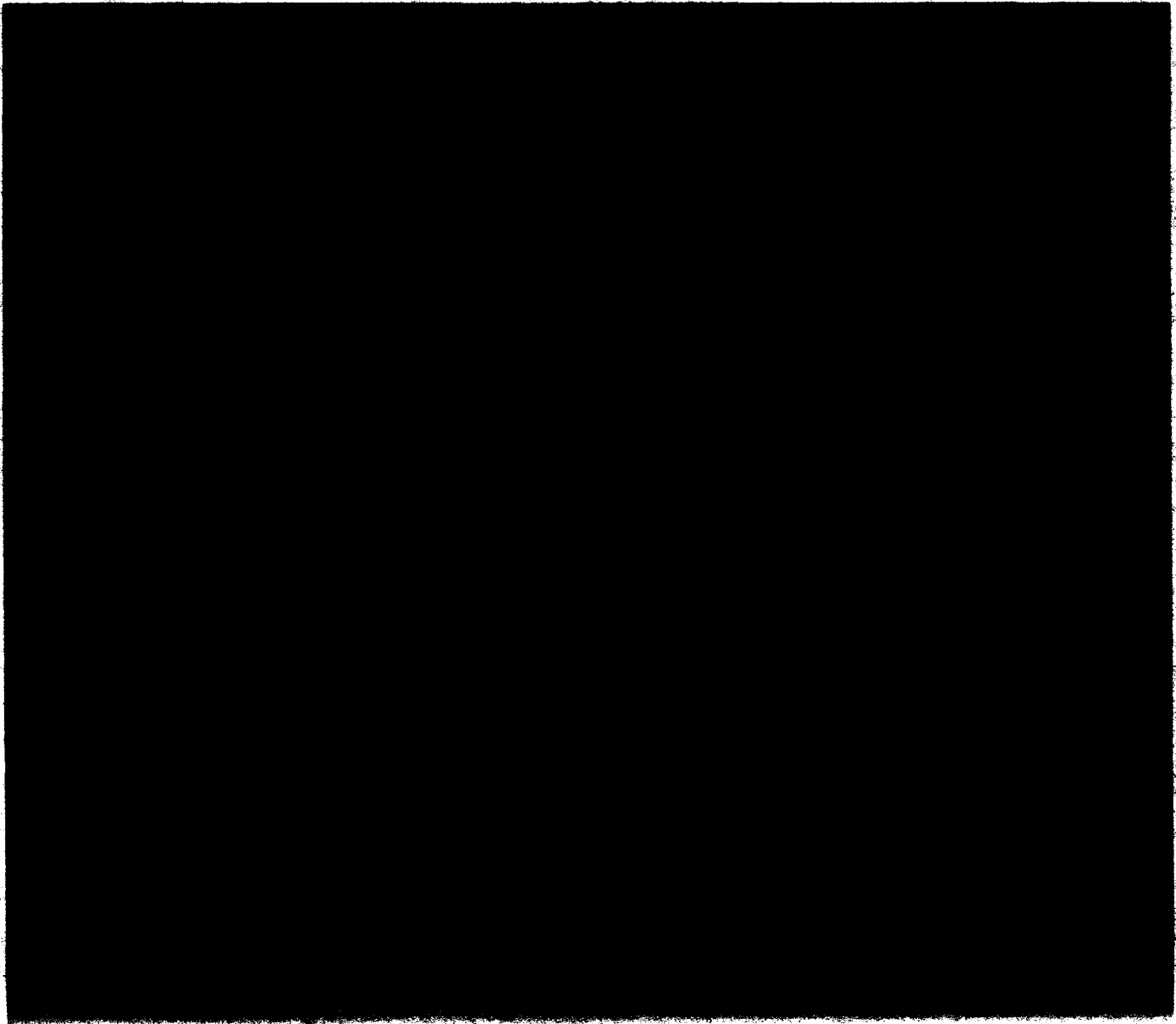
Service				
1	ad CAPA Wireless Site Survey for Watson Library (Active and Passive Surveys of floor space to determine proper wireless design).		24	\$150.00
				\$3,600.00

Service Subtotal \$3,600.00

Service	\$3,600.00
----------------	-------------------

Total \$3,600.00

These prices may NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability. Your electronic signature, per the Electronic Signature Act, is considered equivalent to your signed and faxed signature, and allows you to accept and place your order. A copy of this acceptance and the attached proposal will be sent to your E-mail address to complete your order acceptance. If you have any questions please feel free to contact us. ALL SPECIAL ORDER ITEM SALES ARE FINAL. Account balances are due in full at time of delivery and/or, if applicable, installation. After 30 days, a 1 1/2% per month finance charge will be assessed on all past due accounts commencing as of the date of Invoice. Buyer is also responsible for any collection costs, including reasonable attorney fees, incurred by ECS in collecting a delinquent account.



EBS
ENTERPRISE COMPUTING SERVICES, LLC





NSU Site Survey-Watson Library

Project Information		Quote #: ECS007744	
Name:	Tracy Brown	Date Created:	02/11/2013
Company:	Northwestern State University	Date Expires:	03/11/2013
Address:	210 Russell Hall	Rep:	Ken McCoy
City, State Zip:	Natchitoches, LA 71497	Email:	KMcCo@ecs-net.com
Phone # / Fax #:	3183575163 /	Phone:	(318) 219-3427
Email:	tracy@nsula.edu		

Hardware				
1		1	\$0.00	\$0.00

Hardware Subtotal \$0.00

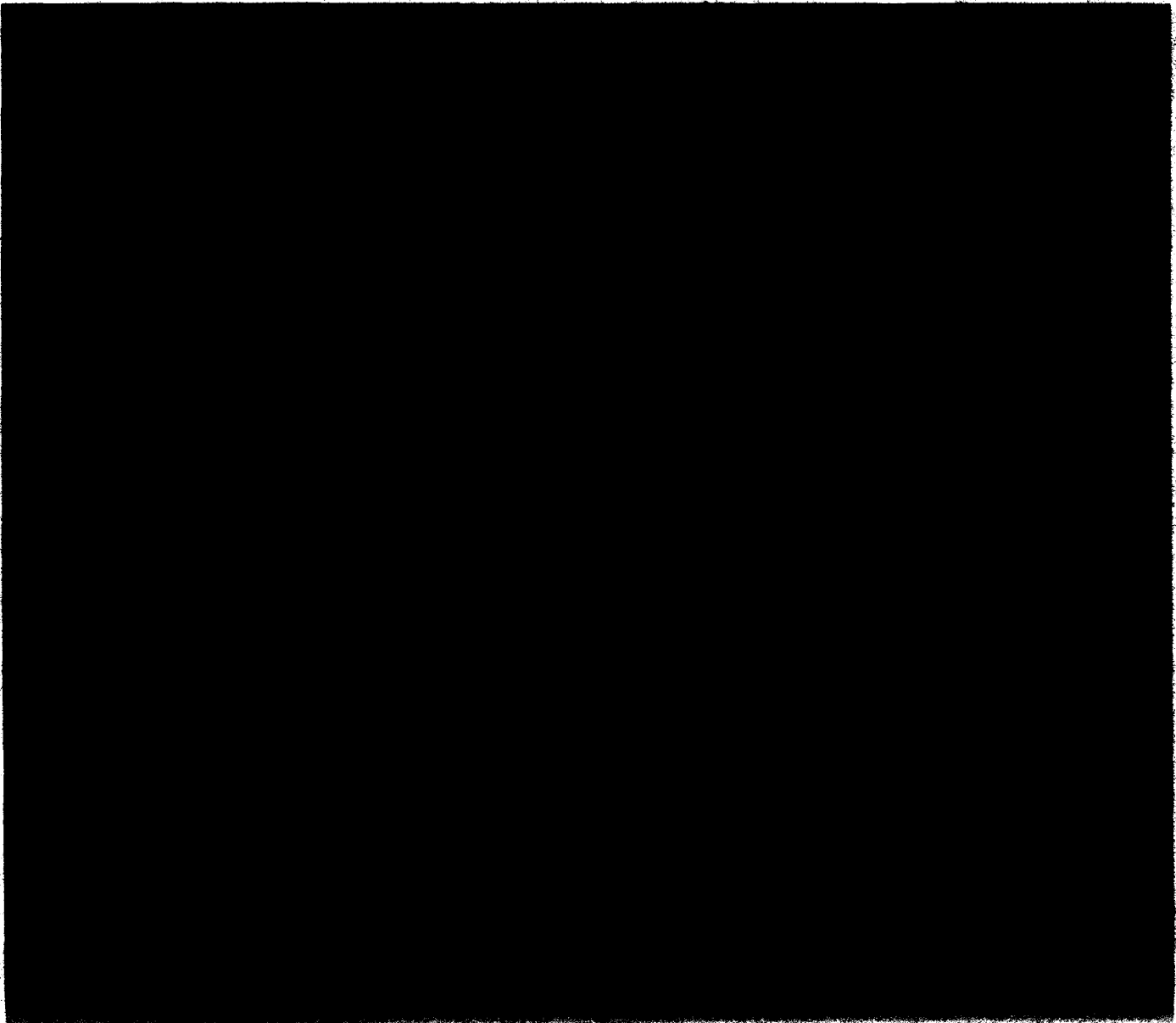
Service				
1	Wireless Site Survey for Watson Library (Active and Passive Surveys of floor space to determine proper wireless design).	16	\$150.00	\$2,400.00

Service Subtotal \$2,400.00

Hardware		\$0.00
Service		\$2,400.00

Total \$2,400.00

These prices may NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability. Your electronic signature, per the Electronic Signature Act, is considered equivalent to your signed and faxed signature, and allows you to accept and place your order. A copy of this acceptance and the attached proposal will be sent to your E-mail address to complete your order acceptance. If you have any questions please feel free to contact us. **ALL SPECIAL OFFER PRICES ARE FINAL.** Account balances are due in full at time of delivery and/or, if applicable, installation. After 30 days, a 1 1/4% per month finance charge will be assessed on all past due accounts commencing as of the date of Invoice. Buyer is also responsible for any collection costs, including reasonable attorney fees, incurred by ECS in collecting a delinquent account.



EDS
ENTERPRISE COMPUTING SERVICES, LLC





NSU-Wireless TEC

Name: Tracy Brown	Quote #: ECS008047
Company: Northwestern State University	Date Created: 03/29/2013
Address: 210 Russell Hall	Date Expires: 04/26/2013
City, State Zip: Natchitoches, LA 71497	Rep: Ken McCoy
Phone # / Fax #: 3183575163 /	Email: KMcCoy@ecs-net.com
Email: tracy@nsula.edu	Phone: (318) 219-3427

Hardware					
1	Cisco Catalyst Stackable Ethernet Switch - 48 Ports - Manageable - 48 x POE - Stack Port - 3 x Expansion Slots - 10/100/1000Base-T - PoE Ports		3	\$4,725.00	\$14,175.00
2	Cisco GLC-SX-MM 1000Base-SX SFP (mini-GBIC) - 1 x 1000Base -SX		6	\$375.00	\$2,250.00
3	Cisco Aironet 3502I IEER 802.11n 300 Mbps Wireless Access Point		18	\$765.00	\$13,770.00

Hardware Subtotal \$30,195.00

Hardware	\$30,195.00
-----------------	--------------------

Total \$30,195.00

These prices may NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability. Your electronic signature, per the Electronic Signature Act, is considered equivalent to your signed and fixed signature, and allows you to accept and place your order. A copy of this acceptance and the attached proposal will be sent to your E-mail address to complete your order acceptance. If you have any questions please feel free to contact us. **ALL SPECIAL ORDER ITEM SALES ARE FINAL.** Account balances are due in full at time of delivery and/or, if applicable, installation. After 30 days, a 1 1/2% per month finance charge will be assessed on all past due accounts commencing as of the date of invoice. Buyer is also responsible for any collection costs, including reasonable attorney fees, incurred by ECS in collecting a delinquent account.