

3E 2013.5006
PF

Student Technology Fee
Special Initiative Request Form
Surplus Funding
Fiscal Year 2012-13

Northwestern State University of Louisiana

Amended
to pay for
computers
& not
iPad

ALL BLANKS MUST BE FILLED COMPLETELY

Prepared by: _____ For: University Community

Department/Unit: NSU College: _____ Campus: Campus Wide

Which NSTEP Goals/Objectives does this project meet? 1, 4, 6, 7, 9

Requested equipment will be located/installed/housed? Building Campus Wide Room _____

Are department property policies and procedures in place for requested equipment? N/A

Which individual will be responsible for property control of the requested equipment?

Signature: _____ Date: _____

Proposal Requested Amount: \$ 38,951.35 Budget Attached (circle one): YES/NO

Proposal delivered to Student Technology located in Watson Library, Room 113. Date 4/15/13

The proposal must include all specifications, description, model number, quotation, cost, state contract number, and vendor for each item. If the proposal does not include all requested information, it will be returned to requestor.

1. Describe target audience.

The target audience for this initiative will include faculty (13) that teach on-line and (25) faculty that have completed the Quality Matters Program.

2. Describe project/initiative for which you are requesting funds.

The project will supply (13) faculty with workstations that will up to date with recommended hardware to support the system NSU current run. Faculty workstations are not in a rotation of replacements and need to be supplied to current technology in order to provide course materials to enrolled students. Faculty that will be receiving the (25) iPads must complete the Quality Matters Program, which is a faculty-centered, peer review process that is designed to certify the quality of online and blended courses.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

The faculty that will receive these workstations will be able to provide students enrolled in on-line courses with different applications within Moodle. The faculty will be able to better assist with registration thru Banner and communicate using Office 365 (alerts and messaging).

4. Indicate how each project objective will be evaluated.

The project will be evaluated by the usage by the faculty receiving the workstations. The benefit will be for both the faculty and students attending the on-line class.

5. If funded, which NSTEP <http://www.nsula.edu/nstep/NSTEP.pdf> objective(s) will this funding of this project advance. How will funding of the project advance the University and College/unit technology plan?

Objective 1: To improve access to technology by students, faculty, and staff at Northwestern State University.

Objective 4: To improve and proliferate the use of distance education within all colleges at NSU.

Objective 6: To provide a system for maintenance, upgrade, user training, and support of technology that will extend into the future.

Objective 7: To encourages technology initiatives by faculty, staff, and students.

Objective 9: To provide and support hardware and software upgrades, new hardware and software for specialized functions, training for technical support personnel.

6. Provide a justification for funding of this project. Estimate the number of student that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

This project will provide faculty (13) with workstations to assist with teaching on-line. The faculty which will receive an iPad (25) will benefit through the program they attended and completed in order to receive the technology. The faculty member will also be able to use the technology within their coursework.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Tracy Brown – Associate Director of Technical Services and his staff will work with faculty/staff to assist with the installation of the new systems.

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

Tracy Brown and his staff will work with the departments and faculty to install the new workstations.

9. Provide a schedule for implementation and evaluation.

April – Receive approval from the committee

April/May – Begin installation of new systems

June/July/August – Faculty will begin utilizing the new workstations

Evaluation will begin as soon as the student enrolls within the faculty's on-line class

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

The workstation should be placed in a five (5) year rotation. This will provide the faculty to receive current technology to keep up with changing software and hardware.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through a Student Technology Fee.

If you are requesting equipment that will be either/or checkout to students or moved within the department, you must provide a checkout/loan policy.

The workstations will be located in faculty offices. It will be the responsibility of the faculty to lock their door when leaving their area

12. Attach a detailed budget.

Please see below.

Workstations (13) for faculty that teach on-line courses	\$ 18,251.35
iPads (25) for faculty that have completed the Quality Matters Program	\$ 20,700.00
TOTAL COST	\$ 38,951.35

Tracy L Brown

(318) 357-4402

Description

APC BE550G Back UPS - 330 Watt

Qty 13
Unit Price \$60.35

Manufacturer Part# BE550G
Dell Part# A1821853

Optiplex 9010DT

Date & Time: February 27, 2013 2:58 PM CST

SYSTEM COMPONENTS

Optiplex 9010DT

Qty 13
Unit Price \$1,343.60

OptiPlex 9010 Desktop w/ Standard PSU, Windows 7 Professional, No Media, 64-bit, English

Catalog Number: 25 RCRC962501-3524696

OptiPlex 9010 DT OptiPlex 9010 Desktop w/ Standard PSU 9010DT [225-2736] 1

Processors 3rd Gen Intel® Core™ i7-3770 (Quad Core, 3.40GHz, 8MB w/HD4000 Graphics) VI73770 [318-2185] 2

Keyboard	Dell Multimedia Keyboard, English	USBMME	[331-5065]	4
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Graphics Cards	1GB AMD RADEON HD 7470,LP w/VGA	AM7470L	[320-9617]	6
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Mouse	Dell USB 6-Button Laser Mouse	6USBLDT	[331-5075]	12
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Removable Media Storage Device	16X DVD+ and -RW SATA	DRM16	[318-1540] [318-2231]	16
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Speakers	Dell AX510 Sound Bar for all UltraSharp Flat Panel Displays (Black)	AX510	[313-6414]	18
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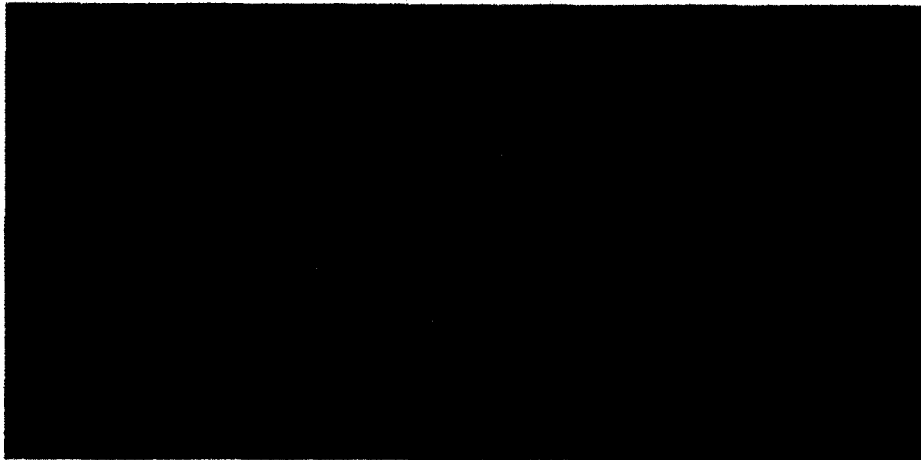
Documentation	OptiPlex 9010 Documentation English and French	DOCEF	[330-1711] [331-2030]	21
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Hard Drive Mode	No RAID	NORAID	[341-8036]	24
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Resource DVD	No Resource DVD	NORDVD	[313-3673]	27
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Security Hardware	Chassis Intrusion Switch Option	SWITCH	[317-2828]	38
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Ship Packaging Options	Shipping Material for System, Desktop	DTSHIP	[331-1269]	41
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Asset Tag on System Chassis (CFI)	System Box Label	SYSBOX	[365-0538]	352
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Processor Branding	Intel Core i7 Desktop Sticker	ICI7DT	[331-1565]	749
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Sub-total	\$18,251.35
Shipping & Handling	\$0.00
Tax	--
Total Price	--

In the event that you are subject to a tax holiday, you will not be charged tax.

Apple Store for Education Institution

Proposal 2100686429

Proposer: Tracy Brown

Thank you for your proposal dated 04/15/2013. The details we've provided below are based on the terms assigned to account 736666, NORTHWESTERN STATE UNIVERSITY.

To access this proposal online, please search by referencing proposal number 2100686429.

Comments from Proposer:

MD523LL/A	iPad with Retina display Wi-Fi + Cellular for Verizon 32GB -	25	729.00	18,225.00 USD
S4745LL/A	AppleCare+ for iPad	25	99.00	2,475.00 USD
			Subtotal	20,700.00 USD
			Estimated Tax	0.00 USD
			Total	20,700.00 USD

Please note that your order subtotal does not include Sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed.

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If you would like to convert this Proposal to an order, log into the Apple Store for Education Institution and click on Proposals. Then search for this Proposal by entering the Proposal number referenced above.

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Please contact us at 800-800-2775, if you have further questions or need assistance.

The prices and specifications above correspond to those valid at the time the proposal was created and are subject to change.

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