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2012.001

Committee #1

85.6

5-27576

Student Technology Fee
Grant Proposal Request Form
Fiscal Year 2011-12

Northwestern State University of Louisiana

ALL BLANKS MUST BE FILLED COMPLETELY

Prepared by: Dr. Patricia N. Pierson For: Department of Family & Consumer Sciences

Department/Unit: FACS College: Science, Technology and Business Campus: Natchitoches

Which NSTEP Goals/Objectives does this project meet? Objectives 1,3,6

Requested equipment will be located/installed/housed? Building #44-FACS Room 225

Does the department requesting funding receive lab fees? (circle one) YES/NO -Not for computers. We have a lab fee account for our foods labs.

Are department property policies and procedures in place for requested equipment? yes

Which individual will be responsible for property control of the requested equipment?

Signature: Patricia N. Pierson Date: 10/5/11

Proposal Requested Amount: \$ 9660.00 Budget Attached (circle one): YES/NO

Proposal delivered to Student Technology located in Watson Library, Room 113. Date 10/5/11

The proposal must include all specifications, description, model number, quotation, cost, state contract number, and vendor for each item. If the proposal does not include all requested information, it will be returned to requestor.

- | |
|---|
| <p>1. Describe target audience.
The target audience will be all students enrolled at NSU. Any student may use the lab during its operational hours. It will be especially convenient for students taking classes in the FACS Building. Classrooms are used by majors and non majors, so all are welcome to use the lab.</p> |
| <p>2. Describe project/initiative for which you are requesting funds.
There is currently a lab in this location with 6 computers, in great need of being upgraded. We are requesting replacing those 6 with 8 new computers as we have secured more space to place a couple of additional computers.</p> |
| <p>3. State measurable objectives that will be used to determine the impact/effectiveness of the project. Sign-in logs will be used to document the number of students who use and benefit from the lab.</p> |

4. Indicate how each project objective will be evaluated.

Objective 1. The current downstairs lab receives heavy use and upgrading this small lab upstairs will increase accessibility by students.

Evaluation will be documented by sign-in data. Objective 3 will be evaluated by documentation of upgraded inventory. Objective 6 will be evaluated by documentation of user orientation and training provided by Student Support staff.

5. If funded, which NSTEP <http://www.nst.edu/nstep/NSTEP.pdf> objective(s) will this funding of this project advance? How will funding of the project advance the University and College/unit technology plan?

Objectives 1, 3, and 6 will be primary targets of the grant. Upgrading existing technology will be the focus and will be in keeping with the University and Unit's Technology Plan.

6. Provide a justification for funding of this project. Estimate the number of student that will be served per academic year and in what ways. Please indicate also any unique needs of the target group. During most regular semesters, 750-1,000 students enrolled in 20-25 classes are serviced by the FACS Building. Therefore, it is estimated that 1,500-2,000 students per academic year utilize the FACS Building classrooms and labs that are available. Upgrading the smaller lab on the second floor of the building would grant greater access to technology for our students.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Dr. Pat Pierson, Department Head and Mrs. Ann Spillman, Administrative Secretary, will be responsible for assisting Student Technology in implementation of the project. Both have many years of experience in higher education and technology projects.

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

N/A

9. Provide a schedule for implementation and evaluation.

October 31, 2011 deadline for submission of grant.

Spring Semester, 2012- implementation of grant.

After 1 year of use--evaluation of success of lab.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

Generally speaking, upgrades are due every 5 years. There should not be other upgrades required during the 5 year period.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through a Student Technology Fee.

If you are requesting equipment that will be either/or checkout to students or moved within the department, you must provide a checkout/loan policy.

The computer lab will operate under normal departmental hours and will be locked in conjunction with the rest of the FACS Building. No equipment will be available for checkout; it must be used on-site.

12. Does the department that is requesting equipment receive lab fees? If so, please provide a justification for requesting funds from tech fee funds over using lab fees from your department.

Lab fees for purchasing computer equipment are not collected by the FACS Department.

13. Attach a detailed budget.

See attached budget.

Attach two (2) letters of support for the project from the following individuals: the requesting department's Dean, the appropriate Vice President (for non-academic units), or the SGA President from the requesting campus (for student requests).

Student Technology Fee Grant Proposal Checklist:

- Is all information requested provided (items 1 – 13)?
- Is a detailed budget attached?
- Is all specifications, description, model number, quotation, cost, state contract number, and vendor provided for each item?
- Are your two (2) letters of support attached?
- If equipment is to be checked-out/loaned, is your policy attached?

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Northwestern State University

Description



Optiplex 990 Small Form Factor

Date & Time: October 04, 2011 6:53 AM CST

SYSTEM COMPONENTS

Optiplex 990 Small Form Factor

Qty 1

OptiPlex 990 Small Form Factor for up to 90 Percent Efficient PSU, FreeDOS Operating System Kit, n-Series, English

Unit Price \$1,207.50

Catalog Number: 25 RCRC982501-2931225

Module	Description	Show Details
OptiPlex 990 SFF	OptiPlex 990 Small Form Factor for up to 90 Percent Efficient PSU	
Operating System(s)	FreeDOS Operating System Kit, n-Series, English	
Processors	Intel® Core™ i5 2400 Processor (3.1GHz, 6M)	
Memory	4GB DDR3,Non-ECC,1333MHz Dual Channel SDRAM,2x2GB	
Keyboard	Dell KB212-B USB 104 Quiet Key Keyboard,English	
Monitors	Dell Professional P2210 22in HAS Wide Monitor, VGA/ DVI/ DP	
Video Cards	1GB AMD RADEON HD 6450 (1 DP/ DVI), Low Profile	
Boot Hard Drives	250GB 2.5 3.0Gb/s SATA with 16MB DataBurst Cache™	
USB 3.0	USB 3.0 Ports adapter, Low Profile	
Mouse	Dell MS111 USB Optical Mouse	
Systems Management Mode	Intel® vPro Technology Enabled	
Removable Media Storage Device	8X Slimline DVD+/-RW, Data Only	
Thermals	Heat Sink, Performance/Mainstream, Small Form Factor	

Speakers	No Speaker, OptiPlex
Power Supplies	OptiPlex 990 Small Form Factor Up to 90 Percent Efficient Power Supply
Documentation	Documentation English and French
Productivity Software	No Productivity Software
Hard Drive Mode	No RAID
Energy Efficiency Options	No Dell Energy Smart Power Management Settings
Resource DVD	No Resource DVD
Hardware Support Services	5 Year Basic Hardware Service with 5 Year NBD Limited Onsite Service After Remote Diagnosis
Security Hardware	Chassis Intrusion Switch Option
Setup and Features Information Tech Sheet	No Tech Sheet
Ship Packaging Options	Shipping Material for System, Small Form Factor
Processor Branding	Core i5 vPro Sticker

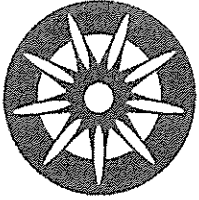
TOTAL: \$1,207.50

	Total Price
Sub-total	\$1,207.50
Shipping & Handling	\$0.00
Tax	--
Quantity requested = 8	Total Price¹ x 8 = \$9660.00

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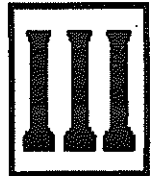
Large Text

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DEPARTMENT OF FAMILY & CONSUMER SCIENCES

COLLEGE OF SCIENCE, TECHNOLOGY & BUSINESS



October 4, 2011

Dear Student Technology Fee Grant Evaluators:

This letter is in full support of the Department of Family & Consumer Sciences' request to fund the purchase of computers to upgrade the upstairs computer lab in the FACS Building. The larger computer lab on first floor receives heavy use from FACS majors and non-majors alike. Since there are so many classes held on 2nd floor, as well, the smaller lab upstairs will continue to give convenient access to students taking classes on the 2nd floor of the FACS Building.

I wholeheartedly support the efforts of our Department of Family & Consumer Sciences and the Student Technology Computer labs in particular as they seek to upgrade their technology for students, faculty and staff. Please do not hesitate to contact me should you have further questions or if I can provide additional information.

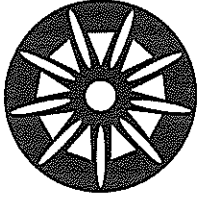
I congratulate you on the fine job you are doing in support of improved student technology at Northwestern State University.

Sincerely,

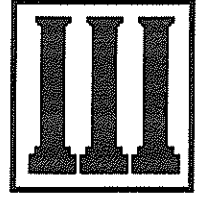
Patricia N. Pierson, Ph.D., CFCS, Head
Family & Consumer Sciences
College of Science, Technology, and Business

Northwestern State University, Natchitoches, Louisiana 71497

A Member of the University of Louisiana System
Phone (318)-357-5587 FAX (318)-357-5009



COLLEGE OF SCIENCE, TECHNOLOGY, & BUSINESS
OFFICE OF THE DEAN



October 4, 2011

Dear Student Technology Fee Grant Evaluators:

This letter is in full support of the Department of Family & Consumer Sciences' request to fund the purchase of 8 computers and monitors to upgrade the existing computer lab located on the second floor of the Family & Consumer Sciences Building. The downstairs computer lab receives heavy use by all students enrolled on the NSU –Natchitoches campus and upgrading the existing computer lab on the second floor will give added accessibility to the large number of students that take classes on the second floor of the FACS Building.

I wholeheartedly support the efforts of our Department of Family & Consumer Sciences faculty and staff for working to upgrade the technology in existing labs for our students. Please do not hesitate to contact me should you have further questions or if I can provide additional information.

I congratulate you on the fine job you are doing in support of improved student technology at Northwestern State University.

Sincerely,

Dr. Austin Temple, Dean
College of Science, Technology, and Business