

jStudent Technology Fee  
Surplus Funding Request Form  
Fiscal Year 2009-10  
Northwestern State University of Louisiana

**ALL BLANKS MUST BE FILLED COMPLETELY**

Prepared by: Kirk D. Lee For: **Dept. of Student Activities**

Department/Unit: Stud. Activities College: \_\_\_\_\_ Campus: Natchitoches

Which NSTEP Goals/Objectives does this project meet? 1, 7

Requested equipment will be located/installed/housed? Building Union Room Alley

Are department property policies and procedures in place for requested equipment? —

Which individual will be responsible for property control of the requested equipment?

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Proposal Requested Amount: \$21,089.58 Budget Attached (circle one): YES/NO

Proposal delivered to Student Technology located in Watson Library, Room 113. Date 4.27.10

**The proposal must include all specifications, description, model number, quotation, cost, state contract number, and vendor for each item. If the proposal does not include all requested information, it will be returned to requestor.**

1. Describe target audience.

The target audience for this proposal includes all Recognized Student Organization members as well as all students who attend or participate in events sponsored by and for the student body.

2. Describe project/initiative for which you are requesting funds.

The inclusion of technology updates to the renovation of the Alley located inside the Student Union. The addition of technology to include a projector, large projector screen, two large flat screen televisions, and a sound system to support these systems that include a mixer, and two large speakers. This project request is critical to expand Alley uses by students to include academic and social events. These improvements will also support events sponsored by student

and student organizations to include comedians, small bands, lecture series, and other gatherings and parties that promote student activity and school spirit.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

1. Expand use of the Student Union Alley by students and student groups.
2. Expand the number of events hosted for students in the Alley.

4. Indicate how each project objective will be evaluated.

- 1 - a. Track number reservations made for the Alley by students and student groups.
  - b. Track number of individual student groups who use the Alley.
  - c. Survey student and student groups after each use/event hosted in the Alley
- 2 - a. Track each event and its type hosted in the Alley.
  - b. Maintain a record of specific technological use for the Alley (by event and group).

5. If funded, which NSTEP <http://www.nsula.edu/nstep/NSTEP.pdf> objective(s) will this funding of this project advance. How will funding of the project advance the University and College/unit technology plan?

1. To improve access to technology by students, faculty, and staff at Northwestern State University.
7. To encourages technology initiatives by faculty, staff, and students.

Funding of the Alley Project advances the University by enhancing a space that has been underutilized and provides the necessary technology for student organizations to host events that benefit students.

6. Provide a justification for funding of this project. Estimate the number of student that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

The Student Union is designed to be the hub of campus a place specifically set apart for use by students. By providing these technological updates to the Alley, we are providing students with increased opportunity to expand and enhance their programmatic offerings for students. We estimate that we will serve between 1500-2000.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Chris Sampite – Director of the Student Union  
Yonna Pasch – Director of Student Activities, Organizations, & Leadership Development  
Kirk Lee – Assistant Director of Student Activities & Organizations

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

There is no personnel required to support the project. The Dept. of Student Activities & Office of the Student Union will supervise and coordinate the use of the equipment obtained through this grant.

9. Provide a schedule for implementation and evaluation.

Implementation - Summer 2010  
Evaluation - Fall 2010  
Evaluation - Spring 2011

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

The life expectancy for the equipment is 5-8 years. There are no anticipated hardware or software upgrades for this equipment.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through a Student Technology Fee.

If you are requesting equipment that will be either/or checkout to students or moved within the department, you must provide a checkout/loan policy.

The equipment will be permanently installed and secured in the Alley and will not require a checkout policy. The equipment will be supervised by the Dept. of Student Activities.

12. Attach a detailed budget.

Please see attached.

# Creative Presentations

Visual Communications Made Simple

Date: 4/30/2010

To: Northwestern State University/Jennifer Long

Phone:

From: Scott Albarado (scotta@creativepres.com)

Re: Alley Projector, Screen & Audio System Quote

<u>Qty</u>	<u>Description</u>	<u>Line #</u>	<u>*Unit Price</u>	<u>*Total Price</u>
<b>State Contract #406245</b>				
1	Creative Presentations - CPI-MIT-WL6700U- WXGA Projector, 5000 Lumens	01120	\$ 5,993.33	\$5,993.33
1	Creative Presentations-CPI-Mount5- Mount for Display Device (Projector Ceiling Mounting Kit)	03167	\$ 373.33	\$373.33
1	Creative Presentations-CPI-Screen27-133"-161" Electric Projection Screen	02166	\$ 2,790.36	\$2,790.36
1	Creative Presentations-CPI-EXT-60-1005-02-MLC 62 RS D Controller	03561	\$ 507.24	\$507.24
2	Creative Presentations-CPI-Interface9-Computer Graphics Video Interface	03408	\$ 747.14	\$1,494.28
2	Creative Presentations-CPI-Microphone10-Standard Wireless Microphone, transmitter & Receiver	03453	\$ 1,101.73	\$2,203.46
1	Creative Presentations-CPI-Microphone1-A Wired Cardoid Microphone	03444	\$ 78.40	\$78.40
1	Creative Presentations-CPI-A/V Mixer4-Multi input out put pre/amp mixer	03353	\$ 448.97	\$448.97
4	Creative Presentations-CPI-Speakers6-Compact Ceiling Speakers(pair)	03474	\$ 247.14	\$988.56
1	Creative Presentations-CPI-Rack3-Rack for computer equipment, 18 Space	03461	\$ 480.29	\$480.29
1	Creative Presentations-CPI-Interface3-Basic Computer Distribution Amplifier	03401	\$ 152.86	\$152.86
1	Creative Presentations-CPI-FUR-M8DX-Rack Power Conditioner	03261	\$ 108.50	\$108.50
26	Creative Presentations-CPI-PC-INT- Interconnect Cables	03219	\$ 35.00	\$910.00
38	Creative Presentations Onsite Installation / troubleshooting / Project Management & System Testing	99777	\$ 120.00	<u>\$4,560.00</u>
Total				\$21,089.58

**Creative  
Presentations**  
Visual Communications Made Simple

*this is  
the price for  
the alley is two(2)  
TV's are used from  
Iberville*

Date: 4/30/2010  
To: Northwestern State University/Jennifer Long  
Phone:

From: Scott Albarado (scotta@creativepres.com)  
Re: **Alley Monitors Installed from Iberville Cafeteria Option**

<u>Qty</u>	<u>Description</u>	<u>Line #</u>	<u>*Unit Price</u>	<u>*Total Price</u>
<b>State Contract #406245</b>				
2	Existing 50" Monitors from Iberville Cafeteria			
2	Creative Presentations-CPI-Mount3- Mount for Display Device	03165	\$ 266.67	\$533.34
2	Creative Presentations-CPI-EXT-60-1005-02-MLC 62 RS D Controller	03561	\$ 507.24	\$1,014.48
2	Creative Presentations-CPI-Interface1-Computer Interface Device	03400	\$ 69.33	\$138.66
22	Creative Presentations-CPI-PC-INT- Interconnect Cables	03219	\$ 35.00	\$770.00
32	Creative Presentations Onsite Installation / troubleshooting / Project Management & System Testing	99777	\$ 120.00	<u>\$3,840.00</u>
	<b>Total</b>			\$6,296.48

Note: Labor includes taking down the (4) Monitors in Iberville

**3639 Ambassador Caffery Pkwy, Suite 402, Lafayette, LA 70503**  
**Phone (337) 406-0480 Toll Free (877) 406-0480 Fax (337) 406-0760**  
**Corporate Office**  
**Phone (800) 4442480 Fax (504) 454-9535**

**Creative  
Presentations**  
Visual Communications Made Simple

*This quote is for taking down the TVs in Iberville & re-installing them.*

Date: 4/30/2010  
To: Northwestern State University/Jennifer Long  
Phone:

From: Scott Albarado (scotta@creativepres.com)  
Re: **Alley Large LCD Monitors Quote**

<u>Qty</u>	<u>Description</u>	<u>Line #</u>	<u>*Unit Price</u>	<u>*Total Price</u>
<b>State Contract #407860</b>				
2	Sharp PN-E521 52" Professional LCD Display	02019	\$ 3,565.75	\$7,131.50
<b>State Contract #406245</b>				
2	Creative Presentations-CPI-Mount3- Mount for Display Device	03165	\$ 266.67	\$533.34
2	Creative Presentations-CPI-EXT-60-1005-02-MLC 62 RS D Controller	03561	\$ 507.24	\$1,014.48
2	Creative Presentations-CPI-Interface1-Computer Interface Device	03400	\$ 69.33	\$138.66
22	Creative Presentations-CPI-PC-INT- Interconnect Cables	03219	\$ 35.00	\$770.00
29	Creative Presentations Onsite Installation / troubleshooting / Project Management & System Testing	99777	\$ 120.00	<u>\$3,480.00</u>
Total				\$13,067.98

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