

Student Technology Fee  
Operating/Maintenance/Infrastructure Request Form  
Fiscal Year 2009-10  
Northwestern State University of Louisiana

**ALL BLANKS MUST BE FILLED COMPLETELY**

Prepared by: STAT For: Campus Initiative

Department/Unit: STAT College: \_\_\_\_\_ Campus: Campus Community

Which NSTEP Goals/Objectives does this project meet? 1-10

Requested equipment will be located/installed/housed? Building: Campus Community

Are department property policies and procedures in place for requested equipment? Yes

Which individual will be responsible for property control of the requested equipment?

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Proposal Requested Amount: \$ 107,909.80 Budget Attached (circle one): YES/NO

Proposal delivered to Student Technology located in Watson Library, Room 113. Date \_\_\_\_\_

**The proposal must include all specifications, description, model number, quotation, cost, state contract number, and vendor for each item. If the proposal does not include all requested information, it will be returned to requestor.**

1. Describe target audience.  All students on all NSU campuses will benefit from these purchases.
2. Describe project/initiative for which you are requesting funds.  Supplies for student labs; Anti-Virus, AD and printing software to maintain student labs; SPSS to maintain current software upgrades; Resource copier for student use; and Microsoft License to maintain with current software upgrades and versions.
3. State measurable objectives that will be used to determine the impact/effectiveness of the project.  To enhance student learning for all NSU students.

<p>4. Indicate how each project objective will be evaluated.</p> <p>The effectiveness of the equipment will be evaluated by the usage of the equipment by the student body at the different locations.</p>
<p>5. If funded, which NSTEP <a href="http://www.nsula.edu/nstep/NSTEP.pdf">http://www.nsula.edu/nstep/NSTEP.pdf</a> objective(s) will this funding of this project advance. How will funding of the project advance the University and College/unit technology plan?</p> <p>Objectives 1, 2, 3, 4, 5 and 9 will be enhanced.</p>
<p>6. Provide a justification for funding of this project. Estimate the number of student that will be served per academic year and in what ways. Please indicate also any unique needs of the traget group.</p> <p>This project will directly affect all students on the Natchitoches, Shreveport and Ft. Polk campuses. Distance learning student's will also benefit from the purchase.</p>
<p>7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.</p> <p>Jennifer Long, Student Technology – will serve as project manager</p>
<p>8. Describe any personnel (technical or otherwise) required to support the project/initiative.</p> <p>Student Technology will be provide all technical support necessary.</p>
<p>9. Provide a schedule for implementation and evaluation.</p> <p>Funding – September  Purchase – October  Installation – October/November  Equipment should be available for student use in November.</p>
<p>10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.</p> <p>The hardware should have a life span from 4 – 5 years. This equipment is in a rotation of replacement for student use.</p>
<p>11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through a Student Technology Fee.  If you are requesting equipment that will be either/or checkout to students or moved within the department, you must provide a checkout/loan policy.  The department will follow property controls already in place by the university.</p>
<p>12. Attach a letter of support for the project signed by the requesting unit's Dean, the appropriate Vice President (for non-academic units), or the SGA President from the requesting campus (for student requests).</p> <p>Attached.</p>

**Budget:**

Lab Supplies	\$35,000.00
McAfee Anti-Virus	\$24,000.30
Iemail/Active Directory	\$ 2,695.50
Printing Software for student labs	\$ 3,588.00
SPSS Software Maintenance	\$ 4,813.00
Resource Center Copier	\$ 3,949.00
Microsoft Licenses for student labs	<u>\$23,864.00</u>

Total \$97,909.80

Maintenance \$10,000.00

Total \$10,000.00

**Grand Total \$107,909.80**

## Jennifer Long

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**From:** Tracy Brown  
**Sent:** Tuesday, September 15, 2009 3:07 PM  
**To:** Jennifer Long  
**Subject:** Final McAfee Numbers  
**Attachments:** NSU - McAfee.pdf; NSU - Future Com Services.pdf

Jennifer,

Here is the final breakdown for the McAfee renewal. I have also attached the quotes for you. Let me know, if you have any questions.

Thanks,

--tracy

McAfee		
Cost of		
AntiVirus	\$50,890.50	\$17.62
Faculty	\$15,912.09	
Staff	\$10,978.11	\$26,890.20
Student Tech	\$15,207.24	
Teaching Labs	\$8,793.06	\$24,000.30
	\$50,890.50	

Tracy Brown  
Associate Director of Technical Services  
Northwestern State University  
Office of Information Systems  
200 Roy Hall  
Natchitoches, LA 71457  
Phone: (318) 357-5594

**Ipswitch Inc.  
Messaging Division**

Thank you for your interest in **Ipswitch Messaging software**.  
 This Quote -- **RCAQ00038428**-- is valid till 08/29/2009  
 Fed ID # 04-312-9831.

**QUOTATION**

**From:** Belinda Krueger  
**Phone:** (706) 312-3587  
**Email:** bkrueger@imailserver.com

**To:** Mike McDonald  
**Company:** Northwestern State University  
**Address:** 998 South Jefferson

Natchitoches, LA 71497 USA  
**Email:** mwm@nsula.edu  
**Phone:** 3183575594  
**Fax:**  
**Date:** 07/30/2009

10 Maguire Rd  
 Suite 220  
 Lexington, MA 02421  
 Order Line: (706) 312-3530  
 Fax: (706) 312-0899

<u>Product Description</u>	<u>Price</u>	<u>Discount</u>	<u>Quantity</u>	<u>Amount</u>
Iemail Premium v11 - Unlimited User License Service Agreement MT-7340-0011 SN: 292U14C0INKG5PH Quote for Budget Cycle 2010 through 2011	2,995.00	10%	1	2,695.50
<b>Sub Total:</b>				<b>\$2,695.50</b>
<b>Tax Rate:</b>				<b>0.0%</b>
<b>Total Fees:</b>				<b>\$2,695.50</b>

10% Education Discount Applied

**Fast Order Processing:**

Orders may be processed via telephone, fax, email or mail to:

**Ipswitch, Inc.**  
753 Broad St.  
Suite 200  
Augusta, GA 30901  
Phone: 706-312-3530  
Fax: 706-312-0899  
Email: [MessagingOrders@ipswitch.com](mailto:MessagingOrders@ipswitch.com)

Orders: Ipswitch accepts company Purchase Orders, VISA, Master Card, American Express, check and Wire Transfer of Funds  
Shipping: FOB Origin. All orders processed within 24 hours and shipped electronically.

**Payment Information:**

Check or Money order payment, make checks payable to "Ipswitch, Inc." and send to:

**Ipswitch Inc.**  
10 Maguire Rd.  
Suite 220  
Lexington, MA 02421  
Please pay in US \$

**Note:** To ensure receipt and expedited processing of your payment, please be sure the remittance address is printed in black or blue ink and also includes the four digit zip code extension -- 3726 -- in the address as shown above.

International and Domestic Wire Transfer and ACH/EFT payments should be directed to:

**Wachovia Bank, N.A.**  
1 Boston Place  
Boston, MA 02108  
ABA# 0211-0110-8  
ACCT# 2000031629047  
SWIFT CODE # PNBPUS3NNYC  
Please pay in US \$

\*\*\*Please Note\*\*\*\*

All wire transfers and ACH/EFT payments must reference Ipswitch invoice numbers.

Please direct all inquiries to Accounts Receivable at: (781) 676-5836

Payment Terms: Net 30 Days in US dollars



**Ipswitch Inc.**  
10 Maguire Rd  
Suite 220  
Lexington, MA 02421



**PaperCut™**

**ESTIMATE**

<b>Date</b>	<b>Estimate #</b>
8/4/2009	168

**12494 NW 38 AVE Miami, Florida 33054**

<b>Name / Address</b>
Northwestern State University Office of Information Technology Contact: Alfred Ehlers

<b>Terms</b>	<b>P.O. Number</b>	<b>Rep</b>
Net 15		AM

Description	Qty	Cost	Total
<b>PAPERCUT NG LICENSE QUOTATION</b>			
PaperCut NG Print Control for 3,000 Users (Education Price)	1	1,100.00	1,100.00
PaperCut NG Print Control for 9,000 Additional Users (Education Price)	9,000	0.21	1,890.00
First Year Premium Support @20% of Basic License Price	1	598.00	598.00
Upon Payment of this invoice your Organization will receive a new License File. This support package and upgrade assurance License enables your organization to access any further upgrades and technical support, and compatibility to future driver updates or Operational Systems (OS) level patches at this fixed rate.			
<b>License Extras</b>			
PaperCut NG Additional Print Release Stations (1st Included w/License)	0	200.00	0.00
PaperCut NG Tailor Web Tools (Optional, It will be added upon approval)	0	200.00	0.00
PaperCut NG License Extension to cover additional Sites (Campus Print Servers)	3	0.00	0.00
PaperCut NG License Exception to cover 25,000 users		0.00	0.00

This quotation is valid for 40 days from the date of issue.

<b>Subtotal</b>	\$3,588.00
<b>Sales Tax (7.0%)</b>	\$0.00
<b>Total</b>	\$3,588.00

Notes:  
PaperCut licences cover the listed number of users within a single organization. This is an organization-wide license with no limits on the number of servers, workstations, or printers. Listed price includes standard email support. New customers wishing to opt for premium support should considering the Implementation Pack.  
Purchasing PaperCut is a once-off payment. No mandatory annual fees apply.  
All prices are quoted in US Dollars excluding local sale taxes when applicable.

Signature \_\_\_\_\_

<b>Phone #</b>	<b>Fax #</b>	<b>E-mail</b>	<b>Web Site</b>
800-236-8499	305-681-7446	info@mjprintcontrol.com	www.mjprintcontrol.com

**RENEWAL INVOICE #: 00123503**  
**INVOICE DATE: 7/22/2009**



**Bill To:**  
 Northwestern State University  
 Attn: Jennifer Long - Martin  
 Central Receiving, 998 South Jefferson,  
 NATCHITOCHEs, LA, 71497

**Ship To:**  
 Northwestern State University  
 Attn: Jennifer Long - Martin  
 Central Receiving, 998 South Jefferson,  
 NATCHITOCHEs, LA, 71497

Customer No: 100427723		Renewal Representative: Andrew McGuire					
Contract No: 120205322		Representative Email: amcguire@spss.com					
		Representative Phone: (312) 651-3775					
Type	Product	License Method	Service ID	Service Start Date	Service End Date	Users	Price
Renewal Perpetual	PASW@ Regression	Right to Copy	599065	10/27/2009	10/26/2010	25	USD 1,749.00
Renewal Perpetual	PASW@ Statistics Base	Right to Copy	599064	10/27/2009	10/26/2010	75	USD 3,064.00
<b>SUBTOTAL</b>						<b>USD 4,813.00</b>	
<b>SALES TAX (X%)</b>						<b>\$X.XX</b>	
<b>TOTAL PRICE</b>						<b>\$X.XX</b>	

**PAYMENT OPTIONS**

All remittances must reference the Renewal Invoice number above. Purchase Orders may be submitted for Renewals in excess of \$1000.00. Invoice is subject to applicable sales tax and shipping. Contact your Renewal Representative for any questions.

**Terms:** Payment due prior to service start date  
*(Service will automatically be TERMINATED 90 days after the service start date for any assets not renewed. To reinstate service, back maintenance and additional fees will be charged).*

**Tax IDs:** FEIN # 36-2815480 GST # 87921 0524 RT0001

**USA Remit To:** 1213 PAYSHERE CIRCLE  
 Chicago, IL 60674

**ACH Payments:** ABA: 071000039, Account 5800441346  
**Electronic Payment:** ABA: 026009593, Account 5800441346, Swift Code: BOFAUS3N  
 Bank of America  
 100 W. 33<sup>rd</sup> Street, New York, NY 10001

**CANADA Remit To:** SPSS Inc. B9270 PO Box 9100 Postal Station F, Toronto, Ontario M4Y 3A5  
 Sort Code: 024156792, Account 48046205, Swift Code: BOFACATT  
 Bank of America, NA Canada Branch  
 200 Front Street West 26<sup>th</sup> Floor, Toronto, Ontario M5V 3L2