

**Student Technology Fee  
Funding Request Form  
Special Initiative Fiscal Year 2009-10  
Northwestern State University of Louisiana**

**This document will not be accepted without complete information, detailed budget, specifications of each piece of equipment requested and pricing.**

Prepared by: Michael E. Matthews For: NSU Libraries

College: \_\_\_\_\_ Campus: ALL Department: NSU Libraries

Where will requested equipment be located/installed/housed: Bldg. Virtual

Total amount requested \$ 202,000 Matching Funds: Yes No Department \_\_\_\_\_

Are property policies and procedures in place by the department for equipment requested. YES

Delivery to the Student Technology office located in Watson Library, Room 113. Date October 30<sup>th</sup>, 2009

1. Describe target audience.

The use of e-content from the enclosed vendors (**Gale-Cengage, NetLibrary and EBSCO**) would directly benefit all students, especially those who take online courses or are unable to use the NSU Libraries during normal operating hours. By purchasing this e-content, use of the NSU Libraries would no longer be limited to only physical access, and would truly become "24/7" and be consistent with the online learning mission of our university. Unlike paper-bound information resources, the e-content could be accessed anywhere and at anytime with an Internet connection.

2. Describe project/initiative for which you are requesting funds.

We are applying for either the full or partial funding of the attached e-content collections. The panel of referees may select a combination of collections including according to either vendor or title. The NSU Libraries strives to offer the best and most current information sources to its students. However, the reference collections of our three campus libraries are not available to students who are pressed for time, geographically remote, or physically disabled. Because of substantial budget cuts, both of our reference and circulating collections have become outdated. For example, according to our 2008 Self-Study, the average publication date of our science collection is 1972. *Approval of the attached titles from the science publisher Elsevier (via EBSCO) would finally update major portions of our collection and make it available to our online students.* Our nursing and allied health collections have an average publication date of 1991. Business and social sciences, including criminal justice date are around 1968. *Many of our computer and information systems (CIS) books were published during the dawn of mainframe computing. Approval of the attached titles from NetLibrary would update these collections with titles published as recently as 2009. In conclusion, the approval of the titles of the Gale Virtual Reference Library would augment the current collection of GVRL with more reference works in the sciences, the humanities, and the arts. For more details on the age of our collections, please see the PDF attachment "Average Age of Collections.PDF".*

*From the library's budget, a modest hosting fee of approximately \$500.00 will be paid to Gale-Cengage NetLibrary will license an Adobe Content Server system on annual basis for \$400.00. Access to the ACS will allow students to download their NetLibrary books and audio-books to their offline reading devices.*

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

By supplying an extensive collection of e-content, we will achieve three objectives.

- 1) Offer students complete, accurate, and current information on a spectrum of topics directly related to their academic majors and course assignments.
- 2) Provide key support for academic departments which offer their courses online (nursing, business, psychology, criminal justice, education and many others)
- 3) Create a truly student-centered library which brings valuable information to its users who may not be able to access its collections.

4. Indicate how each project objective will be evaluated.

We will assess the impact and effectiveness of the new e-content collections through a series of student surveys, interviews, and focus groups.

Objective 1: Will be measured by the annual "Library Survey for Students". Respondents will answer questions relating to their overall satisfaction with the e-content including ease of use, convenience, and suggestions for improvement of services.

Objective 2: Will be measured by the annual "Library Survey for Faculty" which will ask faculty about their usage of the e-content in their courses, whether offered face-to-face or online.

Objective 3: Will be measured through two focus groups, one for students and the other for faculty. Focus group participants will be asked about their experiences in using the NSU Libraries, and how its services and collections could be improved for the future.

All objectives will be assessed through casual interviews of both students and faculty concerning their usage of the e-content and whether it meets or exceeds their expectations.

5. Provide a justification for funding of the project. Estimate the number of students that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

Every NSU student (9,500 FTE) who uses online library databases as part of their course work or to prepare for their professional career will benefit directly from the purchase of enclosed e-content collections. According to the 2007-2008 Annual Report for the NSU Libraries, the total number of database searches on the library website increased by **21.1% from 468,415 to 594,053**. This increase reflects not only the overall usage of online library databases, but our students' continuing hunger for remotely available and full-text information sources.

While the target group of this grant application is the entire NSU student body, students who are working toward degrees which are offered entirely online would find e-content particularly helpful. NSU currently offers 17 online degree programs from the associate's to the master's level. These students do not have access to information resources except through their local public libraries, which vary widely in quality and scope. Funding of this project would give these students the resources they need to be successful in their classes.

6. If funded, which NSTEP (<http://www.nsula.edu/nstep/NSTEP.pdf>) objective(s) will this funding of this project advance. How will funding of the project advance the University and College / unit technology plan?

The funding of this project would advance the following NSTEP Objectives:

*Objective 1: To improve access to technology by students, faculty and staff.*

*Objective 4: To improve and proliferate the use of distance education within all colleges*

If funded, this project would advance the following University Technology Goals:

1. *To attain accreditation for each eligible degree program by a Board of Regents approved national accrediting agency.*

Although every program at NSU is currently accredited, the e-content collections will provide instrumental support for the students who need quick and accurate information on a spectrum of complex topics. In this way, the e-content will help insure the future accreditation of these programs, especially if they are offered 100% online.

2. *To develop a plan for a learning centered environment that reflects the "spirit" of the concept including distance learning technologies, innovative strategies and pedagogy, and a commitment to provide the necessary faculty and student resources to make this environment possible.*

As an innovative and learner-centered strategy, the e-content collections will provide students 24/7 access to high quality information sources which can be navigated and downloaded to their home computers. The Head of Serials, Media, and Interlibrary Loan is committed to developing a comprehensive online tutorial which will explain how to use the e-content collections.

If funded, the e-content collections would advance a key component of the NSU Libraries Technology Plan by assisting in the acquisition and implementation of electronic full-text information resources which can be shared by all students regardless of location.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Michael E. Matthews, Head of Serials, Media, and Interlibrary Loan, will coordinate the delivery and implementation of the Gale Virtual Reference Library and serve as point-of-contact between the NSU Libraries and the technical support teams of the selected vendors. He will also design an online tutorial for using the e-content collections. Michael has worked at Northwestern since 2004 and is responsible for both online and face-to-face dimensions of the library instruction program.

Gail Kwak, Government Documents Librarian and LOUIS Systems Administrator will coordinate the loading of the records of each title of the e-content collections into the NSU Libraries' online catalog. Gail has worked at Northwestern since 1998 and is primarily responsible for the integrity of both bibliographic and patron records. She will work closely with our technical processes librarian, Elizabeth Graves.

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

Sonny Carter, Imaging Specialist and Information Systems Liaison will coordinate with the office of Information Systems on the configuration of security and firewall protocols. As the library's webmaster, he will also code the links to the e-content collections within the NSU Libraries website.

Elwin Ellis, Database Administrator will coordinate with Sonny Carter on the configuration of the proxy server so that students will be able to use their MyNSU username and password for easy access.

9. Provide a schedule for implementation and evaluation.

Once the purchase is made, the vendors will input the order and within 3 business days provide access to the selected collections. Within this time period, the above personnel will resolve any problems related to the loading of records, security and firewall configurations, and the use of the proxy server. A banner, including a link to the e-content collections will be placed on the NSU Libraries website. An email announcement will be sent to all students faculty and staff through Messenger. The entire process should not take more than *twenty* working days (Monday-Friday) from start to finish.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

All vendors maintain their own user platforms. Northwestern State University will not host any content on its own servers. No investment in hardware or software will be required.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through Student Tech Fee.

Because the e-content has an entirely "virtual" presence, and will be remotely accessed using the MyNSU username and password system, it does not require additional security or controls beyond those already provided by the university's Information Systems department.

12. Attach a detailed budget, including: specs., description, cost, state contract number, and vendor for each item; cost of outside support personnel; and a description of how the proposal will support University/College/unit resources (i.e., cash match, funds from other sources, or reallocation of existing hardware/software or other equipment. **All of the information requested must be attached or the request will not be accepted.**

**PLEASE SEE ATTACHED**

13. List two individuals and their letters of support for the project. The letters needs to be from unit's Dean, the appropriate Vice President or the SGA President.

**PLEASE SEE ATTACHED**

**REVISED SUBTOTALS**

ELSEVIER TITLES (VIA EBSCO)

34958

NETLIBRARY TITLES

58240

GALE VIRTUAL REFERENCE LIBRARY TITLES

78747

TOTAL

171945

<u>Food is Culture</u>	<u>1</u>
<u>History of the American Cinema 10 Volume Set</u>	<u>0</u>
<u>Datapedia of the United States: American History in Numbers, 4th edition</u>	<u>1</u>



# INVOICE



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# Customer Order Confirmation Form

NetLibrary, a division of OCLC, Inc.  
 4888 Pearl East Circle, Suite 103  
 Boulder, Colorado 80301  
 Tel: 800-898-6252 x3802 Fax: 614-718-7441

Bill To: Amigos

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Northwestern State Univ of Louisiana  
 Watson Memorial Library  
 913 University Parkway  
 Natchitoches LA 71457

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Carol Enns		9/8/2009	OCLC NetLibrary	Boulder, CO	Net 30

QUANTITY	COLLECTION DESCRIPTION	AMOUNT
292	Unique Criminal Justice, Education, Military Science, Nursing, Psychology, Accounting, and CIS eBooks	\$38,735.77
SUBTOTAL		\$38,735.77

	ACCESS FEES, MARC RECORDS	AMOUNT
	MARC Records - Included	\$0.00
	Ongoing Access at 55% of list price	\$21,304.67
SUBTOTAL		\$21,304.67
TOTAL		\$60,040.44
3 % Amigos DISCOUNT		(\$1,801.21)
GRAND TOTAL		\$58,239.23

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Library  
 By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

OCLC  
 By: \_\_\_\_\_  
 Name: Carol Enns  
 Title: Inside Library Services Consultant  
 Date: 09/01/09



**NORTHWESTERN STATE UNIVERSITY - LOUISIANA (Acct # 163207)**

**Quote Date: 9/2/2009**

**Quote Expires: 10/31/2009**

TITLE	PUBLISHER	VOL	EBOOK ISSN	FTE 5001-14,999	%	YOUR PRICE
ASCD Education Collection	ASCD	56	9781416608097	\$2,226.34	0	\$2,226.34
Encyclopedia of Life Sciences	Wiley	20	9780470015902	\$11,880.00	10%	10,692.00
West's Encyclopedia of American Law, 3rd ed.	Gale	15	9781414443027	\$2,517.08	20%	2,013.66
Who's Buying Series	New Strategist	14	9781933588869	\$1,246.36	10%	1,121.72
American Consumers Series	New Strategist	13	9781933588858	\$1,736.49	10%	1,562.84
International Encyclopedia of Social Science, 2nd ed.	Macmillan	9	9780028661179	\$1,603.80	20%	1,283.04
Encyclopedia of Information Science and Technology, 2nd ed.	IGI	8	9781605660271	\$4,447.58	20%	3,558.06
Encyclopedia of Genetics, Genomics, Proteomics and Bioinformatics	Wiley	8	9780470011539	\$3,712.50	10%	3,341.25
Encyclopedia of Condensed Matter Physics	Elsevier	6	9780080547763	\$4,070.25	10%	3,663.23
Burger's Medicinal Chemistry and Drug Discovery, 6th ed.	Wiley	6	9780471266945	\$3,712.50	10%	3,341.25
Encyclopedia of Life Sciences: Supplementary 6 Volume	Wiley	6	9780470714263	\$2,665.58	10%	2,399.02
Encyclopedia of Women and Islamic Cultures	Brill	6	9789047403784	\$2,397.60	0	\$2,397.60
Encyclopedia of the Supreme Court of the United States	Macmillan	5	9780028661292	\$928.13	20%	742.50
Encyclopedia of Anthropology	Sage	5	9781412925457	\$1,329.08	20%	1,063.26
Fashion, Costume, and Culture: Clothing, Headwear, Body and Accessories	Gale	5	9780787693008	\$452.93	20%	362.34
Electronic Commerce: Concepts, Methodologies, Tools and Applications	IGI	4	9781599049441	\$2,301.75	20%	1,841.40
End User Computing: Concepts, Methodologies, Tools and Applications	IGI	4	9781599049465	\$2,301.75	20%	1,841.40
Intelligent Information Technologies: Concepts, Methodologies, Tools and Applications	IGI	4	9781599049427	\$2,301.75	20%	1,841.40
Encyclopedia of Biological Chemistry	Elsevier	4	9780080547756	\$1,893.38	10%	1,704.04
Encyclopedia of Respiratory Medicine	Elsevier	4	9780080547817	\$1,669.95	10%	1,502.96
Evolution of Nervous Systems	Elsevier	4	9780080548043	\$1,669.95	10%	1,502.96
International Dictionary of Films and Filmmakers	St James Press	4	9781558625334	\$1,155.33	20%	924.26
Schirmer Encyclopedia of Film	Gale	4	9780028661001	\$681.62	20%	545.29
Encyclopedia of Counseling	Sage	4	9781412963978	\$1,180.58	20%	944.46
Encyclopedia of Drugs, Alcohol and Addictive Behavior, 3rd ed.	Macmillan	4	9780028661148	\$865.76	20%	692.60
Encyclopedia of Multimedia Technology and Networking, 2nd ed.	IGI	3	9781605660158	\$1,433.03	20%	1,146.42
Encyclopedia of Hormones	Elsevier	3	9780080547923	\$1,152.90	10%	1,037.61
Encyclopedia of Food and Culture	Scribner	3	9780684314167	\$738.05	20%	590.44
Encyclopedia of Race, Ethnicity and Society	Sage	3	9781412956314	\$735.08	20%	588.06
Encyclopedia of Clothing and Fashion	Scribner	3	9780684314518	\$697.95	20%	558.36
Encyclopedia of Life Courses in Human Development	Macmillan	3	9780028661667	\$586.58	20%	469.26
Understanding Film Genres	Gale	2	9781414438450	\$482.63	20%	386.10
Handbook of Research on Wireless Security	IGI	2	9781599049007	\$735.08	20%	588.06
World Encyclopedia of Police Forces and Correctional Systems	Gale	2	9781414405148	\$400.95	20%	320.76
Encyclopedia of Substance Abuse Prevention, Treatment and Policy	Sage	2	9781412964500	\$519.75	20%	415.80
Encyclopedia of Political Communication	Sage	2	9781412953993	\$519.75	20%	415.80
Encyclopedia of Social Problems	Sage	2	9781412963930	\$519.75	20%	415.80
Encyclopedia of Social Psychology	Sage	2	9781412953955	\$519.75	20%	415.80
Encyclopedia of Survey Research Methods	Sage	2	9781412963947	\$519.75	20%	415.80
The SAGE Encyclopedia of Qualitative Research Methods	Sage	2	9781412963909	\$519.75	20%	415.80
Encyclopedia of Industrial and Organizational Psychology	Sage	2	9781412939690	\$482.63	20%	386.10
Encyclopedia of Stem Cell Research	Sage	2	9781412963954	\$371.25	20%	297.00
Encyclopedia of Interpersonal Violence	Sage	2	9781412963923	\$482.63	20%	386.10
Encyclopedia of Social Theory	Sage	2	9781412914314	\$438.75	20%	351.00
Encyclopedia of Environmental Ethics and Philosophy	Macmillan	2	9780028661407	\$415.80	20%	332.64
Cambridge World History of Food	Cambridge	2	9780511074134	\$412.09	0	\$412.09
Electronic Business: Concepts, Methodologies, Tools, and Applications	IGI	1	9781605660578	\$2,450.25	20%	1,960.20
Encyclopedia of Computational Biology	Springer	1	9780387308593	\$735.08	20%	588.06
Encyclopedia of Database Systems	Springer	1	9780387399409	\$735.08	20%	588.06
National Survey of State Laws, 6th ed.	Gale	1	9781414410500	\$207.90	20%	166.32
Encyclopedia of Geographical Information Sciences	Springer	1	9780387359731	\$592.52	20%	474.01
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Handbook of Research on Information Security and Assurance	IGI	1	9781599048567	\$393.53	20%	314.82
Indian Medicinal Plants: An Illustrated Dictionary	Springer	1	9780387706382	\$384.62	20%	307.69
Springer Handbook of Atomic, Molecular, and Optical Physics	Springer	1	9780387263083	\$369.77	20%	295.81
Springer Handbook of Condensed Matter and Materials Physics	Springer	1	9783540304371	\$369.77	20%	295.81
Springer Handbook of Engineering Statistics	Springer	1	9781846282881	\$369.77	20%	295.81

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Quote Date: 9/2/2009

Quote Expires: 10/31/2009

TITLE	PUBLISHER	VOL	EBOOK ISSN	FTE 5001-14,999	%	YOUR PRICE
Springer Handbook of Experimental Fluid Mechanics	Springer	1	9783540302995	\$369.77	20%	295.81
Springer Handbook of Experimental Solid Mechanics	Springer	1	9780387308777	\$369.77	20%	295.81
Springer Handbook of Materials Measurement Methods	Springer	1	9783540303008	\$369.77	20%	295.81
Springer Handbook of Mechanical Engineering	Springer	1	9783540307389	\$369.77	20%	295.81
Springer Handbook of Nanotechnology, 2nd ed.	Springer	1	9783540298571	\$369.77	20%	295.81
Springer Handbook of Electronic and Photonic Materials	Springer	1	9780387291857	\$295.52	20%	236.41
Springer Handbook of Geographic Information	Springer	1	9783540726807	\$295.52	20%	236.41
Springer Handbook of Lasers and Optics	Springer	1	9780387304205	\$295.52	20%	236.41
Springer Handbook of Robotics	Springer	1	9783540303015	\$295.52	20%	236.41
Springer Handbook of Speech Processing and Communication	Springer	1	9783540491279	\$295.52	20%	236.41
Breakthrough Perspectives in Network and Data Communication	IGI	1	9781605661490	\$289.58	20%	231.66
Social and Human Elements of Information Security: Emerging Issues	IGI	1	9781605660370	\$289.58	20%	231.66
Encyclopedia of Cybercrime	Greenwood	1	9780313087042	\$111.38	0	\$111.38
Encyclopedia of Cross-Cultural School Psychology	Springer	1	9780387717999	\$445.50	20%	356.40
Science in Dispute, Volume 1	Gale	1	9780787691707	\$248.00	20%	198.40
Science in Dispute, Volume 2	Gale	1	9780787691714	\$248.00	20%	198.40
Science in Dispute, Volume 3	Gale	1	9780787691721	\$248.00	20%	198.40
Advances in Enterprise Information Technology Security	IGI	1	9781599040929	\$245.03	20%	196.02
Encyclopedia of Geographic Information Science	Sage	1	9781412953962	\$222.75	20%	178.20
Jewish American Food Culture	Greenwood	1	9780313343209	\$74.18	0	\$74.18
Latino Food Culture	Greenwood	1	9780313087905	\$74.18	0	\$74.18
Datapedia of the United States: American History in Numbers	Bernan	1	9781598882582	\$185.63	0	\$185.63
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Terrorism: Essential Primary Sources	Gale	1	9781414406220	\$184.14	20%	147.31
Encyclopedia of Volcanoes	Elsevier	1	9780080547985	\$154.44	10%	139.00
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Encyclopedia of Insects	Elsevier	1	9780080546056	\$148.43	10%	133.59
Encyclopedia of the Solar System	Elsevier	1	9780080474984	\$148.43	10%	133.59
Web Services Security and E-Business	IGI	1	9781599041704	\$141.01	20%	112.81
Integrating Security and Software Engineering: Advances in Research	IGI	1	9781599041490	\$141.01	20%	112.81
Cryptography and Security Services: Mechanisms and Applications	IGI	1	9781599048390	\$134.93	20%	107.95
Applications of Information Systems to Homeland Security	IGI	1	9781591406433	\$133.58	20%	106.87
Web and Information Security	IGI	1	9781591405900	\$133.58	20%	106.87
Foodways and Folklore: A Handbook	Greenwood	1	9780313341748	\$81.68	0	\$81.68
Food Culture in Germany	Greenwood	1	9780313344954	\$74.18	0	\$74.18
Handbook of Physics	Springer	1	9780387216324	\$89.03	20%	71.23
Evidence-Based Advance Directives: A Study Guide for Nurses	HCPPro	1	9781601460615	\$87.68	0	\$87.68
American Indian Food	Greenwood	1	9780313060724	\$74.18	0	\$74.18
Food Culture in Spain	Greenwood	1	9780313059681	\$74.18	0	\$74.18
Food Culture in Japan	Greenwood	1	9780313058530	\$84.58	0	\$84.58
Food is Culture	Columbia	1	9780231510783	\$33.41	0	\$33.41
History of the American Cinema 10 Volume Set	Scribner	0	9780684315515	\$1,683.99	20%	1,347.19
				\$92,397.39		\$78,746.81