

Student Technology Fee
Special Initiative Request Form
Fiscal Year 2008-09
Northwestern State University of Louisiana

ALL BLANKS MUST BE FILLED COMPLETELY

Prepared by: Recreation Complex For: Campus Initiative


Department/Unit: Recreation Complex College: _____ Campus: Campus Community

Which NSTEP Goals/Objectives does this project meet? 1, 3

Requested equipment will be located/installed/housed? Building: Campus Community

Are department property policies and procedures in place for requested equipment? Yes

Which individual will be responsible for property control of the requested equipment?

Signature:  Date: 9-5-08

Proposal Requested Amount: \$ 6,917.14 Budget Attached (circle one): YES/NO

Proposal delivered to Student Technology located in Watson Library, Room 113. Date _____

The proposal must include all specifications, description, model number, quotation, cost, state contract number, and vendor for each item. If the proposal does not include all requested information, it will be returned to requestor.

1. Describe target audience.

All students enrolled through Northwestern State University. This equipment will be utilized at the Recreation Complex, it will allow students to be updated on current events at the complex.

2. Describe project/initiative for which you are requesting funds.

To purchase equipment to be connected to the messaging system on the main campus.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

To inform students of current events at the Recreation Complex.

4. Indicate how each project objective will be evaluated.

<p>The effectiveness of system will be evaluated by the events attended by NSU students</p>
<p>5. If funded, which NSTEP http://www.nsula.edu/nstep/NSTEP.pdf objective(s) will this funding of this project advance. How will funding of the project advance the University and College/unit technology plan?</p> <p>Objectives 1 & 3 will be enhanced.</p>
<p>6. Provide a justification for funding of this project. Estimate the number of student that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.</p> <p>This project will directly affect all students on the NSU campus to inform them of activities and events occurring at the complex.</p>
<p>7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.</p> <p>Jennifer Long-Martin, Student Technology – will serve as project manager</p>
<p>8. Describe any personnel (technical or otherwise) required to support the project/initiative.</p> <p>Student Technology will be provide all technical support necessary.</p>
<p>9. Provide a schedule for implementation and evaluation.</p> <p>Funding – September Purchase – September Installation – September/October Equipment should be available for student use in October.</p>
<p>10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.</p> <p>The hardware should have a life span from 5 years.</p>
<p>11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through Student Tech Fee.</p> <p>The equipment will be installed to walls and poles out of reach of students and monitors by building managers. The equipment will also have locking cables for added security.</p>
<p>12. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through a Student Technology Fee. If you are requesting equipment that will be either/or checkout to students or moved within the department, you must provide a checkout/loan policy.</p>

Creative Presentations

Visual Communications Made Simple

Date: 7/16/2008

To: Jennifer Long/NSU

Phone: 318-357-6482

From: Scott Albarado (scotta@creativepres.com)

Re: **Quote for AxisTV Addition at The Complex**

<u>Qty</u>	<u>Description</u>	<u>Line #</u>	<u>*Unit Price</u>	<u>*Total Price</u>
State Contract #406245				
1	Creative Presentations - CPI-MMDSL1 - Mutli-Monitor Display System - Control System Player Add On	04034	\$ 3,638.57	\$3,638.57
1	Creative Presentations - CPI-MMDSL3 - Mutli-Monitor Display System - Control System Player Widescreen Upgrade	04036	\$ 642.86	\$642.86
1	Creative Presentations - CPI-MMDSL6 - Mutli-Monitor Display System - Display Device Control Upgrade	04039	\$ 605.71	\$605.71
1	Miscellaneous Peripherals Include: Intelix DIGI-VGA-F Cat5 Transmitter/Receiver for VGA and audio	99888	\$ 500.00	\$500.00
3	Creative Presentations Offsite Pre-Assembly (Design, Travel & Offsite Project Management)	99666	\$ 150.00	\$450.00
12	Creative Presentations Onsite Installation/troubleshooting / Project Management & System Testing	99777	\$ 90.00	<u>\$1,080.00</u>
Total				\$6,917.14

What's included:

1. Adding an AxisTV Player to display to the existing wall mounted Display in the Complex
2. Widescreen Upgrade for Player to display to the existing 16:9 Display
3. All cabling and Video Distribution equipment needed
4. Installation of system & remote implementation of player

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