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Student Technology Fee
Funding Request Form
Special Initiative Fiscal Year 2007-08
Northwestern State University of Louisiana

This document will not be accepted without complete information, detailed budget, specifications of each piece of equipment requested and pricing.

Prepared by: ____Molly Giering_____ For:_____One Card Operations_

College: ___Auxiliary Services_ Campus: _Natchitoches___ Department: _One Card_____

Where will requested equipment be located/installed/housed: Bldg. _One Card_____Room _152__

Total amount requested $ _18,955.44_ Any matched funds: Yes No Department ___No___

Are property policies and procedures in place by the department for equipment requested. __Yes_____

Delivery to the Student Technology office located in Watson Library, Room 113. Date _____

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1. Describe target audience.

All students currently enrolled at NSU and at off campus sites, approximately 7,200 students. Faculty and staff will be affected by this upgrade.

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2. Describe project/initiative for which you are requesting funds.

One Card Operations is requesting funding for a new ID Card System which comprises of 1.) computer, printer, and I.D. camera 2.) laptop computer for portable I.D. card system 3.) camera for Leesville campus I.D. card system.

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3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

    1.   **Procurement Phase:** The One Card Office will collect final pricing bids from vendors, submit the quotes to the Office of Student Technology.

    2.   **Installation Phase:** This phase of the project will begin as soon as the new equipment arrives. The One Card Office, along with Information Systems Office will be able to install the new computers.

The major milestone for this phrase of the project will be the installation of the equipment. The One Card Coordinator will supervise completion of the work with the assistance from NSU Information Systems personnel.

   3.   **Utilization and Evaluation Phase:** After the new computers are in operation, the One Card system can be upgraded to the new CS Gold. The One Card coordinator will be responsible for a semi-annual project evaluation. This evaluation will be conducted by surveying the users of CS Gold, as well as support personnel to determine the effectiveness of the project.

4. Indicate how each project objective will be evaluated.

   1.   **Procurement Phase:** We will consider this objective complete when all purchase orders have been submitted to the purchasing department. Copies of all purchase orders for all equipment will be on file in the One Card Office.

   2.   **Installation Phase:** This objective will be complete when the new equipment is installed and operational.

   3.   **Utilization and Evaluation Phase:** This is an on-going phase, with student using the One Card System. Surveys will be given and compiled semi-annually. Copies of evaluations will be on file in the One Card Office.

5. Provide a justification for funding of the project. Estimate the number of students that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

The computer for the I.D. system is necessary to keep operations of the One Card office running without delay. The current computer is old and extremely slow, running Windows 2000.

The new laptop computer for the portable I.D. system will enhance Freshman Connection and Fee payment. Currently, One Card has to borrow a system from Leesville to help with these activities.

The new camera for Leesville ID system. The current camera is old and does not have a flash, just a glowing light, which does not take clear pictures.

6. If funded, which NSTEP (http://www.nsula.edu/nstep/NSTEP.pdf) objective(s) will this funding of this project advance. How will funding of the project advance the University and College / unit technology plan?

This project directly supports the following component of:

Objective 1: **To improve access to technology by students, faculty, and staff at Northwestern State University.**

Objective 5: **To upgrade and maintain the campus communication network and infrastructure.**

Objective 6: **To provide a system for maintenance, upgrade, user training, and support of technology that will extend into the future.**

The One Card office feels this will be an important component in the continuing success of the program, and worth funding with the upgrade. Parents of students will also find the safety and convenience of these features beneficial. Funding of this project would provide a significant enhancement to the current card system.

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7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Molly Giering, One Card Coordinator
Danny Prudhomme, One Card Technical Support Specialist
James Leonards, CS Gold System Administrator

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8. Describe any personnel (technical or otherwise) required to support the project/initiative.

One Card personnel
Information Systems personnel

9. Provide a schedule for implementation and evaluation.

If the equipment in this grant is approved for purchase, the Office of One Card Operations is prepared to perform the procurement and installation of the new computers by October, 2007.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

The expected life of hardware is approximately 5-10 years.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through Student Tech Fee.

The One Card Office utilizes the Property Control Policy implemented by Northwestern State University.

12. Attach a detailed budget, including: specs., description, cost, state contract number, and vendor for each item; cost of outside support personnel; and a description of how the proposal will support University/College/unit resources (i.e., cash match, funds from other sources, or reallocation of existing hardware/software or other equipment. **All of the information requested must be attached or the request will not be accepted.**

13. List two individuals and their letters of support for the project. The letters needs to be from unit's Dean, the appropriate Vice President or the SGA President.

    1. Jennifer Kelly, Director of Auxiliary Services
    2. SGA President

August 10, 2007

Dear Student Technology Funding Request:

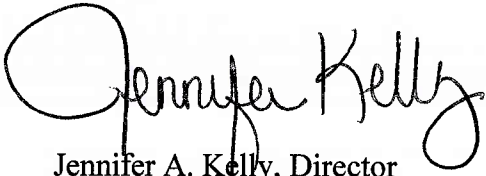Re: Purchase of PC, Laptop, ID System, and Camera

I would like to express my support for the project that will purchase a new PC and ID System, laptop, for the One Card office and new camera for the Leesville campus.

The ID system and computer were purchased 4 years ago and have been heavily utilized. With the upgrade of CS Gold the PC in the One Card office will become obsolete. The ID picture taking system frequently goes down during fee payment and Freshman Connection and the more these systems are moved around for these functions it becomes more difficult to keep them in good working order. The purchase of the new system will assist by providing One Card with a backup system and keep One Card from having to move the primary ID system frequently.

The camera at the Leesville campus does not even have a flash and takes extremely dark and unclear pictures. It is essential to have clear pictures on student's IDs for security purposes.

I feel that funding these projects will greatly enhance usage of the student ID and assist with retention efforts on the campuses of Northwestern State University. If you have any questions, do not hesitate to contact me.

Sincerely,

Jennifer A. Kelly, Director
Auxiliary Services

August 9, 2007

Student Technology Advisory Team:

I fully support the efforts of the One Card Office to seek and obtain funding from the Student Technology Fund for the purchase of a new ID system, laptop, and camera. This project would be most beneficial to our students and will make the current ID procedures more current and convenient by replacing old and worn out technology.

Respectfully Yours,

Shayne Creppel
President
Northwestern State University
Student Government Association

Forcém Demons!

Datacard
AUTHORIZED DEALER

Jett Business Systems, Inc.

new i.d. system (handwritten)

August 7, 2007

www.jettbusiness.com

PREPARED FOR	SUBMITTED BY
Northwestern State University - Natchitoches Campus	Rick Elliott
Danny Prudhomme	Jett Business Systems, Inc.
318-357-4051	1452 Hawn Avenue
LA STATE CONTRACT 406014	Shreveport, LA 71107
	318-424-9542 Toll Free: 866-447-5174 Fax: 318-424-0008
prudhommed@nsula.edu	bstinson@jettbusiness.com

QUOTE FOR: Photo ID System Upgrade

ITEM NUMBER	DESCRIPTION OF ITEMS	QTY	PRICE (ea.)	EXT. AMT
EQUIPMENT				$ -
00084	**Datacard CP80 Duplex Color Printer with Laminator and Ethernet Connection**	1	$ 5,774.00	$ 5,774.00
00013	> Magnetic Stripe Encoder Option	1	$ 465.00	$ 465.00
	> Improved Graphics and DuraGard protective laminate			$ -
	> Faster: prints up to 170 single-sided cards per hour			$ -
	> Smaller: weighs less than 27 lbs.			$ -
				$ -
00008	**Datacard TruPhoto Professional Digital Camera package**	1	$ 1,639.00	$ 1,639.00
	> Includes custom software with Auto-Capture and Auto-Crop for faster and easier operation			$ -
	> Contains tripod and backdrop with stand			$ -
				$ -
	TOTAL FOR EQUIPMENT			$ 7,878.00
SOFTWARE				$ -
00036	**Datacard ID Works Standard 6.0 upgrade from 4.1**	1	$ 1,729.00	$ 1,729.00
	> This also includes upgrading your mobile system to Production 6.0			$ -
				$ -
				$ -
	TOTAL FOR SOFTWARE			$ 1,729.00
ACCESSORIES				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
	TOTAL FOR ACCESSORIES			$ -
SUPPLIES	**DEPENDING ON SINGLE OR DUPLEX PRINTING:**			$ -
				$ -
00030	Datacard **552854-604** Single-sided Color Ribbon Kit - **$187.00 each**			$ -
	> Each ribbon yields 500 cards			$ -
	OR			$ -
00031	Datacard **552854-606** Duplex Color Ribbon Kit - **$162.00 each**			$ -
	> Each ribbon yields 300 cards			$ -
				$ -
00101	Datacard DuraGard 0.5 mil Laminate. Part No 565750-001. Yields 374 cards.	1	$ 82.50	$ 82.50
				$ -
	TOTAL FOR SUPPLIES			$ 82.50
PROFESSIONAL SERVICES				$ -
00046	Installation and up to 3 hours of training	1	$ 595.00	$ 595.00
				$ -
00069	Optional Annual Maintenance Agreement	1	$ 1,344.12	$ 1,344.12
00072	> Covers all parts, labor and travel			$ -
	> Includes 2 cleanings and inspections per month			$ -
				$ -
				$ -
				$ -
	TOTAL FOR PROFESSIONAL SERVICES			$ 1,939.12
			GRAND TOTAL	$ 11,628.62

TERMS AND CONDITIONS

Terms: Net 30 with approved credit
90 Day On-site Warranty.
FOB Shipping Point, plus applicable taxes.

Prices firm for 30 days from proposal date
Delivery is approx. 2 weeks from receipt of purchase order.
There is a 15% restocking charge on returned items

Datacard

Jett Business Systems, Inc.

Tommy's Camera

On-Site Service

August 8, 2007

www.jettbusiness.com

PREPARED FOR	SUBMITTED BY
Northwestern State University - Leesville Campus	Rick Elliott
Danny Prudhomme	Jett Business Systems, Inc.
318-357-4051	1452 Hawn Avenue
LA STATE CONTRACT 406014	Shreveport, LA 71107
	318-424-9542 Toll Free: 866-447-5174 Fax: 318-424-0008
prudhommed@nsula.edu	bstinson@jettbusiness.com

QUOTE FOR: Photo ID System Upgrade

ITEM NUMBER	DESCRIPTION OF ITEMS	QTY	PRICE (ea.)	EXT. AMT
EQUIPMENT				
				$ -
				$ -
				$ -
				$ - ✓
				$ -
				$ -
00008	**Datacard TruPhoto Professional Digital Camera package**	1	$ 1,639.00	$ 1,639.00
	> Includes custom software with Auto-Capture and Auto-Crop for faster and easier operation			$ -
	> Contains tripod and backdrop with stand			$ -
				$ -
	TOTAL FOR EQUIPMENT			$ 1,639.00
SOFTWARE				$ -
00036	**Datacard ID Works Standard 6.1 upgrade from 4.1**	1	$ 1,729.00	$ 1,729.00 ✓
				$ -
				$ -
				$ -
	TOTAL FOR SOFTWARE			$ 1,729.00
ACCESSORIES				$ -
				$ -
				$ -
				$ -
	TOTAL FOR ACCESSORIES			$ -
SUPPLIES				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
	TOTAL FOR SUPPLIES			$ -
PROFESSIONAL SERVICES				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
	TOTAL FOR PROFESSIONAL SERVICES			$ -
			GRAND TOTAL	$ 3,368.00

TERMS AND CONDITIONS

Terms: Net 30 with approved credit
90 Day On-site Warranty.
FOB Shipping Point, plus applicable taxes.

Prices firm for 30 days from proposal date
Delivery is approx. 2 weeks from receipt of purchase order.
There is a 15% restocking charge on returned items

Your Current E-quote Number

1002691241579

E-quote Help E-quote Help

Cart E-Quotes

Summary View | Detail View   Print Print · Back to List   Back to List · Email ·

Saved By:	Dianne Hamilton	Phone Number:	(318) 357-4090
	Dianne@nsula.edu	Purchasing Agent:	
Saved On:	Tuesday, August 07, 2007	Notes/Comments:	80 GB HDD 7200 RPM
Expires On:	Saturday, October 06, 2007	Additional Comments:	

Description

Latitude D830 w/15.4" Widescreen (~6lbs)

Date & Time: August 08,2007 12:29 AM CST

SYSTEM COMPONENTS

Latitude D830 w/15.4" Widescreen (~6lbs)

Intel® Core™ 2 Duo T7300 (2.00GHz) 4M L2 Cache, 800Mhz Dual Core, Genuine Windows® XP Professional, SP2, with media

Qty   1

Unit Price $1,723.18

Catalog Number: 25 RCRC982501-1842837

Module	Description	Product Code (hide)	Sku (hide)
Latitude D830	Intel® Core™ 2 Duo T7300 (2.00GHz) 4M L2 Cache, 800Mhz Dual Core	D83T73	[222-7943]
Operating Systems	Genuine Windows® XP Professional, SP2, with media	XPPRO2	[420-4790]
LCDs	15.4 inch Wide Screen WXGA LCD Panel	15WX	[320-5299]
Memory	2.0GB, DDR2-667 SDRAM, 2 DIMMS	2G2D6	[311-5687]
Internal Keyboard	Internal English Keyboard	ENG	[310-8713]
Graphics	128MB NVIDIA® Quadro NVS 135M™	NVS135M	[320-5302]
Hard Drives	80GB Hard Drive, 9.5MM, 7200RPM	80D72	[341-4568]
Touchpad Options	Standard Touchpad	TPAD	[310-8796]

Floppy Drive	No Floppy Drive	NFD	[340-8854]
Mouse	Dell USB 2-Button Black Optical Mouse	DUSBK	[310-8061]
AC Adapter	90W A/C Adapter	90AC	[310-7956]
Media Bay Devices	8X DVD+/-RW w/Roxio and Cyberlink Power DVD™	8XDVRVB	[313-5044]
Wireless LAN (802.11)	Intel® 3945 802.11a/g Dual-Band Mini Card	IPW3945	[430-2376]
System Documentation	Resource CD - Contains Diagnostics and Drivers	RCD	[310-8798]
Batteries	9 Cell Primary Battery	9C	[312-0536]
Carrying Cases	Dell Large Nylon Carrying Case	LNCC	[310-7688]
Hardware Support Services	3 Year Next Business Day onsite support	PUBB3YR	[983-6667][982-3762][982-7280][986-7838][986-7847]
Installation Services	No Onsite System Setup	NOINSTL	[900-9987]
Ship Group	US - System Documentation, Power Cord	SHIP	[310-9147]
Services- Absolute Asset Tracking/Security	Absolute Computrace Complete 3YR License	CC3	[364-1846][364-7655][365-1245][365-1401]
OS Labels	Windows XP Label	VCRN	[466-2909]

TOTAL

$1,723.18

$ 1,723.18 Sub-total

Shipping & Handling

Tax*

State Environmental Fee*

More Info

Total Price*

unable to print

Margot (Molly) S. Giering

From: Danny Prudhomme
Sent: Tuesday, August 07, 2007 3:07 PM
To: Margot (Molly) S. Giering
Subject: FW: SHI Quote 2214218, Microsoft Office - 1 license w/media

For the replacement laptop.

Danny Prudhomme
Northwestern State University of Louisiana
One Card Technical Support Specialist
PH: 318-357-4051
FAX: 318-357-5279
prudhommed@nsula.edu

-----Original Message-----
From: Dianne J. Hamilton
Sent: Tuesday, August 07, 2007 2:33 PM
To: Danny Prudhomme
Subject: FW: SHI Quote 2214218, Microsoft Office - 1 license w/media

Danny, pricing for Office 2007

Dianne J. Hamilton
User Support Manager
Information Systems
Northwestern State University
318.357.4090
dianne@nsula.edu
...to strive, to seek, to find, and not to yield...

	Pricing Proposal
	Quotation #: 2214218
	Created On: Jul-10-2007
	Valid Until: Aug-09-2007

Northwestern State University	**Account Representative**
Dianne J. Hamilton	**Jay Buonviri**
Phone: 318.357.4090	Phone:
Fax:	Fax:
Email: dianne@nsula.edu	Email: jay_buonviri@shi.com

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total

8/7/2007

1	Office Professional Plus 2007 All Lng Microsoft Volume License Microsoft Select Acad License Only Apps, A - Part#: 79P-01195	1	$52.92	$52.92
2	Office Professional Plus 2007 Win32 English Disk Kit Microsoft Volume License CD MLF MICROSOFT WORLD WIDE FULFILLMENT - Part#: 79P-00031	1	$25.00	$25.00
			Total	$77.92

X 2

8/7/2007

ONLINE PRICE QUOTATION

Quote Number: 1378226
Today's Date : 8/13/2007 2:34:39 PM
Created By: ehlersa@nsula.edu

Quote Name: NSU-TF-One_Card
Quote Created Date : 8/13/2007 2:34:21 PM
Contract: LA - STATE OF LOUISIANA (WSCAII) (404160-A63309)

Product availability and product discontinuation are subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order.

Use the File - Print option to print this form for your future reference.

Items/description	Part no	Unit price	Qty	Ext price
HP LaserJet P2015 printer	**Base**	$337.00	1	$337.00
HP LaserJet P2015 printer	**CB366A#ABA**			
In the box:				
HP LaserJet print cartridge, Getting Started Guide, CD (includes software and User's Guide), power cord				
Print speed, black				
Up to 27 ppm				
Recommended volume				
740 to 3,000 pages/month				
Two-sided printing				
Manual (driver support provided)				
Input capacity (std/max)				
Up to 250 / Up to 250				
Connectivity, standard				
Hi-Speed USB 2.0 compatible port				
Paper trays (std/max)				
2 plus 50-sheet multipurpose input tray / 2				
Paper-handling accessories				
250-sheet input tray, 50-sheet multi-purpose tray, 125-sheet output bin				
Optional paper-handling accessories				
Options not included: 250-sheet input tray				
HP 3-year Next-Business-Day onsite LaserJet 1160, 1320, P2015 HW Supp	**H5473E**	$132.00	1	$132.00
HP LaserJet black print cartridge (approx. 7,000-page yeild)	**Q7553X**	$144.00	1	$144.00
HP USB cable (a-b), 2 meter	**C6518A**	$15.00	1	$15.00

Subtotal: $628.00

Estimated Lease Cost: $19.50

The terms and conditions of the LA - STATE OF LOUISIANA (WSCAII) will apply to any order placed as a result of this inquiry, no other terms or conditions shall apply.

DELL™

Close

Dell recommends Windows Vista® Business.

View/Print Cart

🖶 Print This Page

E-quote Number: 1001409726814

Saved By:	Alfred Ehlers	**Phone Number:**	(318) 357-6482
	ehlersa@nsula.edu	**Purchasing Agent:**	Diana Cobb
Saved On:	Monday, August 13, 2007	**Notes/Comments:**	
Expires On:	Friday, October 12, 2007	**Additional Comments:**	

Description

OptiPlex 745 Small Form Factor (Vista)

Date & Time: August 13,2007 2:39 PM CST

SYSTEM COMPONENTS

OptiPlex 745 Small Form Factor (Vista)
Intel® Core™ 2 Duo Processor E6600 (2.40GHz, 4M, 1066MHz FSB), Genuine Windows Vista® Business, no media, 32 Edition, English

Qty   1

Unit Price $1,351.80

Catalog Number:	**25 E1778_VISTA**	
Module	**Description**	Show Details
OptiPlex 745 Small Form Factor	Intel® Core™ 2 Duo Processor E6600 (2.40GHz, 4M, 1066MHz FSB)	
Operating System(s)	Genuine Windows Vista® Business, no media, 32 Edition, English	
Memory	2.0GB DDR2 Non-ECC SDRAM, 667MHz, (2DIMM)	
Keyboard	Dell USB Keyboard, No Hot Keys, English, Black	
Monitors	Dell 17 inch UltraSharp™ 1708FP Flat Panel, Adjustable Stand, VGA/DVI	
Video Card	128MB ATI Radeon X1300 (1 DVI/1 TV-out), low profile	
Boot Hard Drives	80GB SATA 3.0Gb/s and 8MB DataBurst Cache™	
Floppy Drive and Media Card Reader Options	Dell 13 in 1 USB Media Card Reader	
Mouse	Dell USB 2-Button Optical Mouse with Scroll, Black	
Lead Free Motherboard	RoHS Compliant Lead Free Chassis and Motherboard	
Removable Media Storage Devices	8XSlimDVD+/-RW Roxio™DellEdition,Cyberlink™for VistaHomeBasic/Bus	
Speakers	No Speaker	

Resource CD	No Resource CD
Dell Energy Smart	Dell Energy Smart Enable
Security Hardware	Chassis intrusion switch option
Hardware Support Services	4 Year Limited Warranty plus 4 Year NBD On-Site Service
Installation Support Services	No Onsite System Setup
Mouse Pad	Mouse Pad
Labels	Vista Premium Sticker

TOTAL:$1,351.80

	Total Price
Sub-total	$1,351.80
Shipping & Handling	$0.00
Tax *	...
State Environmental Fee *	...
More Info	
Total Price *	...

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