

Student Technology Fee
Funding Request Form
Special Initiative Fiscal Year 2007-08
Northwestern State University of Louisiana

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This document will not be accepted without complete information, detailed budget, specifications of each piece of equipment requested and pricing.

Prepared by: _____ STAT _____ For: _____ Student Technology _____

College: _____ Campus: NSU-Natchitoches Department: Student Technology

Where will requested equipment be located/installed/housed: Bldg. Selected buildings Room _____

Total amount requested \$ 10,943.01 Any matched funds: Yes No Department _____

Are property policies and procedures in place by the department for equipment requested. Yes

Delivery to the Student Technology office located in Watson Library, Room 113. Date _____

1. Describe target audience.

All students that attend NSU.

2. Describe project/initiative for which you are requesting funds.

To purchase workstations for 4 multimedia classrooms and equipment for the student checkout.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

To make modern technology available for students in a lab environment.

4. Indicate how each project objective will be evaluated.

The effectiveness of the project will be measured by student enrollment at the university.

5. Provide a justification for funding of the project. Estimate the number of students that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

This project will directly affect all student enrolled at NSU.

6. If funded, which NSTEP (<http://www.nsula.edu/nstep/NSTEP.pdf>) objective(s) will this funding of this project advance. How will funding of the project advance the University and College / unit technology plan?

This purchase will fulfill the following NSTEP objectives:

- Objective 1: To improve access to technology by students, faculty, and staff at NSU.
- Objective 2: To provide classrooms with updated technology and multimedia.
- Objective 3: To upgrade student technology laboratories with modern technology.
- Objective 8: To encourage innovation and research.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Jennifer Long Martin – Student Technology, will serve as project manager

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

Once the equipment is purchased and installed, Student Technology will provide technical support.

9. Provide a schedule for implementation and evaluation.

Funding – September

Purchase – September

Installation – October

Equipment should be available for student usage by October 2007.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

The hardware should have the life span of at least 5 years.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through Student Tech Fee.

The equipment will be housed in locked cabinets.

12. Attach a detailed budget, including: specs., description, cost, state contract number, and vendor for each item; cost of outside support personnel; and a description of how the proposal will support University/College/unit resources (i.e., cash match, funds from other sources, or reallocation of existing hardware/software or other equipment. **All of the information requested must be attached or the request will not be accepted.**

13. List two individuals and their letters of support for the project. The letters needs to be from unit's Dean, the appropriate Vice President or the SGA President.

1. SGA President

2.

Budget

1. Workstations for Multimedia classrooms	\$ 5,407.20
2. Equipment for student checkout	<u>\$ 5,535.81</u>
Total	\$10,943.01



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E-quote Number: 1001407843595

Saved By: Alfred Ehlers **Phone Number:** (318) 357-6482

ehlersa@nsula.edu **Purchasing Agent:** Diana Cobb

Saved On: Monday, August 13, 2007 **Notes/Comments:**

Expires On: Friday, October 12, 2007 **Additional Comments:**

Description



OptiPlex 745 Small Form Factor (Vista)

Date & Time: August 13,2007 1:54 PM CST

SYSTEM COMPONENTS

OptiPlex 745 Small Form Factor (Vista)

Qty 4

Intel® Core™ 2 Duo Processor E6600 (2.40GHz, 4M, 1066MHz FSB), Genuine Windows Vista® Business, no media, 32 Edition, English
Unit Price \$1,351.80

Catalog Number: 25 E1778_VISTA

Module	Description	Show Details
OptiPlex 745 Small Form Factor	Intel® Core™ 2 Duo Processor E6600 (2.40GHz, 4M, 1066MHz FSB)	
Operating System(s)	Genuine Windows Vista® Business, no media, 32 Edition, English	
Memory	2.0GB DDR2 Non-ECC SDRAM, 667MHz, (2DIMM)	
Keyboard	Dell USB Keyboard, No Hot Keys, English, Black	
Monitors	Dell 17 inch UltraSharp™ 1708FP Flat Panel, Adjustable Stand, VGA/DVI	
Video Card	128MB ATI Radeon X1300 (1 DVI/1 TV-out), low profile	
Boot Hard Drives	80GB SATA 3.0Gb/s and 8MB DataBurst Cache™	
Floppy Drive and Media Card Reader Options	Dell 13 in 1 USB Media Card Reader	
Mouse	Dell USB 2-Button Optical Mouse with Scroll, Black	
Lead Free Motherboard	RoHS Compliant Lead Free Chassis and Motherboard	
Removable Media Storage Devices	8X SlimDVD+/-RW Roxio™ Dell Edition, Cyberlink™ for Vista Home Basic/Bus	
Speakers	No Speaker	

Resource CD	No Resource CD
Dell Energy Smart	Dell Energy Smart Enable
Security Hardware	Chassis intrusion switch option
Hardware Support Services	4 Year Limited Warranty plus 4 Year NBD On-Site Service
Installation Support Services	No Onsite System Setup
Mouse Pad	Mouse Pad
Labels	Vista Premium Sticker

TOTAL:\$5,407.20

	Total Price
Sub-total	\$5,407.20
Shipping & Handling	\$0.00
Tax *	--
State Environmental Fee *	--
More Info	
Total Price *	--

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E-quote Number: 1002740634634

Saved By: Alfred Ehlers ehlersa@nsula.edu	Phone Number: (318) 357-6482
Saved On: Tuesday, August 14, 2007	Purchasing Agent: Diana Cobb
Expires On: Saturday, October 13, 2007	Notes/Comments:
Additional Comments:	

Description

	Handycam DCR-HC28 DV 20X Zoom Digital Camcorder	Qty	10
		Unit Price	\$279.00
	Manufacturer Part# DCRHC28 Dell Part# A0938489		
			TOTAL:\$2,790.00

	MSX-M1GST 1 GB MemoryStick PRO Duo Flash Memory Card	Qty	9
		Unit Price	\$35.99
	Manufacturer Part# MSXM1GST Dell Part# A0660869		
			TOTAL:\$323.91

	Cyber-shot DSC-W90/B Black 8.1 MP 3X Zoom Digital Camera	Qty	9
		Unit Price	\$269.10
	Manufacturer Part# DSCW90B Dell Part# A1116896		
			TOTAL:\$2,421.90

	Total Price
Sub-total	\$5,535.81
Shipping & Handling	\$0.00
Tax¹	---
State Environmental Fee¹	---
More Info	
Total Price²	---