CURRICULUM REVIEW COUNCIL
MINUTES
FEBRUARY 12, 2019
STUDENT SERVICES CENTER
3rd FLOOR CONFERENCE ROOM, 3:30 P.M.

Called to order: 3:30 p.m.
Adjourned: 4:15 p.m.

Members Present:
Dr. Vickie Gentry (Chair)
Ms. Barbara Prescott
Dr. Greg Bouck
Dr. Mark O. Melder
Dr. J. Mark Thompson
Mrs. Abbie Landry
Dr. Joel Hicks
Dr. Thomas Reynolds
Mr. John G. Williams
Ms. Linda Nichols
Dr. Jafar Al-Sharab
Dr. Kathleen E.R. Smith

Guest Present:
Dr. Connie Hale
Ms. Sid Hall
Dr. Rebecca Riall
Dr. Rania Salman
Mr. Terry Isbell
Dr. John Dollar
Mr. Frank Hall
Dr. Sarah McFarland
Ms. Terrie Sanders
Dr. Malena McLaren
Dr. Margaret Cochran
Dr. Bill Morrison
Mr. Curtis Penrod
Dr. Sharon Joy
Dr. Susan Barnett
Mr. Jodie Biscoe

I. **DEPARTMENT OF ENGINEERING TECHNOLOGY**
    A. Make the following course change:
        - EET 4300 – change prerequisite.

Action: Approved without opposition.

II. **OFFICE OF INSTITUTIONAL EFFECTIVENESS AND HUMAN RESOURCES**
    A. Update the following as outline in the proposal:
        - The University Vision, Values and Goals statements published on pages 8-9 of the 2018-19 University Catalog.
        - The Accreditation statement published on page 9 of the 2018-19 University Catalog.
        - The Academic Assessment statement on page 23 of the 2018-19 University Catalog.
    B. Require the following Student Learning Outcome (SLO) statement to be included in all course syllabi effective Fall 2019.
        - **Student Learning Outcomes:** Student Learning Outcomes are statements that specify what each student will know, be able to do, or be able to demonstrate when they have completed or participated in a degree program, course, project or activity. The published objectives of this course either

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directly and or indirectly support the student learning outcomes used to assess the Bachelor of Science Degree in (modify as needed). Visit the NSU Institutional Effectiveness website https://www.nusla.edu/institutionaleffectiveness/ and see *Assessment Cycle Reports* to review your degree program assessment of student learning outcomes and or ask your professor how your course impacts the degree program assessment.

<u>Action:</u> All items approved without opposition.

EXAMPLE SYLLABUS FOLLOWS:

DEPARTMENT OF CRIMINAL JUSTICE

HOMELAND SECURITY PROGRAM (HS 5500)

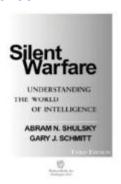**Counterterrorism, Intelligence Analysis, and Advanced Criminal Investigations**

SPRING 2020

1. Identification of the Course

- HS 5500 – Counterterrorism, Intelligence Analysis, and Advanced Criminal Investigations
- Spring Semester
- **This is an Internet Course**
- 3 x Credit hours / Graduate credit
- Prerequisites: TBD

B. Textbook, Additional Reading, Supplementary Materials

- Shulsky, Abram N, and Gary James Schmidt: *Silent Warfare: Understanding the World of Intelligence, 3rd Edition.* Potomac Books, Inc., Dulles, VA. 2002. ISBN 13-978-1574883459

- **The book is available from the bookstore on the NSU campus as an Ebook.** You can go to the Watson Library website for access or you may call (318) 357.4473 with a credit card to have it sent to you via UPS.

- Additional readings may be assigned at the discretion of the Professor throughout the semester.

C. General Information
- Instructor: Mr. Frank R. Hall
- Instructor BIO: Separate Attachment
- Kyser Hall, Room: 108-B
- Phone: 318-357-4571 (FAX) 318-357-6966
- Office Hours: Monday through Thursday 0800 – 1100.
- E-mail address: hallf@nsula.edu

D. Technology Requirements

- **A computer** with the following *minimum* configuration:
  - Microsoft Windows 2000, XP or later version
  - 800 MHz processor (1.5 GHz strongly recommended for PowerPoint recordings)
  - 512 MB of RAM (main memory)
  - 40 MB of hard-disk space for program installation

- **PowerPoint 2007** for completing projects and required multimedia Slideshows for presentations. This Microsoft package is available at most big retail stores.

- **Optional: USB flash drive or CD-RW** for saving/backing-up large assignment files. Your assignments can also be saved to your hard drives. Note: Also remember that you have an M: drive from NSU available via your MyNSU.

2. Course Catalog Description. This course is strongly influenced by the 9/11 Commission's counterterrorism response related to offense, defense, and ideology and will emphasize investigative, law enforcement, and intelligence theories, issues, problems, failures, and successes relative to global security, the war on international and domestic terrorism, and homeland security.

A. Justification / Rationale. The world is facing unprecedented, new and different threats that have never occurred in this country: planes being hijacked and flown into buildings, suicide bombers, dirty bombs, bioterrorism, and threats to kill Americans by radicals overseas and here at home are just a few concerns. This new world order requires new and additional skills to address and counter these varied threats. This course will expose you to those skills necessary to understand and combat those that want to destroy America and its way of life.

B. Mission of the Department of Criminal Justice. The Criminal Justice Department at Northwestern State University is dedicated to the education of students for professional, leadership, academic, and research careers in the challenging fields of criminal justice, public safety, homeland security, and public service. The Department provides instruction across a broad range of concepts, with the ultimate goals of student attainment of excellence in analytical and critical thinking abilities, effective interpersonal, communication, problem-solving skills, moral commitment, and the acquisition of substantive bases of knowledge, necessary to secure positions in criminal justice, all levels of government, public policy, and private organizations. Using active learning, participatory pedagogy, and a Global Perspective, the Department holds a generalist orientation, through innovative analyses, in a student-centered, nurturing environment, and emphasizing an occupational context.

C. Mission of the Homeland Security Program. Through the Homeland

Security Act of 2002, the United States Strategic Plan and Strategy focused on the organization and mobilization of our country, in a unified national effort to secure the homeland from terrorist attacks. Mirroring the U.S. Department of Homeland Security, the mission of the NSU Department of Criminal Justice is to provide advanced graduate education through exploration and application of state-of-the -art theory. We will accomplish this through the utilization of multidisciplinary and comparative analysis, to understand, predict, and explain the potential of international and domestic terrorist attacks, natural and manufactured hazards, regarding both traditional and asymmetrical threats to our nation. Students will gain a distinct appreciation for the complexities of homeland security challenges, significant responses, the development of transnational policy formulation, and evaluation of counterterrorism methods. The Masters Degree in Homeland Security is unique in that it may be the only graduate degree to attempt to provide answers to these inexorable International and National threats. As such, instruction and analysis of Diplomacy, De-escalation, and Peace-studies are part of the curriculum. Reflecting the diverse background of the faculty, graduate students will conduct research, implement projects, and or instruct in this continually evolving field.

3. Goals and Objectives

A. Goal Statement. Develop an understanding of the threats to the American way of life. Develop the skills necessary recognize and through critical thinking and analysis propose means and methods to combat those threats.

B. Objectives. Upon completion of this course, students will be able to:

- Describe some of the failures and successes relative to global security, the war on international and domestic terrorism.

- Explain the various investigative methods available to combat the war on terrorism.

- Demonstrate an understanding of the basic concepts and issues involved in the practice of intelligence.

- Identify what intelligence is, how it is collected (HUMINT vs. TECHINT), how it is processed, how it is systematically protected, and what counterintelligence includes.

- Explain the gray areas of covert action (Is it intelligence or military activity?) and plausible deniability.

- Have an appreciation for the applicable literature pertaining to intelligence and Homeland Security.

C. Student Learning Outcomes: Student Learning Outcomes are statements that specify what each student will know, be able to do, or be able to demonstrate when

4. Student Activities and Experiences

A. Proctoring Policy. In order to protect the integrity of electronic learning courses at Northwestern State University, electronic learning courses should require a number of proctored assignments comparable to the number proctored in a face-to-face course. The minimum recommendation is at least two (2) proctored assignments for courses relying on graded evaluations of students. Northwestern State University will continue to use a plagiarism detection service for writing based assignments. **Ensure you read the Proctoring policy in the references.**

B. Student Evaluation / Assessment. Your work should be commensurate with your academic standing. Evaluation of students understanding of the above objectives considers the following criteria; demonstrated through the completion of their weekly assignments in a grammatically articulate manner - and on time, their exam scores, producing a well-researched paper presenting a well-developed and supported argument, participation in discussion boards, and their weekly attendance. Your exams account for 40% of your grade, weekly assignments, and discussion board participation accounts for 30%, your Research Paper 20%, and your attendance/class participation accounts for 10%.

C. Assignments / Tasks for Graduate Students (All through Moodle)

- EXAM 1 (See course schedule) – 100 points.
- EXAM 2 (See course schedule) – 100 points.
- EXAM 3 (See course schedule) – 100 points.
- Exam 4 FINAL (See course schedule) – 100 points.
- Term Paper (**Due 22 March 2020** See below) – 200 points.
- Class Participation (See below) – 100 points.
- Weekly Assignments – 300 points.
- Discussion Boards – 20 to 50 points per.

Note. This is a graduate course and the academic requirements and expectations are vastly different from what you experienced as an ungraduated. There are higher expectations as far as the application of critical thinking and the application of the theory garnered through the literature. All work by students should be, at a minimum, commensurate with their academic standing.

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D. Evaluation, Assessment, and Scale: This course will adhere to the standard NSU grading policy. Grade scale: A = 90 - 100; B = 80 - 89; C = 70 - 79; D = 60 - 69; F = below 60. In order to request, an Incomplete (I) grade, you must meet the following criteria. The student's situation is unavoidable and directly affects the student's ability to complete the remainder of the course within the required semester. The student has completed at least 75% of the coursework at the time of the request. The student must be passing the course at the time of the request. Should an Incomplete be awarded the student will have sixty days from the last day of the semester to complete the coursework. If the student does not complete the coursework within the sixty days, the Incomplete grade will revert to a Failing (F) grade. Remember, the issuance of an Incomplete is at the discretion of the instructor.

E. Weekly Assignments.

1.   Your weekly assignments are in Moodle. The link explains the assignment in detail. Weekly assignments are available at 0800 on Sunday and are due the following Sunday by 23:59. This allows you seven days to complete the assignment and turn it in through Moodle in the corresponding dropbox. Unless approved by the instructor expect to lose points for late work submissions. ***After 14 days no credit is given.***

2. Submit all assignments via Moodle. Do **not** submit any assignments as an attachment via email unless you have prior arrangements with the course professor.

3. **Include both questions and answers for each weekly assignment**.

4. Submit all assignments in either MS Word or .rtf documents or they will not be accepted.

F. Discussion Board Exercises.

Learning Objective: Exercising the art of persuasion is something everyone in today's high-paced workforce must be able to accomplish in order to remain relevant. If you cannot persuade your subordinates to do their job or convince your boss that your course of action is the most viable then you will have trouble maintaining your employment. This exercise allows you to exercise the art of persuasion.

Performance Objectives. Postings for class discussions will utilize Moodle's asynchronous discussion board. Each student in the class will be required to respond in a thoughtful manner to the discussion board. The response must be of substance and relevance, not a two-sentence opinion. Each student will then remark on two of their classmates' responses. *This must be done in the timeframe allotted. You will not receive any credit for late discussion board entries.* When responding to your classmate's post, note that you do not need to agree with them unless you really do. I expect to see some challenges, various opinions and rationale in the responses. The

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instructor's job is to oversee the discussion and maintain focus and direction. See the Discussion Board Rubric.

Total Points	20	50	100
Originality – Relevance of Responses	8	15	30
Use of Supporting Facts	5	10	20
Grammar	3	10	20
Engagement with other Students	4	15	30

G. Research Paper.

1. **Topic.** Your topic must relate to our course. I know this is broad, but I have made it this way by design. Pick a topic that interests you. I suggest you come up with a few possible options and then look at the number of resources you are able to access. Based on your findings go with the topic that makes the most sense. There is nothing worse than writing on a topic that does not interest you.

NOTE: *I do not want in an informational - history paper.* Your topic needs to take a position, it must analyze the topic and provide for potential options in accordance with the position you have taken. An example topic could be something along these lines "Is the U.S. Immigration Policy consistent with Social Justice".

2. **Submitting a Topic.** Please submit your title along with an abstract and basic outline. I will approach or give you feedback to adjust if warranted.

3. The paper must include a title page, abstract, and reference page(s).

4. The paper is 8-10 pages in length not including the title page, abstract, and reference page(s). It will be typewritten and double-spaced, using Times Roman, 12 font, and 1-inch margins. Any deviation from the format described above will result in the deduction of points. *You may not use a paper submitted for another class, it will be considered plagiarism. You may cite a previous paper, but it cannot be more than 25% in similarity or 5% of the total length.*

5. The paper is uses correct grammar and punctuation.

6. The topic of the paper must relate to policy and governance of a specific area related to homeland security measures.

7. The paper will use the APA writing style (6th Edition) format with internal documentation and a "Reference" page listing no less than 15 references. "**Wikipedia**" is not an acceptable source. The Internet may be used to access information from scholarly journals, libraries, etc. *Google Scholar* is an excellent database for research materials.

8. A minimum of 8 references are required for this research paper.

- No less than two books from this course will be used as references.

- A minimum of three references from newspapers or consumer

magazines.

- A minimum of 5 references from academic (peer-reviewed) journals or professional journals.

9. Papers will be turned in no later than **22 March 2020** as indicated on the attached class schedule. Late papers will be accepted but **10 points will be deducted for each day late INCLUDING SATURDAY, SUNDAY AND HOLIDAYS.**

Special Note.

- The completed paper must be submitted through Turnitin via Moodle. *The university threshold for similarity, meaning your paper matches another source almost word for word is a 25% (MAX). Therefore, ensure you cite your work properly.* Papers with a similarity rate higher than 25% will require an additional review by your instructor. If it is subsequently determined to be plagiarism, the student will receive a failing grade and could face an academic discipline board. Additionally, **no more than 30% percent of your paper can be quoted material**. Anything higher will be viewed as someone else's work.

- All sources other than your own ideas must be cited in the paper and documented on the reference page.

- The topic of the paper can reflect the student's interest in a specific problem relating to homeland security policy studies. Students will have the flexibility in pursuing their own interests in choosing a topic.

H. Class Participation.

1. Students are required to log into Moodle and submit assignments, Participate in Discussion Boards or take an exam throughout the semester.

2. Failure to log into Moodle on a weekly basis will result in an absence and a loss of points on your final Class Attendance and or Participation grade.

5. Methods of Instruction / Procedures.

This is an Internet course. Students will be required to read the required texts, complete assignments on their own, hand in one original research paper, complete examinations, all in a timely manner.

This class will utilize Moodle, a software system to deliver the course. If you need additional assistance, please use Student Help Desk at: http://www.nsula.edu/help_desk. Students MUST meet the deadlines set for the course per the schedule.

Postings for class discussions will utilize Moodle's asynchronous discussion board.

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Once you have posted your position (minimum of 250 words), you will be required to respond in a thoughtful manner to at least two other students. The instructor's job is to oversee the discussion and maintain focus and direction. The Discussion Board Rubric is as follows: concise relevant presentation – 5, original thought – 5 points, response to classmates – 5, relevance and constructive nature of response to your classmate – 5 points (total 20 points).

All exams taken through Moodle. There will be a series of questions (multiple choice, short answer, true and false). Your exam will open at 0800 on a Sunday and close at 23:59 the following Sunday. You will have between 60 and 90 minutes to complete the exam. You need to ensure you have a solid/uninterrupted internet connection prior to starting the exam. Grading is instantaneous. If you have any issues, please contact your instructor.

I will respond within 24 hours to student emails.

You are responsible for reading all course materials and for paying especially close attention to directions. You are expected – and encouraged – to contact the instructor anytime you have a question. Remember, the instructor has no way of knowing that you have questions or difficulties unless you say so! Failure to ask questions about assignments before they are due does not mitigate your responsibility for completing the assignment in a timely manner.

However, before asking a question, please read the course materials that your instructor has posted in Moodle. Your professor has endeavored to anticipate and provide answers to the most frequently asked questions and concerns of students about the class.

6. Policy on Participation, Academic honesty, behavior, classroom management.

     A. Email. You should always check your NSU e-mail account. This account is the one to which the Blackboard system sends e-mail. Checking this account is your responsibility.

Each email you send must have a subject line. Include your Course number with a descriptive topic. **Example: "HS 5500 – Question about Exam".** If there is no subject line, your email will be dropped to the bottom of the queue to be answered. Subject lines help to streamline the handling of these emails and help to assure that all students receive timely responses to their queries.

Email addresses are often cryptic and do not indicate a person's real name. Therefore, type your full name and associated class at the bottom of the message, so that your instructor will know who sent the message.

You may expect a response to email messages within 48 hours during the week. If you do not receive a response within 48 hours, you should inquire whether your email has

arrived, unless I notify you in advance that I will be unavailable. This 48-hour period does not include weekends and university holidays.

The only way I know you have sent an email is if it arrives! If you do not receive an answer, it is your responsibility to get to the bottom of the problem. You would be wise to copy yourself in all correspondence with me so that you have proof of your attempt.

Additionally, ALL written communication must utilize correct English and complete sentences.

B. Technical Support. If at any time during the semester, you suspect that you are experiencing problems with your email or with Moodle, you are responsible for finding a solution to the problem. You should contact one of the two sources listed below:
- Your internet service provider
- The Student Help Desk at 318.357.6696 or sos@student.nsula.edu. Additional help is also available at http://www.nsula.edu/help_desk/

C. Attendance. You are required to log-in into this course and check announcements and assignments WEEKLEY or as specified by your instructor. Moodle records the date/time that you log-in, and this will be used to determine your dates of attendance. Northwestern State University has a stated attendance policy that if you stop actively participating in this course, the date of your last log-in will be considered your date of last attendance. Do not assume you will be dropped if you stop logging on. If you feel you cannot stay current with the work at hand, you must drop the course. If at any point during the semester, you exceed two full weeks without logging in (whether consecutive or not), you are subject to being dropped from the course for non- attendance or receive an F for non-completion.

D. Assignment Submission. You are responsible for submission of all written assignments, quizzes, etc. by the deadline indicated on the assignment. Computer hardware and software problems, or other electronic problems, do not constitute an excuse for submitting late work. (Most public libraries have internet-connected computers available for use.) Late work will be evaluated based on the late policy outlined in your course syllabus.

If you submit your work on time, but it does not arrive on time for any reason, you will be required to provide documentation that demonstrates that your work was submitted on time. Therefore, it is recommended that you save a copy of any assignments, files, emails, etc. you submit in case you need to re-submit.

E. Policy on Late Assignments. Points will be deducted for late work. It is always good practice to copy yourself on emails you send to your instructor as proof of sending it.

F. Methods for Delivering Assignments. Almost all assignments will be turned in through the corresponding assignment drop box in Moodle. The only exception is your Research Paper; it will be submitted in Moodle through TurnItIn.

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G. Net Etiquette ("Classroom Civility") Statement. Each Northwestern State University student is encouraged to help create an environment that promotes learning, dignity, and mutual respect for everyone in the learning environment. This online class is different from a traditional face-to-face class in that your contact with other students in the class will be via email and the Discussion Board Topic. Therefore, it will be important that your responses are appropriate. The use of slang, swearing, or offensive icons will not be tolerated and will be subjected to disciplinary action under the Northwestern State University Student Code of Conduct and Sanctions (Article VII Sanctions). The instructor of a course may deem additional behaviors or actions inappropriate; these actions or behaviors will be outlined in the course syllabus. Copies of infractions and sanctions are available on the NSU website at http://www.nsula.edu/studenhandbook/page100.htm.

H. Tips for improving Your performance in an Online Class. Communicating clearly on the Internet without creating misunderstandings is a challenge. One problem is that you do not have any facial expressions, body language, or environment to help you express yourself. Another is that there is little "give and take" for developing what you mean to say or are discussing. These guidelines should help you be successful:

- **Be clear**. Make sure the subject line in emails and file names reflect their content. Always sign your full name in all messages.

- **Use appropriate language**. If you have a question on whether or not your message is too emotional, don't send it; save it, and review it "later". Remember: no one can guess your mood, see your facial expressions, etc. All they have are your words, and your words can express the opposite of what you feel. Don't use ALL CAPITAL LETTERS--it's equal to shouting or screaming.

- **Make a good impression**. Your words and content represent you review / edit your words and images before sending. Always use complete sentences with proper grammar.

- **Be selective** on what information you put in an e-mail or in a post. Information within the class is very public.

- **Forward e-mail** messages you receive *only with permission of the sender*.

- **You are not anonymous**. What you write in an e-mail and website can be traced back to you.

- **Consider others**. We are all human. Forgive bad spelling, poor grammar, and seemingly careless statements from others. The instructor will correct/reprimand offenders.

- **Obey copyright laws**. Don't use others' images, content, etc. without permission. Visit the Library of Congress' Guide on "Copyright Basics".

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- **Cite others' work** you use. Refer to the Guide on "Citation".

- **Don't respond to "flames" or personal attacks**. Contact your instructor for action and referral.

- **Call me anytime** if you think it would be helpful to you or I to get a better understanding of the situation.

7. Classroom Civility Statement. Each Northwestern State University student is encouraged to help create an environment that promotes learning, dignity, and mutual respect for everyone in the learning environment. Students should be mindful of their behavior in the virtual classroom as well. You should not make inappropriate comments or belittle other opinions, be verbally abusive, display defiance or disrespect others, or behave aggressively toward others. You will be subject to disciplinary action under the Northwestern Statue University Student Code of Conduct and Sanctions. The instructor of a course may deem additional behaviors or actions inappropriate. Copies of the infractions and sanctions are available on the NSU websites at www.nsula.edu/studenthandbook/documents/Student HandBook-05-6.pdf or http://www.nsula.edu/studenthandbook.

8. Academic Honor Code. See page 32 of the University Catalogue. Academic dishonesty is defined as the following: 1) acquiring or using a published test bank, 2) copying from another student's test, paper or computer file, 3) using unauthorized materials during a test, 4) collaborating during a test with any other person by giving or receiving information without authority, 5) stealing, buying, or otherwise obtaining non-administered or unauthorized tests, 6) selling or giving away non-administered or unauthorized tests, 7) bribing anyone to obtain information about a test, 8) substituting for another student or permitting another person to substitute for oneself to take a test, 9) submitting as your own, in fulfillment of academic requirements, any work prepared totally or in part by another, 10) supplying to another student any theme, report, or other work for use in fulfilling academic requirements, 11) plagiarism, defined as the use of another person's work and the unacknowledged incorporations of that work in one's own work that is offered for credit, and 12) duplicity, defined as offering for credit identical or substantially unchanged work in two or more courses without approval. Academic dishonesty will result in one of the following disciplinary measures to be decided by the course instructor: 1) verbal/written warning, 2) conference with department chair or dean, 3) reduction of test/course grade to an "F".   A student may subsequently be referred to Student Conduct and be placed on probation, suspended, expelled or forced to withdraw from Northwestern as a result of academic dishonesty. Refer to the section in the Student Handbook concerning Academic Infractions and Sanctions for Academic Misconduct.

9. Proctoring Policy. In order to protect the integrity of electronic learning courses at Northwestern State University, electronic learning courses should require a number of proctored assignments comparable to the number proctored in a face-to-face course. The minimum recommendation is at least two (2) proctored assignments for courses

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relying on graded evaluations of students. Northwestern State University will continue to use a plagiarism detection service for writing based assignments. More information will be forthcoming on how this new policy will be implemented and when.

10. Disability Policy. It is the policy of NSU to accommodate students with disabilities, pursuant to federal law, state law, and the University's commitment to equal educational opportunities. Any student with a disability who needs accommodation, for example, in seating placement or in arrangements for examinations, should inform the instructor at the beginning of the course. Students with disabilities are encouraged to contact the Office of Disability Support, which is in 234 Friedman Student Union; 357-4460.

11. Northwestern State University students, staff, and faculty are expected to create an environment that promotes academic excellence, personal dignity, mutual respect, and individual responsibility in both face-to-face and electronic educational settings regardless of the content of the ideas and opinions being shared. Ideas and opinions that are controversial or in opposition to others are welcomed in the NSU environment, and this policy shall not be used to prohibit the sharing of controversial or unpopular ideas or opinions but merely to call for civility when idea and opinion sharing.

12. All members of the NSU community have the right to a safe environment free of disturbances and civil in all aspects of human relations. Whether in a face-to-face or online classroom, students who engage in disruptive or abusive discourse or actions may be removed from the class and subject to disciplinary sanctions. In on-campus classrooms, students who speak at inappropriate times, take frequent breaks, interrupt the class by coming to class late or leaving early, engage in loud or distracting behaviors, use cell phones or other noise-making devices, wear headphones, are distracted with computers or other electronic devices, are verbally abusive, display defiance or disrespect to others, or behave aggressively toward others during the class period may be removed from the class and may be subject to disciplinary action under the Northwestern State University Student Code of Conduct (Articles IV Infractions and VII Sanctions). The instructor of a course may deem additional behaviors or actions inappropriate; these actions or behaviors will be outlined in the course syllabus. Copies of infractions and sanctions are available on the NSU website at https://www.nsula.edu/studenthandbook/.

13. NSU is committed to eliminating sexual misconduct in our community, advocating for students who have experienced sexual assault or harassment, and respecting the legal rights of both complainants and respondents. Misconduct involving sexual assault, sexual harassment, domestic violence, dating violence, stalking, a hostile environment caused by sexual harassment, sexual exploitation, coercion, retaliation, intimidation, sexual consent, and discrimination based on sexual orientation, gender identity or gender expression should be reported to the Dean of Students (318) 357-5286. In addition, hate crimes, including those based on gender identity or national origin should be reported. The offenses listed above are prohibited by the University. Information about conduct infractions and sanctions (Articles IV and

VII of the Student Code of Conduct) are available on the NSU webpage at
https://www.nsula.edu/studenthandbook/.

Reporting and Assistance: NSU strongly advocates reporting sex discrimination, sexual assault, intimate-partner violence, or sexual harassment. If a student discloses an incident, they will learn options for assistance, such as health and wellbeing counseling, residence and class accommodations, and options for filing complaints or criminal charges. Disclosure to University personnel will not obligate the complainant to file a grievance or criminal charge, nor will it subject the complainant to scrutiny or judgmental opinions.

Students have two options:

1. Reporting to Dean of Students (318) 357-5286 or University Police (318) 357-5431.For emergencies or a 24/7 Confidential Advisor, please call University Police.

2. Confidential Disclosure to Campus Counselor (318) 357-5621 or Confidential Advisor (318) 357- 5570. For a comprehensive list of parish-wide resources for assistance, please visit https://www.nsula.edu/notalone/.

Confidentiality: All reporting of sex discrimination and sexual misconduct is treated as confidential to the greatest extent possible; the privacy of all individuals involved is important to the Northwestern State University. In most situations, only individuals involved in the resolution of the situation will have access to the information about the case. If there is a risk of the alleged perpetrator committing additional crimes, if a student is in immediate danger, or if there has been expressed intent to harm others or other risks such as involvement of a weapon or the age of the students involved, the University may determine that it is necessary to compromise the level of privacy provided. For more information and assistance in case of sexual assault or harassment, please see the Dean of Students *NSU: Not Alone* webpage: https://www.nsula.edu/notalone/.

14. Title IX of the Education Amendments of 1972 prohibits discrimination based on sex in educational programs and activities that receive federal financial assistance. NSU is committed to equal opportunity for student success by providing access to educational programs, tuition assistance, and social and recreational activities for all students without regard to race, color, gender, religion, sexual orientation, national origin, disability, genetic information, age, pregnancy or parenting status, veteran status, or retirement status.

15. Final Thoughts. An Internet course requires a great deal of personal initiative and responsibility. Your instructor is available to help you succeed and is willing and happy to help make your experience with an Internet course a positive one. Your instructor, however, can only assist with issues that you bring to his attention. You can only succeed in an online course by staying abreast of the course requirements. Please

contact your instructor anytime you are in need of assistance with course-related questions.

16. Bibliography: Suggested Readings.

- The Memorial Institute for the Prevention of Terrorism at http://www.mipt.org.

- Government Security News at http://www.gsnmagazine.com.

- Federal Bureau of Investigation at http://fbi.gov.

- The National Criminal Justice Reference Service at http://www.ncjrs.gov/whatsncjrs.html.

- Department of Justice at http://www.justice.gov.

- Voice of America News at http://www1.voanews/english/news.

- Journal of Homeland Security and Emergency Management at Berkley Press at http://www.bepress.com/jhsem.

- The Institute of Terrorism Research and Response (ITRR) at http://www.terrorresponse.org.

- White House – HLS at http://www.whitehouse.gov/issues/homeland-security.

- Lowenthal, Mark M. Intelligence: From Secrets to Policy. ISBN: 13:9781933116020, 2005.

- Richelson, Jeffrey T., The U.S. Intelligence Community. ISBN: 9780813343624, 2007.

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12. Course Calendar / Schedule: Separate Attachment

This syllabus is subject to change, anytime, at the instructor's discretion.