



Student Technology  
Fiscal Year 2006-07  
Grant Proposals

Delivered to IS: 11/1/06  
Date

Jennifer L. Martin  
Signature

Dr. Jim McCrory: Approved Denied  
Comment: \_\_\_\_\_

Signature: [Signature] Date: \_\_\_\_\_

Tim Chadbourne: Approved Denied  
Comment: \_\_\_\_\_

Signature: [Signature] Date: 11/2/06

Gary Gatch: Approved Denied  
Comment: \_\_\_\_\_

Signature: [Signature] Date: 11/7/06

Dale Martin: Approved Denied  
Comment: \_\_\_\_\_

Signature: [Signature] Date: \_\_\_\_\_

Tyron/Diana: Approved Denied  
Comment: \_\_\_\_\_

Signature: [Signature] Date: 11/6/06

Student Technology Fee  
Grant Proposal Request Form  
Fiscal Year 2006-07

FF  
2007.015

Northwestern State University of Louisiana

Prepared by: W. Anthony Watkins For: Art Dept graphic design/new media lab

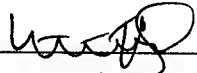
Department/Unit: CAPA/Fine and Graphic Arts College: Liberal Arts Campus: Natchitoches

Which NSTEP Goals/Objectives does this project meet? Goal 2, Objectives 1, 2, 3, 8

Requested equipment will be located/installed/housed? Building CAPA Room 207

Are department property policies and procedures in place for requested equipment? yes

Which individual will be responsible for property control of the requested equipment?

Signature:  Date: 10/25/2006

Grant Proposal Requested Amount: \$ 6,922.98 Budget Attached (circle one)  YES  NO

Grant delivered to Student Technology located in Watson Library, Room 113. Date \_\_\_\_\_

**This grant proposal must include all specifications, description, model number, quotation, cost, state contract number, and vendor for each item. Proposal will be returned if information is not included in full.**

<p>1. Describe target audience.</p> <p><b>All</b> levels of Art and Design students, undergraduate as well as graduate, seeking professional quality production of design projects for project assignment completion and portfolio building.</p>
<p>2. Describe project/initiative for which you are requesting funds.</p> <p><b>This</b> request seeks the acquisition of a high quality, large format color laser printer in effort to provide Art and Design students printing technology capable of producing portfolio quality work. Requested equipment will offer the flexibility and quality expected in contemporary professional studios and advertising agencies.</p>
<p>3. State measurable objectives that will be used to determine the impact/effectiveness of the project.</p> <ol style="list-style-type: none"><li>1. Timely completion of projects assignments.</li><li>2. Significant improvement in project quality.</li><li>3. Increased creative output due to removal of production limitations. (range of usable papers, dimensions, print quality and production speed)</li></ol>

4. Indicate how each project objective will be evaluated.

1. Critique and grading as well as observance of increased adherence to project timelines.
2. Critique and grading in addition to observed student satisfaction with personal achievement.
3. Evaluation and observance of portfolio quality and survey of student satisfaction.

5. If funded, which NSTEP <http://www.nsula.edu/nstep/NSTEP.pdf> objective(s) will this funding of this project advance. How will funding of the project advance the University and College/unit technology plan?

- # 1. To improve access to technology by students, faculty, and staff at Northwestern State University.
- # 2. To provide classrooms with updated technology and multimedia.
- # 3. To upgrade student technology laboratories with modern technology.
- # 8. To encourage innovation and research.

This technology request will support the goal of a learning centered environment, providing students the ability to fully explore and execute design concepts of professional quality. This request also addresses one of the major technical limitations art students face due to NSU's non-urban, resource limited location; no outside vendor offering color laser printing in area.

6. Provide a justification for funding of this project. Estimate the number of students that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

**Art/Design** students are currently unable to produce professional quality work due to the limited quality or absence of personal equipment, scarcity of local resources (kinkos, AlphaGraphics, etc) as well as very limited departmental production technologies. Existing equipment simply does not allow for the production of a realistic range of projects.

The technological limitations currently imposed on approximately 250 students per year can be significantly reduced with the addition of the requested printer. These improvements include; ability to produce actual design concepts of professional quality, greatly expanded range of paper solutions such as color papers, cover weight stock and extended sizes, improvement in overall print clarity and markedly improved production speed.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

**W. Anthony Watkins, Assistant Professor of Art/Design.**

Anthony Watkins is a Graphic Design educator and recognized professional designer. Professor Watkins has significant experience administering, troubleshooting and integrating Graphic Design production technology into lab and professional work environments. In addition to maintaining laboratories at NSU and The University of Tennessee, Knoxville, Mr. Watkins served as technical liaison at the advertising agency The AD Company in Columbia, SC.

**Dr. Roger Chandler, Associate Professor of Art/Design.**

Dr. Roger Chandler is an Associate Professor of Art and Coordinator of the NSU Art area. He holds a Ph.D. from the University of California at Santa Barbara. He is credited with the introduction of the first graphic design computer lab in the U.S. defense industry and established graphic standards for production and presentation that are still in use. Dr. Chandler spent 25 years as a professional graphic designer before his transition to academia. As area coordinator he will assist in the purchasing of equipment and software. In addition, he will help write curriculum revisions as necessary to include web design, video editing and other ramifications regarding new computers and work lab.

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

**Proposal** includes vendor setup and installation as well as 3 years of next-day onsite service.

**Ongoing** monitoring and maintenance will be performed by Professor Watkins with minimal assistance from information services and product vendor/manufacture.

9. Provide a schedule for implementation and evaluation.

**December 10, 2006** - purchase of equipment.

**January 10, 2007** - installation and setup, staff training, equipment testing.

**Spring semester 2007** - integration of equipment into design classes, student training and development of abilities necessary to take advantage of equipment, monitoring of student usage of printing technology.

**April 2007** - Student survey evaluating abilities, performance, usefulness and understanding of equipment.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

**10 yr** estimated life of hardware.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through a Student Technology Fee.

If you are requesting equipment that will be either/or checked out to students or moved within the department, you must provide a checkout/loan policy.

**Equipment** will be secured in the Department of Art computer laboratory. This lab is electronically locked and monitored during open lab hours. The equipment will be code protected requiring faculty/staff/monitor access for operation.

**This** equipment will not be available for checkout/loan.

Attach two (2) letters of support for the project from the following individuals: the requesting department's Dean, the appropriate Vice President (for non-academic units), or the SGA President from the requesting campus (for student requests).

#### **Student Technology Fee Grant Proposal Checklist:**

\_\_\_\_\_ Is all information requested provided (items 1 – 11)?

\_\_\_\_\_ Is a detailed budget attached?

\_\_\_\_\_ Is all specifications, description, model number, quotation, cost, state contract number, and vendor provided for each item?

\_\_\_\_\_ Are your two (2) letters of support attached?

\_\_\_\_\_ If equipment is to be checked-out/loaned, is your policy attached?



# PRICE QUOTATION

Quote Number: **1088047-2**

October 23, 2006

Provided by: Peter Wagner

**Anthony Watkins**  
NW State Univ of LA

Contract: NATIONAL EDUCATION PRICELIST (EDUWEB)

Product availability and product discontinuation is subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order.

Item	Part No.	Description	Qty.	Unit Price	Extended
------	----------	-------------	------	------------	----------

**Group:**

1.		<b>HP Color LaserJet 9500n printer</b> <i>Pricing as per Big Deal 10401438</i>	1	\$3,973.71	\$3,973.71
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C8546A#ABA Product - HP Color LaserJet 9500n printer  
 In the box: - Power cord, User Guide, Start Guide, installation guides, software and print drivers, left bin, 4 print cartridges (black, cyan, magenta, yellow), 4 image drums (black, cyan, magenta, yellow), cleaning kit, transfer kit, fuser kit  
 Print speed, black - 24 ppm  
 Print speed, color - 24 ppm  
 Duty cycle - 200,000  
 Paper trays (std/max) - 3/3  
 Input capacity (std/max) - Up to 1100 (up to 58 lb bond)/Up to 1100 (up to 58 lb bond)  
 Output capacity (std/max) - 600 / 600  
 Media sizes - Tray 1: Letter, letter-R, legal, executive, foolscap (8.5 x 13 in), tabloid (11 x 17 in); commercial #10, C5, B5, DL, & Monarch envelopes  
 Tray 2, 3: Letter, letter-R, legal, executive, foolscap (8.5 x 13 in), tabloid (11 x 17 in)  
 Memory (std/max) - 160 MB/416 MB  
 Connectivity, standard - IEEE 1284 Type-C parallel port  
 HP Jet-Link, HP Jetdirect 620n Faster Ethernet (10/100Base-TX) internal network print server in EIO slot  
 2 open EIO slots  
 Print quality (color & black) - ImageREt 4800  
 Paper-handling accessories - 100-sheet multipurpose tray; two 500-sheet input trays  
 Optional paper-handling accessories - Options not included: Auto duplex unit

Note: For detailed warranty information, please link to "URL" for more information [www.hp.com/go/specificwarrantyinfo](http://www.hp.com/go/specificwarrantyinfo). Sales taxes added where applicable. Freight is FOB Destination.



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Item	Part No.	Description	Qty.	Unit Price	Extended
2.	C7848A	<p><b>HP 168-pin SDRAM DIMM 64 MB memory module</b></p> <p>- The more complex the document, the more memory a printer needs to stay up to speed.            - HP Color LaserJet 3500, 3700 series, 4550 series, 4600, 5500 and 9500 series            - HP LaserJet printer memory is proven to improve printing performance of complex documents by enhancing data flow. (Open Market Item)  <i>Pricing as per Big Deal 10401438</i></p>	1	\$231.84	\$231.84
3.	C9674A	<p><b>HP Auto duplexer</b></p> <p>- Information technology professionals rely on HP quality to ensure maximum productivity.            - Compatibility: HP Color LaserJet 8550 series, HP LaserJet 8100, 8150, 8000dn, and 8000mfp  <i>Pricing as per Big Deal 10401438</i></p>	1	\$305.67	\$305.67
4.	H2872E	<p><b>HP Installation for 1 network configuration for department and color LaserJet printer</b>            An HP-authorized representative arrives at the customer site for installation of 1 network configuration for department and color LaserJet printer.  <i>Pricing as per Big Deal 10401438</i></p>	1	\$241.02	\$241.02
5.	U6487E	<p><b>3 year, next-day onsite service</b>  <i>Pricing as per Big Deal 10401438</i></p>	1	\$2,170.74	\$2,170.74

**SUB TOTAL : \$6,922.98**

**TOTAL PRICE : \$6,922.98**

## GET MORE FOR YOUR MONEY

Note: For detailed warranty information, please link to "URL" for more information [www.hp.com/go/specificwarrantyinfo](http://www.hp.com/go/specificwarrantyinfo). Sales taxes added where applicable. Freight is FOB Destination.



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Quote Number: **1088047-2**

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October 23, 2006

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**Anthony Watkins**  
NW State Univ of LA

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Item	Part No.	Description	Qty.	Unit Price	Extended
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Make the most of your budget and protect against technology obsolescence. Lease these HP products with a purchase price of \$6,922.98 for 36 months for as little as \$224.24 per month. At the end of the lease, send the equipment back to HP Financial Services and upgrade to new technology or purchase the equipment at its fair market value.\*

## GET MORE WITH HP FINANCIAL SERVICES

For more information, call Hewlett-Packard Financial Services Company at 1-888-277-5942 and talk to a financial services representative who specializes in supporting government and education entities.

\* The monthly payment amount is for a lease commencing on or before 11/22/2006 with a term of 36 months and a fair market value purchase option at the end of the lease term. This and other leasing and financing options are available through Hewlett-Packard Financial Service Company (HPFSC) or one of its affiliates to qualified education and state and local customers in the U.S. and subject to credit approval and execution of standard HPFSC documentation. Fees and other restrictions may apply. This is not a commitment to lease. Rates and payments are subject to change at any time without notice. Leasing and financing options for Federal governmental agencies (subject to a \$50,000 minimum) are available from Hewlett-Packard Company.

Note: For detailed warranty information, please link to "URL" for more information [www.hp.com/go/specificwarrantyinfo](http://www.hp.com/go/specificwarrantyinfo). Sales taxes added where applicable. Freight is FOB Destination.



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October 23, 2006

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Item	Part No.	Description	Qty.	Unit Price	Extended
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Comments: **Peter Wagner**  
**hp Public Sector Sales Representative**  
**Phone : 800-950-4784 x.43108**  
**email : pwagner@psipghp.com**

**HP CONFIDENTIAL AND PROPRIETARY INFORMATION - DO NOT SHARE**

**Order Submission Fax To:**  
**State, Local, & Education - 800-825-2329**  
**Federal - 800-344-9396**

**Ordering Addresses:**  
**State & Local, Education**

**Hewlett-Packard Corporation**  
**Attn : Public Sector Sales**  
**10810 Farnam Dr.**  
**Omaha, NE 68154**  
**Federal**  
**Hewlett-Packard Corporation**  
**Federal Purchase Program**  
**9737 Washingtonian Dr, Suite 200**  
**Gaithersburg, MD, 20878**

Note: For detailed warranty information, please link to "URL" for more information [www.hp.com/go/specificwarrantyinfo](http://www.hp.com/go/specificwarrantyinfo).  
Sales taxes added where applicable. Freight is FOB Destination.





## Public Sector Sales

### Ordering Information

It's never been easier to place your direct orders with Hewlett-Packard. Now you can have fast, accurate service with special options designed to personalize, process and expedite your shipments with higher levels of accuracy. Ordering Hewlett-Packard products is as simple as picking up the phone, using the fax machine, or logging onto the Hewlett-Packard Public Sector website at [http://welcome.hp.com/country/us/eng/solutions/pub\\_sector.html](http://welcome.hp.com/country/us/eng/solutions/pub_sector.html)

### Online ordering

With the Hewlett-Packard Online Store, you can create quotes with real-time pricing; place an order using a credit card or purchase order, keep up-to-date on the latest product promotions and pricing available on your contract, inquire about order status and view product/price information - all from your desktop PC. Visit [http://welcome.hp.com/country/us/eng/solutions/pub\\_sector.html](http://welcome.hp.com/country/us/eng/solutions/pub_sector.html)

### Faxing Option

Faxing your order is convenient, too. Simply fill out your request on the customer purchase order and send to 1-800-825-2329. Your order will be promptly handled, and you can call a Customer Service Representative to confirm your order.

### Personalized Telesales

To provide more personal service to you, our telephone sales and order administration representatives are assigned by territory. This means you can reach a dedicated government, education, or medical sales team every time you call - giving you added value by letting you grow personal relationships with representatives who know your product as well as your special terms and delivery requirements. To request a quote, check product availability, and other related questions, call your Telesales Representative.

### Order Accuracy

To ensure the accurate and timely processing of your order, please verify that your purchase order includes the following information:

- o Bill-to address,
- o Ship-to address,
- o Purchase order number,
- o Part number, description, and price,
- o Contract # and name
- o Reseller of choice
- o Contact name , phone number, and email address,
- o Special delivery requirements
- o Requested delivery date
- o Signature of authorized purchaser
- o Please note the Hewlett Packard must be listed as the vendor.

### Tax-Exempt Certificate Requirements

All tax-exempt accounts should have a tax-exempt certificate on file with Hewlett-Packard to avoid having sales tax added to their invoice. This certificate needs to be provided only once. If you are ordering for the first time, please include with your order or account application.

### Free Configuration Services (excludes non-configure to order IPG product)

When you purchase Hewlett-Packard products through Public Sector, you become eligible for configuration of Hewlett-Packard hardware options and upgrades at NO extra cost. To request this free service, clearly state on your purchase order which options and upgrades you would like installed and list each configuration separately. Once an order is placed, in-stock items require 2-4 business days for installation.

### HP Credit

Hewlett-Packard's financing programs can help your agency purchase or lease HP solutions. To inquire more about a customized financial solution proposal call your Telesales Representative.

### Order Tracking and Status

All orders are entered within 24 hours of receipt and are scheduled to ship on a first in first out basis. Orders are shipped within seven days of receipt provided all items are in stock and all necessary information has been properly included on your purchase order. (Remember that ship complete orders can be delayed if a particular item is not currently in stock.) To inquire about the status of your order, you can either log on to [http://welcome.hp.com/country/us/eng/solutions/pub\\_sector.html](http://welcome.hp.com/country/us/eng/solutions/pub_sector.html) or call your corresponding Customer Service Representative.

### Returned Merchandise

A return material authorization number (RMA) is required for all returns to be processed. Returns may be requested within 30 days of shipment. Please call your Public Sector Customer Service Representative in order to have an RMA assigned. Please have a copy of the packing slip available when you call.

### Customer Relationship and Sales For Public Sector Sales

Fax: 800-825-2329

Education: 800-888-3224

Higher Ed: 877-480-4433

STL: 888-202-4682

Returns: 800-888-3224 x1060

## WSCA - State of Louisiana

### Contract number 404160-A63309

**Contract Number: 404160-A63309 - WSCA II**  
**Commodity Code: 204-68-000847**

**Customers please note:**

**Software and Software License cannot be purchased from this contract in accordance with Title 39. Software/Software license purchased must be in compliant with revised Statute 39:199D.**

We are pleased to announce that the State of Louisiana has executed a Purchasing Addendum to become a user of the Western States Contracting Alliance (WSCA) Contract # 404160-A63309 - WSCA for the purchase of Portable and Desktop Computers, Storage Products, Mission-Critical Servers and Support Services. The WSCA contract offers public sector customers an efficient way to procure our products at discounted prices. Information about the WSCA contract and procedures is available at <http://www.mmd.admin.state.mn.us/wsca/wsca.htm>.

### Contact information

**Customer Support Rep. (CSR)**  
State & Local Government  
888-202-4682 (888-202-GOV-2)  
E-Mail this contact

**Field Account Manager**  
Higher Education  
Suzanne Hattier  
1.281.926.6057  
E-Mail this contact

**Field Account Manager**  
State & Local Government  
Neal Wasemiller  
+1 405 216 7526  
E-Mail this contact

**Inside Sales Rep. (ISR)**  
State & Local Government  
Tom Wallace  
1 719 592 6700Ext. x 15548  
E-Mail this contact

**Storage Sales Specialist**  
State & Local Government  
Michael Minnott  
+1 719 592 6700 Ext. ext. 15587  
E-Mail this contact



**NORTHWESTERN STATE**  
UNIVERSITY OF LOUISIANA  
Natchitoches, LA 71497

College of Liberal Arts  
P. O. Box 5314

Telephone (318) 357-4330  
FAX (318) 357-4255

October 25, 2006

Student Technology Fee Committee  
Northwestern State University

Committee Members,

I am writing to support the initiative of our Fine & Graphic Arts Program to acquire a high quality color laser printing system, offering students the ability to produce professional quality work. As you know, the Board of Regents has designated CAPA as an Area of Excellence and it is crucial that we maintain this distinction. With accreditation of all individual programs as part of the President's initiative, it is important that we support him in assuring continued NASAD accreditation of our Fine & Graphic Arts Program.

It is our responsibility to provide students with the equipment necessary to satisfactorily complete their education and develop a portfolio allowing them to compete in the design marketplace. The laser printing system would provide an essential resource currently not available on campus nor provided by any local business.

Please consider their request favorably and support them in their efforts.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald W. Hatley".

Donald W. Hatley, Dean  
College of Liberal Arts



## Provost & Vice President for Academic Affairs

Telephone (318) 357-5361  
FAX (318) 357-4517  
E-mail [vpaa@nsula.edu](mailto:vpaa@nsula.edu)  
[www.nsula.edu/provost/](http://www.nsula.edu/provost/)

Northwestern State University  
Natchitoches, Louisiana 71497

A Member of the University  
of Louisiana System

October 27, 2006

Student Technology Fee Committee  
Northwestern State University

Committee Members:

Please accept my recommendation of support for our School of Creative and Performing Arts, Graphic Arts program technology request.

While a range of programs will certainly benefit from this years Technology Fee allocations, consider that our Art and Design students depend almost exclusively on their ability to produce a visual product. Expectations for these students are high, yet the resources necessary to fully implement their ideas and solutions are currently restrained by technological limitations. Funding this modest technology request can significantly lower this barrier.

As Graphic Design continues to attract more students to our University the results of their work will be highly visible, not only on campus and within our community, but also to potential employers and future students. Thus, this proposal becomes not simply one of convenience or enhancement, but one, which directly reflects on the image of Northwestern.

The printer requested by this grant is certain to have an immediate impact on the quality of work produced by our Graphic Arts students. This progress is key to the growth of our Fine and Graphic Arts program as well as the continued success of NSU.

Thank you in advance for your support.

Sincerely,

Thomas Hanson  
Provost &  
Vice President  
Academic Affairs

## Detailed budget

Quantity	Item	Description	Unit price
1	Hewlett Packard LaserJet 9500N printer	Large format, 11x17 color laser printer, built in networking, professional pantone color printing	\$3,973.71
1	Hewlett Packard 64 MB RAM module	Memory upgrade to allow for faster printing of multiple complex documents	\$231.84
1	Hewlett Packard Auto duplexer	Printer accessory to allow for double sided printing	\$305.67
1	Hewlett Packard Installation	HP authorized installation and network configuration	\$241.02
1	Hewlett Packard service plan	HP 3 year, next day onsite service	\$2,170.74
			<b>Total price</b>
			<b>\$6,922.98</b>



**NORTHWESTERN STATE**  
UNIVERSITY OF LOUISIANA  
Natchitoches, LA 71497

**Student Technology**  
*Watson Library, Room 113*

Telephone (318) 357-6482  
FAX (318) 357-6480

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January 10, 2007

Mr. Anthony Watkins  
Northwestern State University  
CAPA Department  
Natchitoches, LA 71497

Dear Mr. Watkins,

It is with pleasure that the STAT (Student Technology Advisory Team) has fully funded your grant proposal for Fiscal Year 2006-07 in the amount of \$6,922.98.

Ordering of equipment listed in the grant proposal will take place during the month of January.

Please be reminded that your grant was funded through Northwestern Student Technology Fees, all equipment purchased, therefore, must be used exclusively and directly for/by Northwestern students.

You are commended for, and encouraged to continue your efforts to enrich the learning environment for students at Northwestern State University. Your time, effort, and vision in service of the students are greatly appreciated. If you have questions or need additional information please contact me by phone or via email at: [long@nsula.edu](mailto:long@nsula.edu).

Sincerely,

Jennifer Long Martin  
Student Technology

cc: Mr. Bill Brent