



Student Technology
Fiscal Year 2006-07
Grant Proposals

Delivered to IS: 11/1/06
Date

[Signature]
Signature

Dr. Jim McCrory: Approved Denied
Comment: _____

Signature: [Signature] Date: 11/1/06
It is not clear (except for the budget)

Tim Chadbourne: Approved Denied
Comment: _____

Signature: [Signature] Date: 11/2/06

Gary Gatch: Approved Denied
Comment: _____

Signature: [Signature] Date: 11/2/06

Dale Martin: Approved Denied
Comment: [Signature]

Signature: _____ Date: _____

Tyron/Diana: Approved Denied
Comment: _____

Signature: [Signature] Date: 11/2/06

If the total # of PE10 is 2004.

FF 2007.012

Student Technology Fee Grant Proposal Request Form Fiscal Year 2006-07
Northwestern State University of Louisiana

Prepared by: Juanita Darby For: Computers and monitors for CV rooms

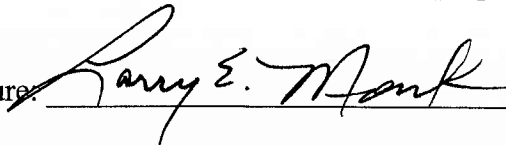
Department/Unit: Math College: Science and Technology Campus: Leesville

Which NSTEP Goals/Objectives does this project meet? NSTEP 2 and NSTEP 4

Requested equipment will be located/installed/housed? Building 550 and 551 Room 121 & 3

Are department property policies and procedures in place for requested equipment? Yes

Which individual will be responsible for property control of the requested equipment? Dr. Larry Monk

Signature:  Date: 10-30-2006

Grant Proposal Requested Amount: \$ 7440.64 Budget Attached (circle one) YES / NO

Grant delivered to Student Technology located in Watson Library, Room 113. Date 10/31/06
2:13 pm

This grant proposal must include all specifications, description, model number, quotation, cost, state contract number, and vendor for each item. Proposal will be returned if information is not included in full.

1. Describe target audience.

All Nursing majors on the NSU Leesville/Fort Polk campus take all of their nursing classes for clinical over Compressed Video.

The following course work for the following classes are transmitted over Compressed Video: upper level Business and Finance, Management 2500, upper level World History, Social Work, Communication, Economics, graduate level Educational Leadership. The NSU Leesville/Fort Polk campus no longer has an instructor for Criminal Justice, Communication, Educational Leadership, or Sociology; therefore any students wishing to take courses in these areas in a face-to-face setting must use the distance learning option.

NSU Leesville/Fort Polk averages around 600 students during the Fall and the Spring semesters and about 350 during the Summer semester. Approximately 60-70% of the students are civilian, 20-30% are military family members, and 10% are active duty military. Classes are scheduled Monday – Friday during the day and Monday – Thursday evenings.

Approximately 170 students are enrolled in a variety of courses offered by Compressed Video in Leesville 1(room 121) and Leesville 2 (room 3) each year.

This equipment would impact approximately 170 students enrolled on the Leesville/Fort Polk campus courses each year. But the impact would also be to the additional classrooms receiving transmissions from the Leesville/Fort Polk student to the other NSU campuses.

This would also impact additional classes scheduled into classroom 121 and 3.

2. Describe project/initiative for which you are requesting funds.

To purchase 2 computers with 2 additional monitors for the Compressed Video rooms Leesville 1 (room 121) and Leesville 2 (room 3) on the NSU Leesville campus and the license for Office Professional 2003.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

To provide technology that will enable student presentations for nursing, criminal justice, business, sociology, history, and communication classes over the compressed video system for distance learning classes

This would impact approximately 170 students enrolled in classes in these rooms each year; but potentially every student pursuing a bachelor's degree on NSU Leesville/Fort Polk campus could be impacted by this equipment. This equipment would also impact additional classes scheduled into classroom 121 and 3.

4. Indicate how each project objective will be evaluated.

Evaluation will be immediately.

5. If funded, which NSTEP <http://www.nsula.edu/nstep/NSTEP.pdf> objective(s) will this funding of this project advance. How will funding of the project advance the University and College/unit technology plan?

NSTEP 2. To provide classrooms with updated technology and multimedia.

Leesville 1 does not have a computer and Leesville 2 has a computer that is about 3-4 years old. These rooms need to be updated to provide useful equipment for students on the Leesville campus.

NSTEP 4. To improve and proliferate the use of distance education within all colleges at NSU.

Students on the Leesville campus depend on distance learning classes to complete their degree plans. . Compressed Video is the only choice of delivery for some courses i.e. NURA (clinical), CJ, SOC, HIST (upper level world). For students who do not want online courses or can not travel due to work and family obligations, compressed video offers an alternative i.e. COMM, CJ, BUS (upper level) and FIN (upper level). NSU Leesville has recently lost several instructors and the compressed video options are the only current alternative.

6. Provide a justification for funding of the project. Estimate the number of students that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

Nursing, Criminal Justice, History, and Business majors on the Leesville/Fort Polk campus must depend on the delivery of all or a portion of the course work for their degrees by Compressed Video.

Currently, Communication is only taught on the Leesville/Fort Polk campus by Compressed Video. This will affect all students enrolled in 4-year degree programs on the Leesville/Fort Polk campus who want to take speech in a face-to-face environment.

Many of these courses require students must make presentations over the CV system. They must learn to use the equipment to transmit Powerpoint presentations and switch between the views of the student and the computer and the document camera.

There is no computer in the Leesville 1 room and the computer in Leesville 2 was purchased 3-4 years ago and is a hand-me down. The computer in Leesville 2 is running Office 2003.

The students in these programs need and deserver to have equipment that will enhance their presentations. It is frustrating to have equipment problems during a presentation and worry about these problems affecting your grade. These frustrations alone could affect a student's performance.

Having equipment that makes a student feel confident using will also be less limiting. Students can be more create and innovative in their presentation when they are confident the equipment will not restrict their choices.

New computers will enhance the presentation of classes by

- Accessing IRS forms over the internet
- Excel spreadsheets
- Demonstration how to complete forms that can be viewed by the entire class
- Visualization of material/concepts by the use of simulation from the web
- Capability of 3-D demonstrations using the web and document camera
- Using the internet sources in the classroom

These computers need two monitors – one for the presenter and one for the viewing audience.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Chris Brumley, elearning Support Specialist, and Tommy Tilley, Senior User Support Specialist, will coordinate the installation and setup of the classrooms with the Office of Student Technology.

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

Tommy Tilley, Senior User Support Specialist, and Chris Brumley, elearning Support Specialist, will work together to support this equipment.

All Compressed Video rooms on the Leesville campus are wired for this equipment since it will be replacing and upgrading existing equipment; therefore, wiring is not necessary.

9. Provide a schedule for implementation and evaluation.

Equipment will be ordered in December and arrive by the first of February. During the spring 2007, the equipment will be installed in the classrooms and tested. Instructors will begin using the equipment after the installation is complete.

Evaluation will be done by surveys to students and instructors at the end of the semester.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

The life of the computer and monitor is five years.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through Student Tech Fee.

If you are requesting equipment that will be either/or checkout to students or moved within the department, you must provide a checkout/loan policy.

Computers and additional monitors will be mounted in the classroom. The key will be controlled under the NSU Leesville/Fort Polk Key Control Policy.

These rooms have security locks which require access codes or keys for entry.

12. Attach two (2) letters of support for the project from the following individual: the requesting department's Dean, the appropriate Vice President (for non-academic units), or the SGA President from the requesting campus (for student requests).

Student Technology Fee Grant Proposal Checklist:

- _____ Is all information requested provided (items 1 – 11)?
- _____ Is a detailed budget attached?
- _____ Is all specifications, description, model number, quotation, cost, state contract number, and vendor provided for each item?
- _____ Are your two (2) letters of support attached?
- _____ If equipment is to be checked-out/loaned, is your policy attached?

BUDGET

Quantity	Description	State Contract No.	Unit Cost	Total Cost	
2	E-quote # 1001358377916 OptiPlex 745 Minitower Computer w/ 2 monitors	Dell	\$3669.04	\$ 7338.08	✓
	See attached quote for detail description				
2	License only Office Pro 2003 Win 32 Quote # 129246	SHI	\$ 51.28	\$ 102.56	✓
	See attached quote for detail description				

Total Cost \$ 7440.64

SHI.com Quote

Quote: 129246
 Name: Office
 Created by: state of louisiana
 Date: 10/30/2006 10:42:38 AM
 Total: **\$102.56**

Comments:

Note: For more information about this Quote, please call: Dawn Rock at 1800-477-6479 . Laurie Conrad at 225-755-6947 . Vincent Lafferty at 732-868-5963 .

The following items are in this Quote:

Part #	Manufacturer	Media	Name	Your Price	Qty	Total	Comment
2762082	Microsoft	License Only	Office Professional 2003 Win32 All Languages Microsoft Volume License	\$51.28	2	\$102.56	✓

Subtotal: **\$102.56**



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E-quote Number: 1001358377916

Saved By: Thomas Tilley **Phone Number:** (337) 392-3141
 tommy@nsula.edu **Purchasing Agent:**
Saved On: Monday, October 30, 2006 **Notes/Comments:**
Expires On: Friday, December 29, 2006 **Additional Comments:**

Description



OptiPlex 745 Minitower

Date & Time: October 30, 2006 3:38 PM CST

SYSTEM COMPONENTS

OptiPlex 745 Minitower	Qty	2
Intel® Core™ 2 Duo Processor E6600 (2.40GHz, 4M, 1066MHz FSB), Genuine Windows® XP Professional, SP2, x32, with Media, English		
	Unit Price	\$1,793.06

Catalog Number: 25 E1773

Module	Description	Show Details
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OptiPlex 745 Minitower	Intel® Core™ 2 Duo Processor E6600 (2.40GHz, 4M, 1066MHz FSB)
Operating System(s)	Genuine Windows® XP Professional, SP2, x32, with Media, English
File System	NTFS File System for all Operating Systems
Memory	1.0GB DDR2 Non-ECC SDRAM, 667MHz, (2DIMM)
Keyboard	Bluetooth Keyboard and Mouse, Black, English
Monitors	Dell 17 inch UltraSharp™ 1707FPV Flat Panel, Adjustable Stand, VGA/DVI
Video Card	128MB ATI Radeon X1300 (1 DVI/1 TV-out), full height
Boot Hard Drives	80GB SATA 3.0Gb/s and 8MB DataBurst Cache™
Floppy Drive and Media Card Reader Options	1.44MB 3.5 Inch Floppy Drive
Mouse	Mouse included in Dell Wireless Bluetooth keyboard/mouse Package

Lead Free Motherboard	RoHS Compliant Lead Free Chassis and Motherboard
Removable Media Storage Devices	16X DVD+/-RW SATA, Roxio Creator™ Dell Edition
Speakers	Dell AS501 Sound Bar for all UltraSharp Flat Panel Displays (Black)
Resource CD	Resources CD contains Diagnostics and Driver for Dell OptiPlex Systems
Dell EnergySmart	Dell Energy Smart Enable
Optical Drive Enhancement Software	Cyberlink Power DVD™
Serial Port Adapter	PS2 Serial port adapter, full height
Hardware Support Services	Recommended: 3 Year NBD Plus (NBD onsite w/ Gold Tech Support)
Installation Support Services	No Onsite System Setup
Second Monitors	Dell 17 inch UltraSharp™ 1707FPV Flat Panel, Adjustable Stand, VGA/DVI
Mouse Pad	Mouse Pad
Express Upgrade to Windows Vista	Express Upgrade to Windows Vista Business from XP Professional, ENG
Labels	Vista Capable Sticker

ACCESSORIES

CyberPower CP550SL 550 VA UPS
 Dell Part# A0513680

Qty 2
 Unit Price \$41.46

TOTAL:\$3,669.04

	Total Price
Sub-total	\$3,669.04
Shipping & Handling	\$0.00
Tax¹	—
State Environmental Fee¹	—
More Info	
Total Price²	—

¹ Applicable sales taxes are currently unavailable in the Dell Online Store for your order. The amount of sales tax applicable for the items y email or phone following receipt of your online order.

² For shipments of certain products to California, state environmental fee of up to \$10 per item will be added at order invoice. For shipment environmental fee will be applied to your invoice. Pricing, specifications, availability and terms of offers may change without notice and are other discounts or promotional offers. Taxes, fees, shipping and handling and any applicable restocking charges are extra, vary, and are n customers and not for resale by customer. Dell cannot be responsible for pricing or other errors, omissions, or consequences of misuse of orders arising from such errors. Refer to your invoice for final information regarding order detail, including tax & shipping amounts. Prices h

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**NORTHWESTERN
State University**

A Member of the University of Louisiana System

3329 University Parkway
Leesville, Louisiana 71446

Leesville Campus

Telephone (337) 392-3100

FAX (337) 392-3183

e-mail: www.nsula.edu/leesville/

October 26, 2006

**Student Technology Fee Grant
Selection Committee**

Dear Committee:

The purpose of this letter is to strongly voice my support for Mrs. Juanita Darby's Student Technology Fee Grant Proposal to place computers in Leesville 1 and Leesville 2. Both rooms are compressed video sites, being used practically every hour of every school day and serving students on this campus as well as those on the Shreveport, Alexandria, Natchitoches and Jonesville sites.

The chief (and often touted) advantage of teaching by compressed video is the fact that the teacher can be at any site. However, that is only true if the site is properly equipped. At the present time it would be totally impossible for a teacher using PowerPoint, the Internet or other similar technologies to teach from Leesville 1. The room has no computer hooked to the compressed video system. In these times of rapidly expanding technology when teachers are not only encouraged to use technology, but are also practically forced to use it if they want to remain current, asking them to teach in a room without a computer sends a mixed signal, to say the least.

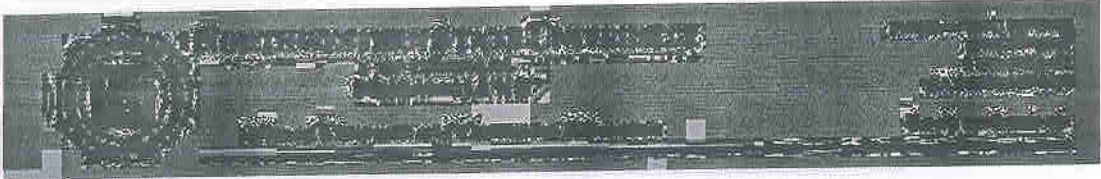
Similarly, the computer in Leesville 2 is woefully inadequate. Mrs. Darby has described it as being three to four years old. While that is true, it doesn't paint the full picture. Simply booting the computer after it locks up (as it does entirely too often) requires in excess of fifteen minutes. To load PowerPoint or a similar program takes at least as long. It would be impossible for a teacher to wait until nearly class time to load a presentation. Instructors using that room have learned to begin getting the equipment ready the day before; and, of course, that is impossible in some cases.

The cost effectiveness of this proposal should be evident, particularly when one realizes that the full impact will benefit more students on campuses other than Leesville than it will on the Leesville students. (Typically, compressed video classes are largest on the Shreveport campus in nursing and on the Natchitoches campus in the social sciences.)

Thank you for your consideration of this proposal. Should you require further input from me, please contact me.

Sincerely,

Larry E. Monk, Ed. D.
Executive Director



10/27/06

To whom it may concern:

I am writing this letter in support of a proposal being submitted by Ms. Juanita Darby, a faculty member located on the Leesville campus.

Her proposal includes the purchase of two computers to replace the existing models currently being used in the compressed video classrooms. As more faculty embrace the use of technology for the development and delivery of a wide range of media for instruction, it becomes increasingly import to maintain updated equipment. The computers will be a valuable enhancement to these classrooms.

Your support of her request would be appreciated.

Thank you.

Darlene Williams

Darlene Williams
Director



NORTHWESTERN STATE
UNIVERSITY OF LOUISIANA
Natchitoches, LA 71497

Student Technology
Watson Library, Room 113

Telephone (318) 357-6482
FAX (318) 357-6480

January 10, 2007

Ms. Juanita Darby
Northwestern State University
3329 University Parkway
Leesville, LA 71446

Dear Ms. Darby,

It is with pleasure that the STAT (Student Technology Advisory Team) has fully funded your grant proposal for Fiscal Year 2006-07 in the amount of \$7,440.64.

Ordering of equipment listed in the grant proposal will take place during the month of January.

Please be reminded that your grant was funded through Northwestern Student Technology Fees, all equipment purchased, therefore, must be used exclusively and directly for/by Northwestern students.

You are commended for, and encouraged to continue your efforts to enrich the learning environment for students at Northwestern State University. Your time, effort, and vision in service of the students are greatly appreciated. If you have questions or need additional information please contact me by phone or via email at: long@nsula.edu.

Sincerely,

Jennifer Long Martin
Student Technology

cc: Mr. Larry Monk