

Student Technology
Fiscal Year 2006-07

Dr. Jim McCrory:
Comment: _____

Approved

Denied

Signature: _____

JMCC

Date: _____

Tim Chadbourne:
Comment: _____

Approved

Denied

Signature: _____

TC

Date: 8/23/06

Gary Gatch:
Comment: _____

Approved

Denied

Signature: _____

Gary Gatch

Date: 8/29/06

Dale Martin:
Comment: _____

Approved

Denied

Signature: _____

[Signature]

Date: _____

Dianne Hamilton
Tyron Tinnerello:

Approved

Denied

Comment: _____

Signature: _____

DH

Date: 8-24-06

Student Technology Fee
Funding Request Form
Special Initiative Fiscal Year 2006-07
Northwestern State University of Louisiana

This document will not be accepted without complete information, detailed budget,
specifications of each piece of equipment requested and pricing.

Prepared by: Jeffrey C. Mathews, D.M.A. For: Dept. of Student Activities

College: _____ Campus: Natchitoches Department: Student Activities

Where will requested equipment be located/installed/housed: Bldg. Stu Student Union Room 214

Are property policies and procedures in place by the department for equipment requested. YES

Delivery to the Student Technology office located in Watson Library, Room 113. Date _____

1. Describe target audience.

All NSU Students Will be allowed to check out equipment.

2. Describe project/initiative for which you are requesting funds.

The Department of Student Activities has housed ~~four~~ STAT funded laptops for some time now. These computers are checked out to students on a regular basis for study and to create presentations. These four laptops each had its own projector (IN Focus) with it as well.

All of this equipment is showing its age from the continuous usage. Some of the equipment is non-functional at present.

All of this equipment (4 laptops and 4 In-Focus machines need to be replaced.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

The department of Student Activities constantly evaluates and seeks student opinion on the quality of its products and services. The outcomes of these surveys are a measurable and integral part of the Department's SACS Report.

4. Indicate how each project objective will be evaluated.

Through counting the number of uses and through measuring student satisfaction with usage of equipment.

5. Provide a justification for funding of the project. Estimate the number of students that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

The spending is well justified in the evidenced usage of the previous machines. Students are constantly requesting laptop check-outs. This is an outstanding service to our students. The potential number of students impacted is the entire enrollment of the Natchitoches campus. Thousands of students and student organizations have utilized this service in the past. Some of our students may not have the economic means to have their own computer. This service is vital to them.

6. If funded, which NSTEP (<http://www.nsula.edu/nstep/NSTEP.pdf>) objective will this funding of this project advance. How will funding of the project advance the University and College / unit technology plan?

NSTEP Objectives met: 1, 2, 7, 8

Through achievement of the above objectives the department will advance the university technology plan.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Dr. Jeff Mathews, Ms. Sonia Kay, Ms Yonna Pasch, Ms. Diane Jones, Ms. Olivia Acosta.

All of these individuals have shown an ability to accomplish the objective through experience with the previous program.

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

NONE

9. Provide a schedule for implementation and evaluation.

Implement in Fall 2006. Evaluate in May 2007.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

with the high usage of these computers they may last up to four years.

I expect to replace them at least every five years.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through Student Tech Fee.

Students must check out all equipment. An equipment check-out form documenting student I.D, Cell phone, Telephone, and other contact information. If materials are not returned or returned damaged a hold is placed on the students account until the item is replaced/repared

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| <p>12. Attach a detailed budget, including: specs., description, cost, state contract number, and vendor for each item; cost of outside support personnel; and a description of how the proposal will support University/College/unit resources (i.e., cash match, funds from other sources, or reallocation of existing hardware/software or other equipment. All of the information requested must be attached or the request will not be accepted.</p> |
| <p>13. Attach a letter of support for the project signed by the requesting unit's Dean, the appropriate Vice President (for non-academic units), or the SGA President from the requesting campus (for student requests).</p> |

Detailed Budget for Student Activities STAT Grant Proposal

- 4 Dell 3400MP Projectors with 3-year advanced exchange and complete care service.

Cost: \$1,488.00 per unit X 4 = \$5,592.00

- 4 Dell Latitude D610 with Intel Pentium processor, Windows XP professional operating system, 1.0GB of SDRAM, a 40 GB hard drive, internal 56k modem, a wireless router compatible with NSU wireless network, 24X CD-RWDVD, with 3 year standard support service plan

Cost: \$1,718.30 per unit X 4 = \$6,873.20

Total Cost of Proposal: \$12,465.20

These units will support all existing hardware and software in the department.
These units will replace out of date and worn laptops that are not wireless ready.

INTEROFFICE MEMORANDUM

TO: STAT COMMITTEE

FROM: DR. PATRICE MOULTON, VICE-PRESIDENT FOR STUDENT AFFAIRS *PMoulton*

SUBJECT: SUPPORT FOR DEPARTMENT OF STUDENT ACTIVITIES STAT GRANT

DATE: 8/11/2006

The Student Affairs Division fully supports the proposal presented to the STAT committee by Dr. Jeff Mathews on behalf of the Department of Student Activities and Organizations. The Department is in dire need of new multi media equipment designed for student you're your consideration is appreciated..