

✓ 2006.0045
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Student Technology Fee
Funding Request Form
Surplus Money Fiscal Year 2005-06
Northwestern State University of Louisiana

Prepared by: Alan Sypert

For: Jeffery Mathews

College: Student Activities

Campus: Natchitoches

Department: Student Activities

Where will requested equipment be located/installed/housed:
RM

Bldg. S.U./WRAC - Ballroom/Pres.

Are property policies and procedures in place by the department for equipment requested. Yes

Delivery to the Student Technology office located in Watson Library, Room 113. Date _____

1. Describe target audience.

All students on the Natchitoches Campus, and all individuals who enter the Student Union and the WRAC.

2. Describe project/initiative for which you are requesting funds.

To purchase additional presentation devices that will be located in the student union. These devices will provide students with more tools to make presentations and stay informed about campus events. To purchase a monitor to be located in the WRAC lobby to display campus events and announcements.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

To make better use of the Ballroom and the Presidents Room and the SGA office by adding multimedia presentation capability.

To increase the use of the STAT funded Axis TV project and expand its services to the WRAC.

4. Indicate how each project objective will be evaluated.

Facility use is closely monitored in the student union and data will be collected to see how much the equipment is used. The effectiveness of the Axis TV expansion in the WRAC will be measured by the number of student participation in the events that the new monitor will be advertising.

5. Provide a justification for funding of the project. Estimate the number of students that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

This project will directly affect the numerous students. Many student organizations and classes make use of the rooms in the student union and this project will improve the learning experience for those organizations. The WRAC monitor will reach a large number of students that don't make it to the union and should include a new audience of students to participate in events. There are over 2000 student involved in student organizations.

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6. How will funding of the project advance the University and College / unit technology plan?
This project will provide University students with technological equipment that will support a learning environment.
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7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Mr. Jeffery Mathews will be the Project Supervisor

8. Describe any personnel (technical or otherwise) required to support the project/initiative.
Once the equipment is purchased and installed there will be no technical support necessary. Mr. Mathews and Mr. Dubious will be in charge of posting events and activity announcements on the monitors.

9. Provide a schedule for implementation and evaluation.
Funding approval in April
State Bid process follows
Once a vendor has been selected the equipment will be ordered.
Delivery of equipment occurs over the summer break.
Equipment will be available at the beginning of the fall semester.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

The hardware should last for at least 10-15 years.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through a Student Tech Fee grant.

The equipment will be fixed to the wall or to a cart. The WRAC is a secured and constantly monitored facility. The Student Union is also a monitored and secured facility. The ballroom and the Presidents room are used only after proper paper work has been completed for their use.

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| 12. Attach a detailed budget, including: specs., description, cost, state contract number, and vendor for each item; cost of outside support personnel; and a description of how the proposal will support University/College/unit resources (i.e., cash match, funds from other sources, or reallocation of existing hardware/software or other equipment). |
| 13. Attach a letter of support for the project signed by the requesting unit's Dean, the appropriate Vice President (for non-academic units), or the SGA President from the requesting campus (for student requests). |

Creative Presentations

Visual Communications Made Simple

Date: 2/16/2006
 To: Jeff Mathews/NSU Student Activities
 Phone: 318-357-6511

From: Scott Albarado (scotta@creativepres.com)

Proposal #SEA-2293-0216-01

Re: **State Contract Quote for Student Union Conference Room**

<u>Qty</u>	<u>Description</u>	<u>Line #</u>	<u>*Unit Price</u>	<u>*Total Price</u>
State Contract #406245				
1	Creative Presentations - CPI-IRSENTRYLEVEL - Integrated Room Solution Entry Level - system includes - Projector XGA 2500 ANSI lumens, screen, video components, mounts for display device, interface components, cables and connectors, and miscellaneous parts.	04001	\$ 6,086.24	\$6,086.24 ✓
1	Miscellaneous Peripherals Needed	99888	\$ 96.21	\$96.21 ✓
Total				\$6,182.45 ✓
Option:				
1	Creative Presentations - CPI-EXTWENTRYLEVEL - One year extended warranty for system package CPI-IRSLEVEL1 (Integrated Room Solution - Level 1).	05001	\$ 608.62	\$608.62
Description on want is included in Bundle:				
1) Ceiling mounted Projector 2) Electric Screen 3) Small Audio Ampifier and two ceiling speakers 4) Wallplate with all cabling running to Projector 5) Projector remote will control projector 6) All cabling, connectors and miscellaneous hardware needed for installation 7) All setup & training				
Option for Adding WallPlates and Cabling for 2 Existing LCD Monitors installed in Student Union:				
1	Miscellaneous Peripherals include: WallPlates and all cabling needed for installation	99888	\$ 434.00	\$434.00 ✓
7	Professional Services(On-site Installation & Programming hours)	99777	\$ 90.00	\$630.00 ✓
Total				\$1,064.00 ✓

Note: This price is based upon our guys already being on campus for the Conference Room install

3639 Ambassador Caffery Pkwy, Suite 402, Lafayette, LA 70503
 Phone (337) 406-0480 Toll Free (877) 406-0480 Fax (337) 406-0760
 Corporate Office
 Phone (800) 4442480 Fax (504) 454-9535

Creative Presentations

Visual Communications Made Simple

Date: 2/16/2006
 To: Jeff Mathews/NSU Student Activities
 Phone: 318-357-6511

From: Scott Albarado (scotta@creativepres.com)
 Re: State Contract Quote for Student Union Ballroom

Proposal #SEA-2292-0215-01

<u>Qty</u>	<u>Description</u>	<u>Line #</u>	<u>*Unit Price</u>	<u>*Total Price</u>
State Contract #406245				
1	Creative Presentations - CPI-IRSLEVEL3 - Integrated Room Solution Level 3 - system includes - Projector XGA , large electric screen, advanced control system with switching, large presentation station, video and audio components, mounts for display devices, interface components, cables and connectors, and miscellaneous parts.	04004	\$ 23,577.44	\$23,577.44 ✓
36	Professional Services(On-site Installation & Programming hours)	99777	\$ 90.00	\$3,240.00 ✓
Total				\$26,817.44 ✓
Option:				
1	Creative Presentations - CPI-EXTWLEVEL3 - One year extended warranty for system package CPI-IRSLEVEL3 (Integrated Room Solution - Level 3).	05004	\$ 2,357.74	\$2,357.74

Description on want is included in Bundle:

1) Ceiling mounted Bright Projector 2) Large Electric Screen 3) Portable Multi-Media Lectern on wheels that will hold all Mult-Media Equipment 4) Audio System that includes new ceiling speakers, amplifier, mixer & two wireless mics 5) A/V Switching and Distribution Equipment 6) Touchpanel control system mounted to Lectern for easy control of equipment 7) VCR/DVD combo unit 8) All cabling, connectors and miscellaneous hardware needed for installation 9) All setup & training

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Creative Presentations

Visual Communications Made Simple

Date: 3/9/2006

To: Patrick Dubois/Northwestern State University
Phone: 318-357-5001

From: Scott Albarado (scotta@creativepres.com)
Re: **Quote Requested**

Proposal #SEA-2299-0309-01

<u>Qty</u>	<u>Description</u>	<u>Line #</u>	<u>*Unit Price</u>	<u>*Total Price</u>
State Contract #406245				
1	Creative Presentations - CPI-NECPX50XM4A - Plasma monitor (PX-50XM4A) - 50" diagonal, 16:9 aspect ratio. Inputs: RGB 1, RGB 2, 5 BNC, RGB 3, 24-pin DVI-D HDCP; Video 1: Composite BNC x1; Video 2: Composite RCA x1; Video 3: S-Video 4-Pin DIN; HD Video 1. One year parts and labor warranty; vendor authorized service center in Louisiana.	02004	\$ 4,366.21	\$4,366.21 ✓
1	Creative Presentations - CPI-NEC50SP1U - PlasmaSync speakers for 50XM4 and 50XM3	03147	\$ 406.25	\$406.25 ✓
1	Creative Presentations - CPI-NECTWMK42/50 - Flat panel display tilting wall mount kit for 42" and 50" displays.	03117	\$ 222.50	\$222.50 ✓
1	Miscellaneous Peripherals Include: Composite Video Distribution Amplifier, Rack mount kit, Graphic Link Option & All Cabling	99888	\$ 500.00	\$500.00 ✓
57	Professional Services(On-site Installation hours, Travel & Project Management)	99777	\$ 90.00	\$5,130.00 ✓
Total				\$10,624.96 ✓

Note: You already will have the AxisTV Channel Player that Jeff Mathews recently purchased. We will need this unit to setup of the system.

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**Creative
Presentations**
Visual Communications Made Simple

Date: 4/3/2006

To: Alan Sypert/NSU SGA

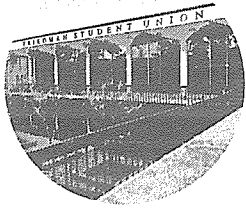
Phone: 903-445-9644

From: Scott Albarado (scotta@creativepres.com)

Re: **Quote to Add LCD Monitor**

<u>Qty</u>	<u>Description</u>	<u>Line #</u>	<u>*Unit Price</u>	<u>*Total Price</u>
State Contract #406245				
1	26" LCD Monitor with speakers & TV Tuner		\$ 1,127.00	\$1,127.00 ✓
1	Creative Presentations - Wall Mount Kit for Monitor	03116	\$ 147.50	\$147.50 ✓
1	Miscellaneous Peripherals Include: 150' of cabling, Connectors, Adapters & any other miscellaneous items needed	99888	\$ 500.00	\$500.00 ✓
35	Professional Services(On-site Installation & Travel)	99777	\$ 90.00	<u>\$3,150.00</u> ✓
		Total		\$4,924.50 ✓

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NORTHWESTERN STATE
University of Louisiana

Office of Student Activities and Student Union

Student Union Room 214
NSU Box 5274
Natchitoches, LA 71497

April 5, 2006

Mr. Sybert and Committee:

The Friedman Student Union staff is currently in the process of slowly upgrading the facilities. You may have noticed new televisions in the lobby of the Union and new paint and additional furniture in the third floor meeting rooms. Plans are currently ongoing to add new carpet, paint and furniture to the entire second floor of the Student Union within the next year.

The current technology request is for two complete audio/visual systems to be put in Room 221 and the Ballroom. Additionally, built in hardware will allow the televisions in the President's Room and Cane River Room to be accessible as audio/visual systems without the use of outside wires.

If approved, these systems will make these meeting rooms state of the art presentation rooms for student use. Academic class presentations could also be made in these rooms. They could also be used for training sessions, in-service meetings and other events. These systems could help the Student Union and the Division of Student Affairs contribute to the quality of education and services received by our students.

Sincerely,

Jeffrey C. Mathews
Director of Student Activities and Organizations