Student Technology Fee



Grant Proposal

	20	18	. ()	13
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FY 2018-19

Comment: Potental for cost savings on Egypment. Webcamis & stands are not Appropriate for Tracy Brown B/ these tables. Comment: Proposed ust a complete solution

Shawn Parr Connent: <u>Upper</u> month <u>Blations</u> no/<u>postal le horneras</u> locsmet matrix aprice for Weber. If the TV's are meant for Weber they mould have fired coments included. Configuration Chris Parish + 10 case poist seen fully though out. Comment: (()

Heath Fitts

Ron Wright

Comment: Is there need for notwork wiring?

Funding decisions will be made during the month of November.

••••••••

Notifications of funding will be sent via email to the designated project contact.

Project awards are for a single year. Cost savings remain a part of the technology fee account.

Northwestern State University Request for Student Technology Fee Project Funds Project Summary and Signature Form

FF

Title of Project: Overcoming Digital Disadvantage: Improving Student Access to Technology

- 1. Improve student access to educational technology so that students in Nursing & Allied Health programs may work collaboratively and have greater exposure to learning opportunities.
- 2. Expand the methods by which students use educational technology to collaboratively work and study in the Nursing and Allied Health disciplines.

Department / Organization: NSULA Shreveport Nursing & Allied health Library and Learning Resources

Project Contact(s): Sherri Voebel, MLIS, Dr. Dana Clawson, Dr. Joel Hicks

What is the expected number of students this project will serve the first year: 1200; Future: 1500.

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		0110	
	Signature of Project Contact:	This Varkel	Date: 10/26/2018
	Signature of Department Head:	alun java	Date: 10/26/2018
	Signature of Appropriate Dean:	Vichen Pentry	Date: 10/26/2018
	L N	Iorthwestern State University	
	Request for	Student Technology Fee Proj	ect Funds
r			
	Requested equipment will be loca		
	Shreveport Nursing Library Building	B Room 101	
	Does the department requesting f	unding charge lab fees? N	0
ľ	Are departmental property contro	I policies and precedures in s	lace for requested equipm

#### **Overcoming Digital Disadvantage**

Nursing and Allied Health programs have one of the highest student enrollments of any NSULA program. The target audience for this proposed project consists of the undergraduate, graduate and post-graduate student population of the Nursing & Allied Health programs who use the NSULA Library & Learning Resources Center, Shreveport campus, as well as distance education students who travel to the library for direct service.

This technology will allow NSULA Shreveport to join existing communities of practice. The project facilitates access to open evidence-based health information, promotes information literacy, and encompasses FAIR data Principles (Findable, Accessible, Interoperable and Reusable). By making information and learning opportunities more accessible and transparent, this grant will foster discovery, enhance trans-disciplinary collaboration and promote the re-use of learnings among NSULA students.

#### Negative Impact of a non-funded grant:

Students who use the MSU Nursing and Allied Health Library &Learning Resources are technologically disadvantaged compared to similar sized nursing and allied health libraries. Students do not have appropriate technology resources to participate fully in learning opportunities.

#### Positive impact of funding the grant application:

Undergraduate, graduate and post-graduate students will be able to engage collaboratively with their peers inside NSULA as well as interact with student-peers on a statewide and national basis. They will have access to technology on par with LSU Shreveport, Centenary College and Southern University Shreveport.

#### Effectiveness of the project: Benefits & Improvement

- ENGAGE: Engage students in critical thinking and problem solving that deepen their knowledge of evidence-based Nursing & Health Sciences subject matter.
- ✓ INSPIRE: Inspire and enable students to plan, prepare, practice, present and evaluate Nursing & Allied Health information (nursing conference papers, poster sessions, public community health projects – community engagement).
- ✓ ALLOW: Allow students to participate more fully in weekly NLM training opportunities and webinars. American Nurses Association (ANA) workshops and teleconferences, National Student Nurse Association (NSNA), Louisiana Student Nurse Association (LSNA) and other short-term training offerings, workshops and meetings.
- IMPROVE: Improve students' habits of inquiry, self-directed learning, and critical reflection.
- ✓ SUPPORT: Support student use of WebEx and AV Teleconferencing Technology

Who will be responsible for property control of the requested equipment and how will you secure and monitor access to moveable equipment?

#### Sherri Voebel

The audio-visual equipment will be tagged by property control. The equipment is stationary and will be mounted securely to the AV table base by GoMedia. Cabling will be added by IT to lock-down the equipment. 3M gate strips will be applied to the monitor so that anyone who bypasses the cabling sets off an alarm if they exit through the library gate.

The auxiliary video web camera will not be stationary. It will be barcoded, tagged and available for check-out at the reference desk. and will be secured in a locked drawer when not in use during business hours and after hours. It will be unavailable at the close of the library. Librarians will require and hold both student ID and Louisiana Driver's License until web-cam is checked in.

List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Once installation is complete, no other personnel will be required.

- Sherri Voebel will be responsible for marketing, utilization and monitoring the use of the audiovisual equipment. Sherri previously oversaw teleconference programs and authored Web-Ex presentations for online learning. She implemented a school wide daily video production facility into the Iwakuni M.C. Perry Library and was responsible for computer equipment, videoconferencing and satellite downlinking at South Texas ISD, Louisiana Department of Environmental Quality and she performed the same functions at Exxon Chemical, Baton Rouge while an intern. She also trained faculty and students in the use of distance learning products at CLTCC. Sherri is responsible for information literacy at the NSULA Colleges of Nursing School & Allied Health and will incorporate the student use of audio-visual equipment into information literacy for all nursing and radiology students. She will instruct students in the proper use of the equipment as well as use of the WebEx software.
- Physical Plant will provide any technical assistance needed to install the furniture hubs.

List any personnel (technical or otherwise) required to support the project/initiative.

GoMedia installation team will install the equipment and provide library staff with an operational overview of the audio-visual module.

Sandra Rufty and Mollie Moody will be trained by GoMedia in simple trouble-shooting the AV equipment. Sandra Rufty will participate in WebEx Room and WebEx Training modules. Sherri Voebel will train Sandra Rufty and Molly Moody in WebEx troubleshooting to help students who are installing WebEx. WebEx Training classes will be available to all students who wish to produce WebEx presentations. The Shreveport Nursing and Allied Health Library & Learning

YES

Resources will support all teleconference, training, downlinking and audio-visual production activities within the library.

Provide a timeline for implementation.

Implementation and Evaluation Schedule

Grant approval – December 2018 Purchasing – January 2019 Installation – January/February 2019 Evaluation – Initial Library Student Survey – February 2019; Library Monthly & Quarterly Report; Library Annual Report; Annual Student Survey.

Estimate the expected life of any requested hardware and software. Explain any anticipated equipment/software upgrades over the next five years.

No software upgrades are required. Expected life of equipment: 10 years

> Northwestern State University Request for Student Technology Fee Project Funds Budget Summary

Title of Proposal:

**Overcoming Digital Disadvantage: Improving Student Access to Technology** 

College / Department / Organization:

Shreveport Nursing & Allied Health / NSULA Shreveport Nursing & Allied Health Library & Learning Resources

Project Contact(s): Sherri Voebel, Dr. Dana Clawson, Dr. Joel Hicks

I. PROPOSED BUDGET:

		Student Tech Fee Money Requested	Funding from other Sources	Project Total
A. Eq	uipment \$1	3,722.23		\$13,722.23
В.	Software	none		-0-
C.	Supplies	none		-0-
D.	Shipping/Handling (shipp	\$50.00 ing: web-cams & tripods)		See note
E. Ins	tallation	none		-0-
F. Ot	her Expenses (Identi	fy)		
	1.			
	2.			
	3.			
	4.			
	5.			<b></b>
	tal Costs A through F)			
	ed Budget Request			
lter	n:			

Qty: _	Price/each: Total Price:
ls the	e a recurring cost associated with this item? If so, how much?
Item:	
Qty: _	Price/each: Total Price:
ls the	re a recurring cost associated with this item? If so, how much?
Item:	
Qty: _	Price/each: Total Price:
ls the	re a recurring cost associated with this item? If so, how much?
Item:	CT-730-3/LC500 Audio Visual Package
	Price/each: \$4,391.42 Total Price: \$13,174.25
Is the	led price is \$13,174.26 based on a purchase of three (3) units         re a recurring cost associated with this item?         NO         how much?

	n: C930e Logitech web cams (manufacturer part number #960-000971 te contract through CDW-G per Jennifer Long. Not to exceed \$150.00 per item.
Qty	: 3 Price/each: \$ 150.00 Total Price: \$ 450.00 (includes shipping)
	here a recurring cost associated with this item? NO o, how much?
Deta	icate this page as necessary iled Budget Request
	fessional Camera Tripod Mount Holder Stand for Logitech Webcam C930 Cameras wi phone Holder Clip and Remote Shutter -42"/Black
Qt	y: 3 Price/each: <b>\$15.99</b> Total Price: <b>\$47.97</b>
ls t	4: 3 Price/each: \$15.99 Total Price: \$47.97 There a recurring cost associated with this item? NO o, how much?
ls t	here a recurring cost associated with this item? NO o, how much?
Is t If s	here a recurring cost associated with this item? NO o, how much?

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item:
Qty: Price/each: Total Price:
Is there a recurring cost associated with this item? If so, how much?
item:
Qty: Price/each: Total Price:
Is there a recurring cost associated with this item? If so, how much?
ltem:
Qty: Price/each: Total Price:
Is there a recurring cost associated with this item? If so, how much?

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	Grac	y Breesen
Quote Number	Collaboration Tables	and an
Completity.	NSU	
Contact:	Tracy Brown	
Address x		
City, St Zip		
Date	10/23/18	

Scope of Work;

: 1973 - 1974 1974 - 1974

tv.	Part #		Manufacturer	Description	Price Each	Extension
3	Part #	)-8	Exact Furniture	8' Collaboration Table Note: Walnut Table/Slate Upright	\$2,218.75	
3	LC-500	)	Exact Furniture	Cable Cuby with Power	\$248.75	\$746.2
3	PN-LE	501	Sharp	60" LED Display 3 year warranty	\$1,073.75	\$3,221.25
3	LTM1	1	Chief	Large Flat Panel Tilt Mount	\$227.25	\$681.75
3	26-663	-12	Extron	12' HDMI Ultra Series Cable	\$56.25	\$168.7
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	+ +					
			1		Parts	\$11,474.2
	1				Labor	\$11,474.2
					Shipping	\$0.0
					Project Subtotal	\$13,174.2
					Sales Tax	\$0.0
					Project Total	\$13,174.25

				cont'd
		Quote Number		Collaboration Tables
Assumptions: Unfettered access to all work areas during established working hours (8:30a-5:00p). Weekend and PROVIDES NC ELECTRICAL SERVICES OF ANY KIND. All existing or provided equipment or sys parameters. Customer will provide a safe and secure environment for integration services to be per Media LLC	tems that will be integrated into this system mus	t be functioning within norm	al manufacturer's operating	
Conditions All work will be kinne between- 8:30 AM through 5:00 PM. Deviation from scope of work or addition meetings, outside of Contractor's control, including but not limited to delay by other trades or custo				
Payment Terms: Parts total required prior to ordering, remaining belance due at job completion. Special payment te	ms available upon request and approval.			
Customer Acceptance Agreement Statement Your signalure on this document constitutes a contractual agreement between Go Media your organization for the services and products listed above. Please review the docume				
Customer Signiture authorized agent of NSU		Title	Date	
Printed Name	-			
Go Media LLC Acceptance				
Authorized Go Media LLC Signature		Title	Date	
Printed Name	-			
	nodio	Gerald Broussard Go Media LLC 2407 South College Rd Lafayette, LA 70508 Phone: (337) 984-9126		

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# **EXACT**

## Model CT-730

The Exact Furniture CT-730 Huddle table is a more economical version of our Collaborative tables when a lower compartment is not needed for equipment or cabling. Options include an open cable trough or a closed version with a locking access door.

#### Standard Features

- · Constructed with melamine laminates and edge banding
- · Worksurface made with scratch resistant high pressure laminate
- · Low profile LCD mount holds up to 85" screen
- · Locking heavy-duty 4" casters
- · Locking rear access panels in back wall for cabling
- Available in our standard finishes

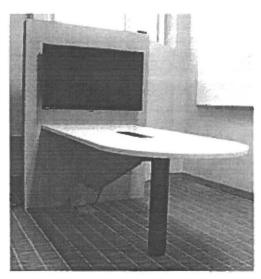
#### **Options** Include

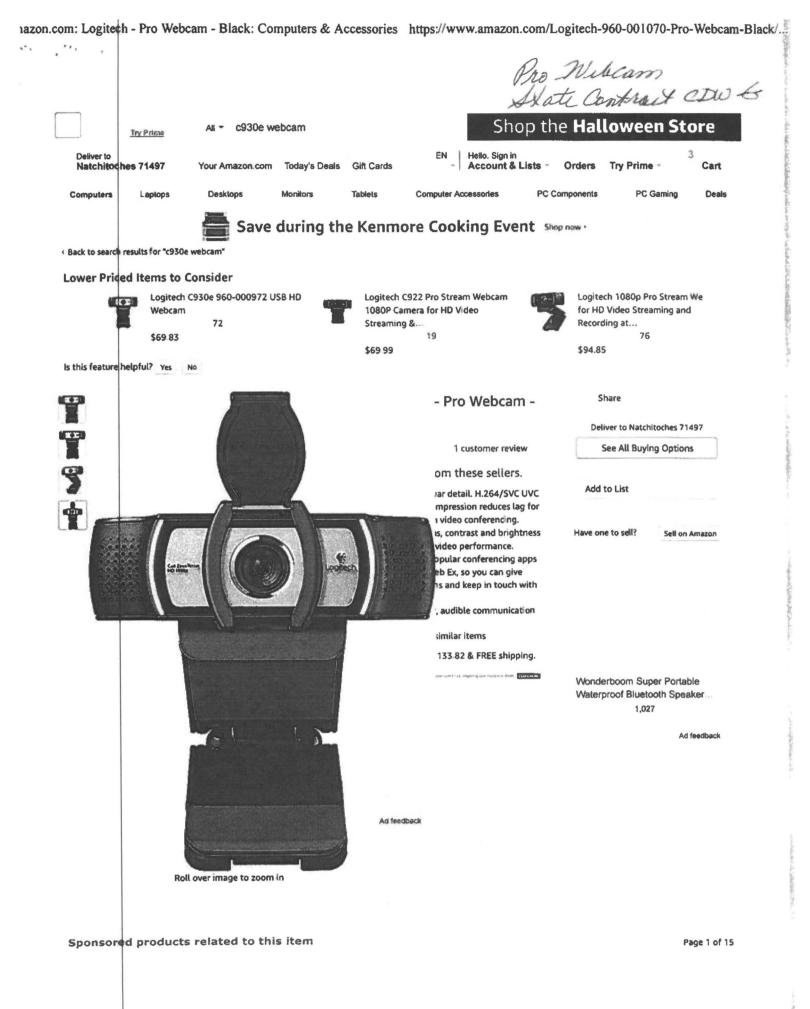
- CUSTOM Rack compartment
- CUSTOM Cable trough
- LC-400 Cable cubby with HDMI, VGA, audio, USB and Cat6 cables plus A/C outlet and dual USB charger
- LC-500 Cable cubby with 4 AC outlets, two dual USB chargers and holes for up to 12 cables
- · Different table shapes and sizes
- AC+USB Dual AC outlet with dual USB charger
- CUT OUT Custom cutouts
- PB 8 outlet power bar
- CUSTOM Custom laminates

#### Dimensions

Including back wall Height 66" (168cm) x Width 48" (122cm) x Length 77.25" (196cm) Table width 36" (91cm) Standard table length 72" (183cm)

Phone: 1-800-648-9125 <u>www.exactfurniture.com</u> Copyright @ 2017, Exact Furniture Limited sales@exactfurniture.com





To: Jennifer Long

Thanks.

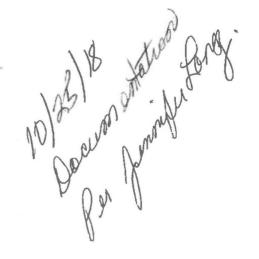
Sent from Mail for Windows 10

From: Jennifer Long Sent: Thursday, October 25, 2018 2:29:30 PM To: Sherri Voebel Subject: Re: Pricing for Grant Needed

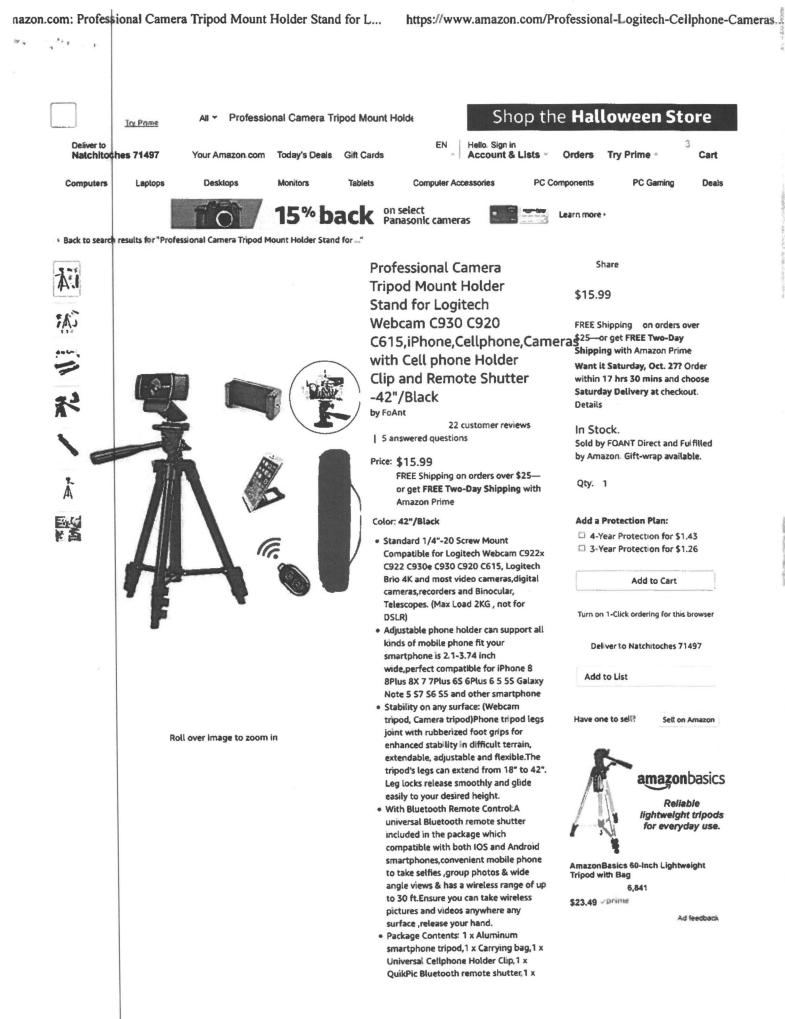
This item is on state contract through CDW-G.

### JENNIFER

Jennifer Long Instructional Technology & Student Support Watson Library, Room 113D Natchitoches, LA 71497 Voice: <u>318-357-6482</u> Cell: <u>318-663-1279</u> FAX: <u>318-357-6480</u> <u>http://www.nsula.edu/student\_labs/</u>



# From: Sherri Voebel



10/25/2018, 6:45 PM

2018-2019 Student Technology Fee Grant Funding Request Form Northwestern State University

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**Essential Steps Required for a Successful Grant Submission:** 

- Complete the attached forms making sure to Include all equipment specifications, state contract information, descriptions, quantities, vendor information, etc. according to grant proposal.
- Send requests for equipment quotes to: <u>long@nsula.edu</u> Instructional Technology and Student Support staff will provide quotes for workstations, printers and other technology upon request.
- 3. After the proposal has been signed, please scan the complete packet and email to <u>long@nsula.edu</u>.
- Proposals will be NOT be accepted after 12:00 p.m. Friday, October 26, 2018. Only fully completed packets will be considered for funding. Incomplete proposals will NOT be reviewed.

The Student Technology Fee was established by Act 1450 of the 1997 Regular Louisiana Legislative Session. As outlined in the legislation:

Proceeds from the assessment of the technology fee shall be used in accordance with a written plan developed by the institution for purposes of implementing, replacing, improving, and expanding technologies to benefit student life and learning and such use shall be in compliance with any applicable provisions of the federal Americans with Disabilities Act of 1990. In developing the written plan, the institution shall provide students with the opportunity to make recommendations concerning the use of fee proceeds.

For the purposes of this Section, "technologies" includes but is not limited to instructional and laboratory equipment and the networking and supporting computer and telecommunications infrastructure necessary to support these activities.

It is the goal of the program to fund as many requests as possible as determined by the following criteria:

- Budgeted funds are available.
- The proposal demonstrates it will impact a significant number of students.
- The technology fee is the appropriate source of funding for the request.
- The proposal meets the criteria described above and those defined in the STAT program guidelines.
- If lab fees or other departmental funds are available, an appropriate cost match has been included.

Funding decisions will be made during the month of November.

- 1 × 1

Notifications of funding will be sent via email to the designated project contact.

Project awards are for a single year. Cost savings remain a part of the technology fee account.

Northwestern State University Request for Student Technology Fee Project Funds Project Summary and Signature Form

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Department / Organization: NSULA Shreveport Nursing & Allied health Library and Learning Resources

Project Contact(s): Sherri Voebel, MLIS, Dr. Dana Clawson, Dr. Joel Hicks

What is the expected number of students this project will serve the first year: 1200; Future: 1500.

#### **Overcoming Digital Disadvantage**

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- ✓ ENGAGE: Engage students in critical thinking and problem solving that deepen their knowledge of evidence-based Nursing & Health Sciences subject matter.
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- ✓ SUPPORT: Support student use of WebEx and AV Teleconferencing Technology

Signature of Project Contact:	Fin Verhel	Date: 10/26/2018	
Signature of Department Head:	alun Javok	Date: 10/26/2018	
Signature of Appropriate Dean:	Vichenbert ry 0	Date: 10/26/2018	
Northwestern State University Request for Student Technology Fee Project Funds			

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 Requested equipment will be located/installed/housed in:

 Shreveport Nursing Library Building B -- Room 101

 Does the department requesting funding charge lab fees?
 NO

 Are departmental property control policies and procedures in place for requested equipment?

#### YES

Who will be responsible for property control of the requested equipment and how will you secure and monitor access to moveable equipment?

#### Sherri Voebel

The audio-visual equipment will be tagged by property control. The equipment is stationary and will be mounted securely to the AV table base by GoMedia. Cabling will be added by IT to lock-down the equipment. 3M gate strips will be applied to the monitor so that anyone who bypasses the cabling sets off an alarm if they exit through the library gate.

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Resources will support all teleconference, training, downlinking and audio-visual production activities within the library.

Provide a timeline for implementation.

Implementation and Evaluation Schedule

Grant approval – December 2018 Purchasing – January 2019 Installation – January/February 2019 Evaluation – Initial Library Student Survey – February 2019; Library Monthly & Quarterly Report; Library Annual Report; Annual Student Survey.

Estimate the expected life of any requested hardware and software. Explain any anticipated equipment/software upgrades over the next five years.

No software upgrades are required. Expected life of equipment: 10 years

> Northwestern State University Request for Student Technology Fee Project Funds Budget Summary

Title of Proposal:

**Overcoming Digital Disadvantage: Improving Student Access to Technology** 

College / Department / Organization:

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Shreveport Nursing & Allied Health / NSULA Shreveport Nursing & Allied Health Library & Learning Resources

Project Contact(s): Sherri Voebel, Dr. Dana Clawson, Dr. Joel Hicks

I. <u>PROPOSED BUDGET:</u>	Student Tech Fee Money Requested	Funding from other Sources	Project Total
A. Equipment \$	13,722.23		\$13,722.23
B. Software	none		-0-
C. Supplies	none		-0-
D. Shipping/Handling (ship	\$50.00 ping: web-cams & tripods)		See note
E. Installation	none	2 · · · · · · · · · · · · · · · · · · ·	-0-
F. Other Expenses (Iden	tify)		
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5.			
G. Total Costs (A through F)	\$13,722.23	-0-	\$13,722,23
Detailed Budget Reques Page:	t		

Item:

Qty:	Price/each:	Total Price:
	g cost associated with this item 	n? If so, how much?
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Qty:		Total Price:
	g cost associated with this item —	
ltem:		
Qty:	Price/each:	Total Price:
Is there a recurrin	g cost associated with this iten	n? If so, how much?
Item: CT-730-3/L	C500 Audio Visual Package	

Qty: 3 Price/each: \$4,391.42 Total Price: \$13,174.25

Installed price is \$13,174.26 based on a purchase of three (3) units

Is there a recurring cost associated with this item? NO If so, how much? \_\_\_\_\_

Item: C930e Logitech web cams (manufacturer part number #960-000971 State contract through CDW-G per Jennifer Long. Not to exceed \$150.00 per item.

Qty: 3 Price/each: \$150.00 Total Price: \$450.00 (includes shipping)

Is there a recurring cost associated with this item? NO If so, how much? \_\_\_\_\_

Duplicate this page as necessary
Detailed Budget Request
Page: \_\_\_\_\_

7 yr - 5 1

 Professional Camera Tripod Mount Holder Stand for Logitech Webcam C930 Cameras with Cell phone Holder Clip and Remote Shutter -42"/Black

 Qty: 3
 Price/each: \$15.99

 Total Price: \$47.97

 Is there a recurring cost associated with this item? NO If so, how much?

ltem:
Qty: Price/each: Total Price:
Is there a recurring cost associated with this item? If so, how much?

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Is there a recurring cost associated with this item? If so, how much?				

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Grack per Gracy Brown CID



Quote Number	Collaboration Tables
Company:	NSU
Contact:	Tracy Brown
Address	
City, St Zip	
City, St Zip Date	10/23/18

Scope of Work:

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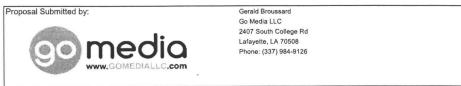
Qty.	Part #	Manufacturer	Description	Price Each	Extension
3	CT-730-8	Exact Furniture	8' Collaboration Table Note: Walnut Table/Slate Upright	\$2,218.75	
3	LC-500	Exact Furniture	Cable Cuby with Power	\$248.75	5 \$746.2
3	PN-LE601	Sharp	Cable Cuby with Power 60" LED Display 3 year warranty	\$1,073.75	
3	LTM1U	Chief	Large Flat Panel Tilt Mount	\$227.25	\$681.7
3	26-663-12	Extron	Large Flat Panel Tilt Mount 12' HDMI Ultra Series Cable	\$56.25	\$168.75
				Parts	\$11,474.2
				Labor	\$1,700.0
				Shipping	\$0.0
				Project Subtotal	\$13,174.2
				Sales Tax	\$0.0
				Project Total	\$13,174.25

cont'd

		Quote Number		Collaboration Tables
Assumptions: Unfettered access to all work areas during established working hours (8:30a-5:00p). Weekend and f PROVIDES NO ELECTRICAL SERVICES OF ANY KIND. All existing or provided equipment or syst parameters. Customer will provide a safe and secure environment for integration services to be performed. Media LLC	ems that will be integrated into this system	n must be functioning within nor	mal manufacturer's operating	
Conditions: All work will be done between- 8:30 AM through 5:00 PM. Deviation from scope of work or additiona meetings, outside of Contractor's control, including but not limited to delay by other trades or custon				
Payment Terms: Parts total required prior to ordering, remaining balance due at job completion. Special payment terms available upon request and approval.				
Customer Acceptance Agreement Statement Your signature on this document constitutes a contractual agreement between Go Media i your organization for the services and products listed above. Please review the document				
Customer Signature authorized agent of NSU		Title	Date	
Printed Name				
Go Media LLC Acceptance				
Authorized Go Media LLC Signature		Title	Date	
Printed Name				

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### Model CT-730

The Exact Furniture CT-730 Huddle table is a more economical version of our Collaborative tables when a lower compartment is not needed for equipment or cabling. Options include an open cable trough or a closed version with a locking access door.

#### Standard Features

- Constructed with melamine laminates and edge banding
- · Worksurface made with scratch resistant high pressure laminate
- · Low profile LCD mount holds up to 85" screen
- · Locking heavy-duty 4" casters
- · Locking rear access panels in back wall for cabling
- · Available in our standard finishes

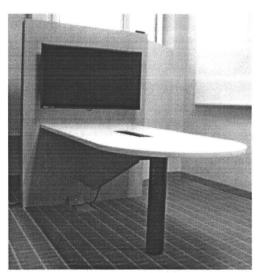
#### **Options Include**

- CUSTOM Rack compartment
- CUSTOM Cable trough
- LC-400 Cable cubby with HDMI, VGA, audio, USB and Cat6 cables plus A/C outlet and dual USB charger
- LC-500 Cable cubby with 4 AC outlets, two dual USB chargers and holes for up to 12 cables
- · Different table shapes and sizes
- AC+USB Dual AC outlet with dual USB charger
- CUT OUT Custom cutouts
- PB 8 outlet power bar
- CUSTOM Custom laminates

#### Dimensions

Including back wall Height 66" (168cm) x Width 48" (122cm) x Length 77.25" (196cm) Table width 36" (91cm) Standard table length 72" (183cm)

Phone: 1-800-648-9125 <u>www.exactfurniture.com</u> Copyright @ 2017, Exact Furniture Limited sales@exactfurniture.com



Amazon.com: Logitech - Pro Webcam - Black: Computers & Accessories https://www.amazon.com/Logitech-960-001070-Pro-Webcam-Black/.



Sponsored products related to this item

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To: Jennifer Long

Thanks.

Sent from Mail for Windows 10

From: Jennifer Long Sent: Thursday, October 25, 2018 2:29:30 PM To: Sherri Voebel Subject: Re: Pricing for Grant Needed

This item is on state contract through CDW-G.

### JENNIFER

Jennifer Long Instructional Technology & Student Support Watson Library, Room 113D Natchitoches, LA 71497 Voice: <u>318-357-6482</u> Cell: <u>318-663-1279</u> FAX: <u>318-357-6480</u> <u>http://www.nsula.edu/student\_labs/</u>



# From: Sherri Voebel

