

December 2, 2019 @ 8:30 a.m.  
Leadership Team Meeting

Absent: Pat Jones, Thomas Reynolds, Ron Wright

Frances Conine:

- **Enrollment Management:**
  - Working to get students in University Studies enrollment for spring. Joint effort with EM, Student Affairs and Academic Affairs.
  - FA package every student except those who have not turned in paperwork.
  - Counselor Luncheons end this week.
  - Recruiting Receptions being at the end of January.
  - Spring N-Side View is set for February 29, 2020.
  - Literary Rally is scheduled for March 7, 2020.
- **Student Affairs:**
  - Very successful Health Fest. Campus-wide effort coordinated by Student Affairs.
  - Very successful Winter Wonderland also a campus-wide effort coordinated by Student Activities.
  - S'mores event for Guinness Book of World Records is delayed until January when a Guinness representative can be present.
  - Students conducting many end-of-the-year meetings.
  - Preparing for Leadership NSU.
  - E-Sports venue is on track.
- **VP and Dean of Students:**
  - Working on campus-wide diversity and inclusion plan.
  - Hearing grievances.
  - Working with students who have barriers for spring enrollment.
  - Introduced newly developed Gallaspy Graduation and Retention Awards.

Jacob Ellis:

- “Why Louisiana Aint Mississippi” with Jay Dardenne was a very successful event.
- SGA participated in the campus-wide Wellness Fest.
- The SGA Senate had its last meeting of the semester on Monday, December 2<sup>nd</sup>.
- The semester SGA Late Night Breakfast will be hosted on December 8<sup>th</sup>.
- The Leadership NSU Committee is planning our annual leadership conference here on campus.
- Student Technology Grant Applications are under review by the STAT Committee.

Frank Hall:

- The University Assessment Committee met on 13 November 2019. The discussion was focused on the mid-year requirement – everyone is tracking. The SACSCOC Standard 8.1 Student Achievement follow-on discussion with college coordinators went well and resulted in identifying information requirements due on 13 Feb 2020.
- Preparing for the SACSCOC Conference, 7-10 Dec 2019 in Houston, TX. I will depart on Saturday and return on Monday evening.

- Reminders:
  - The next Strategic Planning Team meeting is 12 February 2020. We will review the mission statements, roles, and priorities of our four colleges and key administrative offices. A separate email will follow in the next few weeks further explaining the requirement.
  - On 14 Feb 2020 – All Mid-Year Updates are due. The year's mid-year brief will be compiled and provided (via email) for review on 11 March 2020.
  - I will email everyone their mid-year briefing slides to be updated in early January. If you would like them before then, please let me know.

Fran Lemoine:

- November 22-23, four students from the Louisiana Scholars' College, two students from the School of Biological and Physical Sciences, and four students from Engineering Technology represented the University at the 12<sup>th</sup> Annual Fall Undergraduate Research Conference at the University of Louisiana at Lafayette.
- In Total, the Departments/Schools of the COAS submitted 15 proposals for student technology fee grants this month!
- All Departments are busy collecting mid-year assessment data!
- **CAPA**
  - Preparations are underway for an exciting Gala performance season. Don't miss the show!
- Music:
  - The Percussion Ensemble under the direction of Dr. Oliver Molina won the Concert Chamber Percussion Ensemble Competition held at the Percussive Arts Society International Competition (PASIC) in Indianapolis two weeks ago. This was the fifth year of the competition but NSU's first time participating.
  - Dr. Jeff Matthews was invited to participate in an event at the White House honoring military bands.
- **Engineering Technology**
  - Working with Schlumberger (an oilfield service provider) on a summer work program.
  - Hosted 285 students from 11 high schools on campus for the Engineering Technology Summit. Students participated in demonstrations on welding, robotics, electronic circuitry, etc. It was a very successful event as part of the LA GearUp grant.
  - Dr. Jafar Al-Sharab attended the LA STEM meeting in Baton Rouge on November 7 where he co-moderated a session with collaborators from LA Tech on STEM initiatives/activities in northern Louisiana.
  - Completed the ABET-ETAC accreditation reporting process.
  - Will be hosting a robotics competition on Wednesday.
- Was asked by Scott Burrell to mention that the ULS Management & Leadership Institute cohort 3 will be on our campus next week (Monday evening through Wednesday afternoon).

### Thomas Reynolds:

- NSU Faculty Senate President, Thomas Reynolds, reports that the Senate held its last meeting of the semester on Tuesday, November 19, 2019. During the meeting, the following items were addressed:
  - Faculty Handbook Revisions will be presented to the Senate at the February 2020 meeting, discussed at the March 2020 meeting, and voted on at the April 2020 meeting. Pending approval, the updated Faculty Handbook should take effect on or before July 1, 2020.
  - The Senate approved a recommendation to include all faculty (including adjunct faculty) in the computer refresh program if they are teaching 4 courses or more per semester. That recommendation was sent to Tracy Brown.
  - In the spring semester, the Senate will begin work on proposals for adjustments to the spring Academic Calendars for 2021 and beyond.
- The next meeting of the NSU Faculty Senate will be January 28, 2020.

### Margaret Kilcoyne:

- The School of Business will be hosting the Hour of Code 2019 event for the elementary and middle school students. This year's theme is Dance Party. The times we have planned for this year are as follows (all in the Natchitoches Room, Russell Hall):
  - E-Lab 5<sup>th</sup> Grade:
    - Wednesday, December 11<sup>th</sup> – 10:25 to 11:25 a.m.
    - Wednesday, December 11<sup>th</sup> – 1:45 to 2:45 p.m.
  - Middle Lab:
    - Thursday, December 12<sup>th</sup> – 9:30 to 11:00 a.m.
    - Thursday, December 12<sup>th</sup> – 11:45 to 1:15 p.m.
  - E-Lab 4<sup>th</sup> Grade:
    - Friday, December 13<sup>th</sup> – 8:00 – 9:00 a.m. (Come at 7:30 to help set up!)
    - Friday, December 13<sup>th</sup> – 9:00 to 10:00 a.m.
- Dr. O'Brien, our chairperson, will be visiting with us from Sunday, December 1 through Tuesday, December 3, 2019.
- Dr. Parker has a successful CLE on Friday, November 22, 2019, with 10 participants.
- We are continuing to engage our students with innovative projects and assignments. We are active encouraging our students to register for spring 2020.

### Dana Clawson:

- Substantive change submitted for Adult Gerontology Post Masters Certificate program.
- Handwashing ceremonies this week and next week for undergraduate graduates.
- CRNA program moving forward. Goal to admit first cohort in Spring 2021; will advertise for DNP Director/CRNA Coordinator this week. Must get filled before spring starts. Self-study due in March 2020; on-site visit will be in October 2020; Board will make decision in January 2021.
- Recognition Ceremonies in Alexandria on 19<sup>th</sup> @ 5:30 p.m. and Bossier on 18<sup>th</sup>.
- CONSAH Faculty/Staff Christmas Party 18<sup>th</sup>.
- Capitation Monies secured for spring and summer. Will need to increase faculty from these monies (which is what they are for).

- Mrs. Johnson and I met with Rapides Foundation regarding current grant support and upcoming grant offerings.
- Dr. Clark and I attended CCNE accreditation update event in DC.
- Dr. Simmons and I attended AACN Fall Annual Meeting in DC.
- Several undergraduate coordinators attended AACN BNS Annual meeting and two DNP faculty scheduled to attend DNP annual meeting.
- Using more content experts for undergraduate and graduate course offerings, per national accreditation trends.
- September 14-17, 2020 is accreditation site visit for BSN, MSN, DNP so self-study report needs to be complete end of this academic year.
- CONSAH will not be attending spring faculty CE institute event, because already had IPE CE event and new student orientations scheduled before date was changed.

#### Kim McAlister:

- Second big LA Gear Up event occurred on Wednesday, November 20 with Engineering Technology Symposium. A total of 285 attendees participated from four school districts (Sabine, Lincoln, Calcasieu and Ouachita). The goal of the ET Symposium was to increase students' knowledge about academic and career opportunities in STEM, especially Engineering Technology, Robotics, Welding and the 2-year Advanced Manufacturing Technician (AMT) program which is a hybrid of classes and on-the-job training. Next LA Gear Up event will be held in February with the NSU Creative and Fine Arts Expo.
- School of Education is admitting a small cohort of doctoral students (n=6) for spring 2020 to offset withdrawals from the program in cohort 2. They are excited about the interest this program is generating.
- School of Education is currently interviewing for new PREP fast start program, kicking off in spring 2020. Goal is to have at least 60 in the new program by summer 2020.
- Psychology and Social Work submitted student technology grants. Thank you to IT and SGA for this opportunity.
- The head custodian at the Elementary Lab School, Katherine White was tragically killed last week. Please remember her family and the school.

#### Greg Handel:

- Academic Affairs busy clearing candidates for graduation. At this point, over 800 have applied; the number will likely be between after degree audits are evaluated. There is always a rush at the end, too.
- Registration for Spring 2020 is looking strong.
- BoR Minimum Admission Standards: the proposed standards appear to favor Flagship and Statewide institutions – especially where allowable exceptions are concerned. Also, the timeline has been very fast – so Dr. Kahn has asked for it to be removed from the BoR agenda on December 10<sup>th</sup> to allow further conversation with our system.

- Spring Faculty Institute: Alicia Rainwater from the Center for Generational Kinetics will be our guest speaker on January 8. I will be reaching out to areas outside of Academics to determine who supervisors would like to attend.
- We will host the UL System Academic Summit on April 2<sup>nd</sup> and 3<sup>rd</sup>.

#### Dawn Eubanks:

- Working and following up on current audits.
- Any departments being audited by outside sources are to inform Dawn Eubanks as she is required to follow-up after the audit is complete.

#### Greg Burke:

- External:

##### In Progress:

- Basketball season ticket renewals/sales
- 12 Days of Christmas giving promotion starts December 2
- Ongoing meeting with donors whose endowed scholarship is not at the permanently endowed level of \$10,000 (has resulted in one \$5,000 donation to date).
- Approximately \$200,000 in “quiet phase” commitments have been secured for the “Victorious” facility campaign with additional funding requests on the horizon. Major gift solicitation presented on October 18; result pending. Another to be scheduled in the near future.
- Demons Unlimited Foundation:
  - N-Club - \$6,215 | 414 total members
  - Annual Fund - \$203,450 | working on calendar and plan for 2020
    - Year-End Visits and Vic Bobble Head Delivery
    - Giving Tuesday, December 3
    - Year-End Email will go out to non-renewed donors after Giving Tuesday
  - Save-the-Date: August 22, 2020 for off-year auction/fundraiser event
  - Perpetually Purple
    - Un-Endowed Scholarships
    - Year-End Scholarship Letters + Save-the-Date for Banquet April 2 (Events Center is booked)
- Weyerhaeuser Foundation grant proposal yielded \$8,000.
- Academic/Life Skills:
  - New Assistant Academic Coordinator – CaTika Slay – starts December 2.
  - NCAA Graduation Rate Success (GSR) report for the 2012-13 cohort reflects on 82% rate for NSU, highest in school history.
- Facilities:
  - The Athletic Department continues to explore the potential of a new video board in Prather Coliseum as well as new video boards for the baseball and softball complexes. Meetings have been held with three different companies, and proposals, including pricing, are to be submitted in the near future.
  - Update on facility projects:

- N-Club Hall of Fame display – completed in August 2018 (\$50,000)
- Strength and Conditioning Annex – renderings/cost received; collateral printed; solicitation strategy in progress (\$3.5M)
- Baseball Operations Building – on hold (\$2.5M)
- Baseball Grandstand Project – in progress (\$500,000); completion Fall, 2019.
- Tennis Locker Room – approximately \$100,000 raised
  - Entrance (\$20,000)
  - Locker Room (\$400,000)
- Tennis Complex Upgrades
  - New seating/press box installation in December (\$288,000)
  - Other renovations – \$18,000 received from grant proposal submitted to Weyerhaeuser Foundation
  - Locker Room – future
- Softball Dugouts – in progress (cash and in-kind donations totaling \$37,000); completion spring, 2019
- Volleyball Locker Room – near future/must determine cost
- Turpin Stadium Front Entrance
  - Road/parking completed – August 2018
  - Planters/irrigation completed – September 2018
  - Four 75'X25' banners installed October 2018
    - Total cost of project TBA = \$638,000
- Nutrition Center – Completed August 2018 (\$10,000)
- Soccer dugouts – August 2019 (approximately \$12,000)
- Soccer drainage – Completed by City of Natchitoches in Spring 2019
- Carpet (Fieldhouse 2<sup>nd</sup> Floor, MBB Locker Room, VB Locker Room) – Completed by September 2018 (\$35,000)
- NZone Tailgate Areas – Completed October 2018 (\$20,000)
- Sports Medicine/Rehab Center updates (\$250,000 estimated)
  - TOTAL COMPLETED - \$1,683,000
  - TOTAL IN PROGRESS - \$3,500,000
  - TOTAL ON DRAWING BOARD - \$3,270,000
    - **GRAND TOTAL = \$8,453,000**
- General:
  - Retiring Jersey/Number Policy update
    - Decision has been made to retire two numbers during the 2019-20 year. Notification pending, as well as plans for display of the number and recognition date. Redesign and consolidation of Prather Coliseum banners is in progress.
  - Football Scheduling:
    - Tulsa in 2020
    - University of North Texas in 2021
    - Mississippi State in 2022
    - Guarantee games for 2023 pending
    - A home and home contract with Southwestern Athletic Conference member Prairie View A&M for 2020 (there) and 2024 (here) has been fully executed, thus completing NSU's 2020 schedule.

- Personnel changes:
  - Assistant Strength and Conditioning Coach – TBD
- The Athletic Department continues to explore the possibility of adding beach volleyball as an intercollegiate sport.
- Athletic Director continues to meet regularly for breakfast with Natchitoches Regional Medical Center CEO Kirk Soileau to discuss their partnership and the sports medicine program.
- Updating in progress for Athletic department Policy and Procedure Manual.
- The track and field staff in collaboration with several athletic department staff members helped host the LHSAA cross country championship meet on November 18-19.
- Greg Burke and Haley Taitano attended the Southland Conference volleyball tournament in Conway, AR on November 22-23.
- The women's volleyball team enjoyed its best season since 2014, finishing third in the regular season standings (after being picked seventh in the preseason poll) and winning its first conference tournament match since 2014 to advance to the semi-finals. Junior Hannah Brister was named Player of the Year in the conference. The team was one of 32 invitees nationally to the National Volleyball Invitational Championship postseason event.

Jerry Pierce:

- Marketing/Branding:
  - We recorded an NSU takeover of KTAL Channel 6's, "Loving Living Local" show. Four students shared their experiences, and Kelli West from the Natchitoches CVB talked about the opportunities and activities students have in the city while attending NSU. We will be sharing the clips from the show on social media this week.
  - The first of a series of videos for housing has been completed. The first video is an overview of housing, and it will be followed by videos touring each property.
- Rec Complex:
  - Things are getting slow due to weather changes.
  - We are continuing to trim trees and mow leaves. Also making sure all equipment is ready for winter.
  - Still have a few regulars that continue to play golf regardless of the weather.
  - Driving range continues to have a good following.
  - Have decided to wait until spring for the net...too wet!
- WRAC:
  - The WRAC hosted a very successful Wellness Fest with the collaboration of many areas on campus. Several hundred students, faculty/staff, and community people participated in this event November 13<sup>th</sup>.
  - NSU participated in the LCIRSA State Championships at LA Tech November 21-24. The NSU IM Women's FB team won a state championship.
  - LCIRSA has added a wellness aspect and it was led by NSU WRAC Assistant Director of Wellness, Kaitlin Hamm.
- Informational Services:
  - Search/hire process for new graphic designer, who will start in January.
  - Continued coverage of news, events, activities, accomplishments and new programs for students, student-athletes, faculty and staff.

- Robust sales of Steel Magnolias Scrapbook due to anniversary celebrations.

Tracy Brown:

- Student Technology Grants were due on November 22<sup>nd</sup> at 11 am. We had a total of 23 grants submitted. The grants will be evaluated this week by the technical staff to verify they are complete and can be supported. Once this review is complete, the grants will go the STAT committee for consideration. The STAT committee is scheduled to meet on December 16<sup>th</sup> and awards announced on December 18<sup>th</sup>.
- 80 computers of the 100 replacements are deployed. We look to complete the final 20 before the end of the semester.
- Adobe Acrobat migration from serial-based to named based licensing.
- ITS continues to monitor the cyber-attach situations around the state.

Drake Owens:

- NSU Foundation completed the purchase of 520 University Parkway property on November 21<sup>st</sup>; special committee of the board to meet and determine best and highest use of the property.
- Senior Ring Ceremony held on November 20<sup>th</sup>; special thanks to Mr. and Mrs. NSU and SGA for their participation.
- Long Purple Line selection process is complete; Dr. Maggio to contact inductees; induction ceremony to be held April 3, 2020.
- Working with CAPA on Christmas Gala/Gals @ the Strand; marketing promotions, ticket sales well underway; \$32,500 in private contributions secured to underwrite the events.
- Annual Christmas Gala and Christmas Festival receptions to be held on December 6<sup>th</sup> and 7<sup>th</sup>.
- Year-end mailers sent to remind prospective donors about tax incentives for IRA contributions and donations to the NSU Child and Family Network.
- Social media/tests to give campaign planned for National Day of Giving on December 3<sup>rd</sup>; staff and student workers will be set up outside the Alumni Center; CEC students engaged to learn about giving.
- Development staff focused on year-end giving; contacting donors who have not made a 2019 contribution; continuing to mail/deliver donor gifts throughout the remainder of December.
- Alumni staff finalizing plans to promote first-year alumni membership at commencement; preparing for annual membership drive in January; planning spring events with a focus on chapter leadership and attendance.
- Working with City and University Affairs staff to develop CEA for Grady Erwin Nature Area; exploring potential for educational grants to enhance facilities.
- Large legislative turnover after November 16<sup>th</sup> elections; reaching out to newly elected officials; continued focus on institutional priorities including capital outlay funding for Kyser Hall.

Roni Biscoe:

- As of Monday morning, the response rate for the Student Evaluation of Course and Instructor was 19.75%. Currently, some students are being asked to participate in a couple of other surveys dependent upon their major or use of a University service: Academic Advising Center (nursing preclinical students and General Studies majors). The response rates are favorable.



- As Frank Hall stated, a small group will attend the SACSCOC Annual Meeting beginning Sunday, December 8<sup>th</sup> in Houston.
- The SACSCOC 2019 Profile for General and Enrollment Information is due January 16<sup>th</sup>; IR will assist with providing required information.
- Human Resources will send information regarding the holiday season and what is allowed, as a State employee, concerning food and drink and gifts.
- And, please complete the Preventing Sexual Harassment, Preventing Sexual Harassment for Supervisors, and Ethics trainings for calendar year 2019.

Marcus Jones:

- A.A. Fred's work is almost complete. Temporary carpet will be installed until the permanent carpet comes in.
- Pre-design meeting was held on Dodd. Demolition will likely take place in April/May of 2020.
- Caspari road project will like take place April/May of 2020.
- We have 12 international students graduating in December 2019, and 13 new international students arriving in January 2020.

Darlene Williams:

- EAB recruiting strategies continue and internal efforts that target recruiting of online students.
- A streamlined process with a new interface being implemented for CompeteLA.
- Provided update on BOR eLearning Task Force – meeting and initiatives.
- ECE in consult with ITS preparing for multiple classroom technology installations.
- Recruitment of new high schools for dual enrollment continues.
- Continued discussion with Cyber Innovation Center executives about prospective opportunities for NSU and CIC as well as BAFB.
- Continued work on SACS Dual Enrollment prospectus.
- ECE offerings for professional development are ongoing and include options for closed captioning.
- Preparing spring 2020 continuing education offerings.
- Ongoing community engagement through TIED staff in local, regional and state events and meetings throughout Shreveport/Bossier, Alexandria, Leesville, Marksville, DeRidder, and Natchitoches.

The next scheduled meeting will be held on **Tuesday, January 7 at 8:30 a.m.** in the Henderson Conference Room. The meeting dates for the first half of 2020 are as follows:

- **Monday, February 3**
- **Monday, March 2**
- **Monday, April 6**
- **Monday, May 4**
- **Monday, June 1**