## **Administrative Personnel Evaluation**

Administrator's Name: Administrator's Position:									
<u>Jo</u>	b Performance								
1.	Concept of the Realistic 5	Job 4	3	2	Unrealistic 1	0 Not applicable			
2.	Goals and Obj Appropria 5		s 3	2	Inappropriate	0 Not applicable			
3.	Knowledge of Appropria 5		ob 3	2	Inappropriate 1	0 Not applicable			
4.	Quality of Wo High 5	rk I	3	2	Low 1	0 Not applicable			
5.	Quantity of W High 5	ork 4	3	2	Low 1	0 Not applicable			
Le	adership								
6.	Management S Effective 5	Skills 4	3	2	Ineffective 1	0 Not applicable			
7.	Planning & Im Superior 5	-			ograms, Initiatives, e Inferior 1	tc.  0 Not applicable			
<u>At</u>	titude/Work Ha	abits_							
8.	Dependability Reliable 5	& Pu	nctuality 3	y 2	Unreliable	0 Not applicable			
9.	Teamwork/Co Effective 5	llabor 4	ation 3	2	Ineffective	0 Not applicable			

0 Not applicable

10.	0. The administrator's regularity of work habits.  Reliable Unreliable										
	5	4	3	2	1	0 Not applicable					
11. Ability to Meeting Public/Stakeholders Satisfactory Unsatisfactory											
	5	4	3	2	2 1	0 Not applicable					
12. Receptive to new ideas and change Open Closed											
	5	4	3	2	1	0 Not applicable					
Professional Improvement											
13. Professional Development											
	Active		•		Inactive						
	5	4	3	2	1	0 Not applicable					
<u>University Service</u>											
14. University Service											
	Active				Inactive						
	5	4	3	2	1	0 Not applicable					
Please use the following scale to rate supervisor's overall performance.											
2 – 3 3 –	Performance Performance Performance Performance	is acce	ptable ptional	e							

## **Comments:**

5 – Performance is superior