NORTHWESTERN STATE UNIVERSITY

General Encumbrance Form

Encumbrance Number E _____ **Date** _____ DD-MM-YYYY

Document Total 0.00

Encumbrance Title _____ **Encumbrance Type** Encumbrance

(Purpose of Encumbrance)

Vendor ID _____ **Vendor Name** _____

Encumbrance Change _____

Title _____ **Date Established:** _____

Document Reference: _____

(E100 for original encumbrance or E020 for an adjustment or E032 for total liquidation) **Current Encumbrance Amount:** _____

Seq	JV TYPE	INDEX	FUND	ORG	ACCOUNT	PRG	DESCRIPTION	AMOUNT
1								
2								
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Prepared by _____ Signature Date

Approved by _____ Signature Date

Entered by _____ Signature Date

Verified by _____ Signature Date