

FAAINVE

**NORTHWESTERN STATE UNIVERSITY  
PHYSICAL PLANT CONTROL CENTER  
DIRECT PAY VOUCHER - MULTIPLE INVOICING**

Direct Pay

NSU Reference No. \_\_\_\_\_

Credit Memo

Date Prepared \_\_\_\_\_

Vendor Number: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Remit to Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Document Text: \_\_\_\_\_

\_\_\_\_\_

For Accounts Payable Use Only	
Date Entered _____	NSF Appv By _____
Fiscal Year _____	Check Number _____
Bank Code <u>01</u>	Direct Deposit _____ Y or N
Many Invoices Per Check <u>X</u>	Commodity Level Accounting <u>X</u>

Enclosure

Pick Up Check

Vendor Invoice Date	Vendor Invoice Number	Description		Vendor Invoice Amount	Index	Fund	Account	Invoice Total by FOAPAL
		WO/SO Number	Services or Products					

Prepared By \_\_\_\_\_

Date \_\_\_\_\_

Physical Plant Control Center \_\_\_\_\_

Date \_\_\_\_\_

Approved by or for Director of Purchasing \_\_\_\_\_

Date \_\_\_\_\_

Approved by or for Accounts Payable \_\_\_\_\_

Date \_\_\_\_\_