

ORSP Proposal Number:	Date:
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AWARD SIGNATURE REQUEST¹

for Execution and Acceptance of Funded Proposals

M E M O R A N D U M

TO: _____ Principal Investigator²

FROM: Carla Howell, Director
Office of Research and Sponsored Programs

RE: _____ Award Accepted

DATE: _____

The Office of Research and Sponsored Programs recommends acceptance of the attached award and is forwarding it for the appropriate signatures. Please sign as indicated and return to ORSP to begin the process of establishing an account.

Thank you.

¹For funded proposals requiring signatures for execution and acceptance.

²ORSP will obtain Business Affairs and the President=s signature, if required.