Log for Banner Numbers

IN ORDER FOR YOU TO BE ABLE TO TRACK YOUR DOCUMENTS AND KEEP YOUR BUDGET TRANSACTIONS ACCURATE,
IT IS CRITICAL THAT YOU KEEP THIS LOG OR A SIMILAR LOG FOR ALL BANNER DOCUMENT REFERENCE NUMBERS

GO TO FOIDOCH TO SEARCH FOR DOCUMENT DETAILS

Date	Description	R 1412345 Requisition	P1412345 Purchase Order	Y 1234567 Receiving	I 1234567 Invoice	00 1234567 Check	! 1234567 Direct Deposit	E 1234567 Encumbrance	J 1234567 JV