X-6. Removing/Canceling Returned Goods – FPARTRN

Use this process to cancel Returned Goods that have been created in error.

To Process Removing/Canceling Return Goods:

Go To... FOIDOCH [Enter]

Document Type	: PO Purchase	e Order			Document Code: P0000150	•
Requisition	Status	Bid		Purchase Order Status P0000150 A Image: Constraint of the status Image: Constraint of the status Image: Constraint of the status Image: Constraint of the status		Stat] [] [] [] [] [
Invoice 10000163	Status		Status	Return Status	Receiver V0000052	
Asset Tag	Status	Asset Adjustmen	t Status			

Document Code: Enter the PO number. **[TAB]**

Next Block [Ctrl+Pg Down] to populate all information associated with that purchase order.

Receiver:	To view information on the Receiver document:					
	Highlight the Receiver document number					
	Choose Receiver Information [FPIRCVD] from the Options menu.					
	Next Block [Ctrl+Pg Down] to view Receiver Information					
	Next Block [Ctrl+Pg Down] to view Packing Slip and Purchase Order					
	Information					
	Next Block [Ctrl+Pg Down] to view Commodity Information.					
	NOTE : Arrow Down to view multiple commodity line items.					
	Exit [Ctrl+Q] to return to FOIDOCH					
Return:	Highlight the Return document number to remove/cancel. Copy [Ctrl+C] or write down the Return document number.					

Exit [Ctrl+Q] Document History FOIDOCH and return to the main menu.

Go To...

FPARTRN [Enter]

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Returned Goods FPARTF	N 8.5 (TEST2095) 1000000000000000000000000000000000000
Boturn Codo:	Burchana Order Cada:
Return Code.	
Vendor:	
Carrier:	
Destination	
Address Type:	
Sequence Number:	
Street Line 1:	
Street Line 1.	
Street Line 3:	
City:	
State or Province:	ZIP or Postal Code:
Phone Type:	Phone Numbers Exist:
	Area Code Phone Number Extension
Dill of Loding:	Desum and Total Eviden
Bill of Lading:	Document (ext Exists:
Enter NEXT for automatic as	signment or enter the Return Code.
Record: 1/1	<0SC>

Return Code:

Paste [Ctrl+V] or enter the Return document number. Next Block [Ctrl+Pg Down]

Choose **Remove** from the **Record** menu.



A message will appear 'All Returned Goods records will be deleted'. Click OK to complete the process.



Exit [Ctrl+Q] to return to the main menu.