

VI-3. Grant Queries

A. Grant Maintenance FRAGRNT

Use the Grant Maintenance form, FRAGRNT, to display information about a grant.

Access the Grant Maintenance form by entering **FRAGRNT** in the Direct Access **Go To...** field.

1. Enter a **Grant** code.
2. Next Block [Ctrl+Pg Down].
3. To access the Banner Document Management Suite (BDMS) Display Document .

NOTE:

- From the Options menu you can view Text Information [FOATEXT] related to the Grant.
- The Proposal field in the key block captures the Office of Research and Sponsored Programs reference number, if available.
- Once the tabs become active you can use to access additional information. The Tabs used by NSU are:

Main
Grant Account
Personnel

B. Grant Inception to Date FRIGITD

The Grant Inception to Date form, FRIGITD, enables you to view account type information, including adjusted budgets, inception-to-date actual activity, encumbrance, and available balance amounts for a specific grant.

Access the Grant Inception to Date form by entering **FRIGITD** in the Direct Access **Go To...** field.

1. Enter a **Grant** code.
2. Next Block [Ctrl+Pg Down]

NOTE: Additional information related to using the FRIGITD form.

- The Date From (MM/YY) and Date To (MM/YY) can be used to capture information for a specific time period.
- The form will pull up information by Index only if the query is performed by Index. The grant number should be used if a grant has more than one index/fund to view complete information.
- Checking the Fund Summary box pulls up information by fund or funds where more than one has been assigned to a grant.
- Checking the By Sponsor Account box pulls up information by the Agency approved budget categories.
- Checking both the By Sponsor Account and Fund Summary boxes pulls the information by the Agency approved budget categories for each fund.

NOTE: Use the **Extract Data No Key** option from the **Help** menu to download this information to a spreadsheet