



**Academic Calendar Committee Minutes
Student Services Center
Second Floor Conference Room
February 16, 2016**

Members Present

Lillie Bell
Steve Horton
Chris Maggio
Daphne Sampite
Theresa Kyzar
Davina McClain
Cynthia Lindsey
Matthew Whitaker
Connie Melder
Lauren Jackson
Jennifer Kelly
Frances Conine
Martha Koury (via telephone)
Margaret Kilcoyne
Pam Hoicombe for Pamela Simmons
Kim Liner for Jason Parks
Dawn Eubanks
Kelli Haynes for Dana Clawson
Karalee Scouten

Members Absent

Greg Hogan
Donna Jones
Pamela Simmons
Jason Parks
Ron Wright
Vickie Gentry
Dana Clawson

The Academic Calendar Committee meeting was called to order at 2:05 p.m. on February 16, 2016, in the 2nd Floor Conference Room of the Student Services Center for the purpose of reviewing changes made to the following academic calendars:

Item #1 - Spring 2016 (16-week, A-Term, B-Term)

- Changed faculty "on call" to faculty report
- Changed last day of classes (16-week & B-Term)
- Changed due dates for final examinations
- Changed due date for candidate grades
- Changed due date for certification lists from deans

Item #1 was **approved** by a majority vote without any opposition.

Item #2 - Summer 2016 (12-Week, 8-Week, 1st 4-Week, & 2nd 4-Week Sessions)

- No changes

Item #2 was **approved** by a majority vote without any opposition.

Item #3 - Fall 2016 (16-week, A-Term, & B-Term)

- Changed faculty “on call” to faculty report
- Changed last day of classes (16-week & B-Term)
- Added a Study Day
- Changed due dates for final examinations
- Changed due date for candidate grades
- Changed due date for certification lists from deans
- Added a Winter Session between the fall and spring semesters *

Item #3, along with the agenda amended, and the need to add Veterans Day as a Holiday (November 11, 2016) to the fall 2016 academic calendar were **approved** by a majority vote without any opposition.

*Chris Maggio made a motion to **table** this change until more research can be done by a sub-committee. This motion was seconded by Cynthia Lindsey. The motion was carried and was **approved** by a majority vote without any opposition.

Item #4 - Spring 2017 (16-week, A-Term, & B-Term)

- Changed faculty “on call” to faculty report
- Changed New Student Orientation to Freshman Connection for all unregistered new students
- Changed first day of classes to the Tuesday after MLK holiday
- Changed last day of classes (16-week & B-Term)
- Added a Study Day
- Changed due dates for final examinations
- Changed due date for candidate grades
- Changed due date for certification lists from deans

Item #4, along with the agenda amended, and the need to change the spring break from April 18-22 to March 27 – April 1, 2017; and to change the Easter Holiday break from one week to the following dates: April 14–17, 2017 were **approved** by a majority vote without any opposition.

Item #5 - Summer 2017 (12-week, 3-week, 8-week, 1st week, & 2nd 4-week Sessions) —Option 1

- No changes made to the 12-week session
- Added a 3-week session*
- No changes made to the 8-week session
- No changes made to the 1st 4-week session
- No changes made to the 2nd 4-week session

Item #5 was **approved** by a majority vote without any opposition. *This segment was **tabled** until further research is done.

Item #6 - Fall 2017 (16-week, A-Term, & B-Term)

- Changed faculty “on call” to faculty report
- Changed New Student Orientation to Freshman Connection for all unregistered new students
- Changed Freshman Convocation to New Student Convocation
- Changed last day of classes (16-week & B-Term)
- Added a Study Day
- Changed due dates for final examinations
- Changed due date for candidate grades
- Changed due date for certification lists from deans
- Added a Winter Session between the fall and spring semesters*

Item #6, along with agenda amended, and the need to add Veterans Day as a holiday (November 10, 2017) to the fall 2017 academic calendar were **approved** by a majority vote without any opposition. *This segment was **tabled** until further research is done.

Item #7 - Summer 2017 Academic Calendar – Option 2*

- In addition to 12-week, one 3-week, two 4-week, and one 8-week sessions
- Added four 3-week and two 6-week sessions

*Item #7 was **tabled** until further research is done.

The following additional items were also discussed:

Item #8 - The Final Exam Schedule for the fall 2016 semester is to be prepared by the University Registrar’s Office and needs to be sent to the Faculty Senate for review before March 04, 2016.

Item #8 was **approved** by a majority vote without any opposition.

Item #9 - The formatting of academic calendars for years, 2018-2020, is to model academic calendars – spring, summer, and fall 2017 – upon approval and adoption by the committee and with final approval by the President.

Item #9 was **approved** by a majority vote without any opposition.

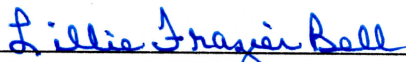
Item #10 - The offering of summer and winter sessions, between spring and fall semesters, being increased with the primary step of the formulation of a sub-committee with a purpose of conducting more investigation and research on this topic.

Item #10 was **approved** by a majority vote without any opposition.

The meeting adjourned at 3:30 p.m.

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APPROVED:



Lillie Frazier Bell, University Registrar

2/17/16

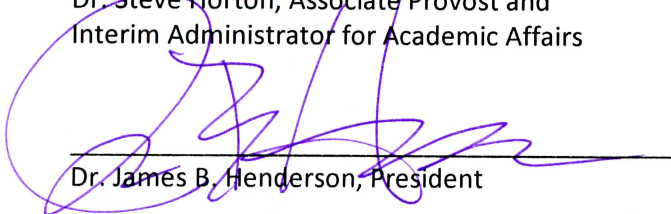
Date



Dr. Steve Horton, Associate Provost and
Interim Administrator for Academic Affairs

2-17-16

Date



Dr. James B. Henderson, President

17 Feb 16

Date