

August 7, 2018 @ 8:30 a.m.
Leadership Team Meeting

Absent: Dana Clawson, Frances Conine

- Vickie Gentry:
 - Faculty Institute scheduled for Monday, August 13th in the Student Union Ballroom. The agenda has been distributed. Will be introducing 30 new faculty members.
 - QEP meeting on Tuesday, August 14th, Student Union Ballroom. Department heads/Directors and QEP program coordinators are expected to attend.
 - New Faculty Orientation will be held on Wednesday, August 15th from 1:00 p.m. – 4:00 p.m., President's Room, Student Union.
 - Friday, Kimberly McAlister and Vickie Gentry will visit University View in Baton Rouge to recruit their teachers for graduate programs in education.

- Jacob Ellis:
 - SGA Retreat will be August 14-16 at Pine Cove Camp in Tyler, TX.
 - Council of Student Body Presidents will meet on campus on November 9-10.
 - SGA and SAB are working on the possibility of providing a bus for students to attend the Texas A&M game.
 - Meet-Your-Senator Day will be on August 20th.

- Greg Handel:
 - Finishing up summer camps, dinner theatres.
 - Prepping for fall.
 - Unveiling a new look and approach to our Math and English Co-Requisite programs. Melissa Kelly and Mariann Noonan-Wilson have done a lot of preparatory work to ready the sections for student responsiveness this fall.
 - Scholars' moving into some new curriculum revisions.
 - Move-ins this week: Varnado Ambassadors, new cohort of Varnado Residential College incoming students for orientation, color guard, drumline, section leaders/leadership, SON – 320 this fall...the largest in NSU history.
 - Second active-learning classroom in Bienvenu with the Anatomage table.

- Roni Biscoe:
 - IR – Will travel to New Orleans in October for Tableau training. IR continues to work with ITS for training on this product.
 - HR – Classified evaluations are due to Yalanda Taylor (Assistant HR Director) by August 17th, so the University can meet the deadline set by State Civil Service.
TIPS: Do them!
Be thoughtful in this process.
Sign and date in order of evaluator level.
Keep original planners for next year to conduct evaluation. Forward copies to Yalanda.
 - IR and HR continue to work together for Banner updates to ensure all information is consistent in all reports.
 - Bill Brent, Frank Hall and I will share a SACSCOC update at Faculty Institute next Monday (August 13th).
 - Units already have started working on surveys for academic year 2018-2019.
 - Department of Homeland Security visited Monday, August 6th for a "surprise" visit.

- Frank Hall:
 - Currently, we have 111 of 113 (98%) program and unit assessments submitted and uploaded on the IE website. We have 62 of 64 (97%) academic degree program assessments complete.
 - The AY 2017-2018 Assessment document is being edited. Hope to finalize and have it serve as evidence as part of the Monitoring Report submission. Roni and I will package and submit the Monitoring report no later than 30 August 2018.
 - I will provide a short update on Institutional Effectiveness for the Faculty Institute on 13 August 2018.
 - First Strategic Planning Team meeting is 15 August 2018.

- Margaret Kilcoyne:
 - Continue to work our list by reaching out by email and phone.
 - Working with NSU Foundation on fundraising endeavors.
 - Continuing to engage the community and future students by providing outreach programs like the campus and seminars.
 - Preparing for AACSB Peer Team review – March 29 – 31, 2020.
 - Preparing for the fall semester.
 - Active Shooter Training on Wednesday, August 15, 2018 at 1:00 p.m. until 5:00 p.m.; therefore, Russell Hall will be closed. Since it is voluntary, those wishing not to participate will be located in the FACS building.

- Kim McAlister
 - Upcoming CAEP accreditation for School of Education on September 22-25.
 - Ongoing facility improvements are occurring at the Teacher Education Center. The installation of an elevator shaft has run into some unexpected obstacles with water, electrical, and sewer systems. However, school is slated to begin on Monday, August 13. Three classrooms have been relocated until the elevator shaft is complete.
 - New faculty are joining GCEHD in the departments of Social Work, Psychology, Military Science, Health and Human Performance, and the School of Education.
 - Jody Biscoe has been named as the 2018 GCEHD teacher of the year. He will be recognized by the Foundation during on-call week and homecoming.

- Greg Burke:
 - External
 - Football season ticket sales
 - Season ticket sales are almost to the dollar even with where they were a year ago.
 - Season ticket information has been sent to parents of band members, cheerleaders, dance and pom line as well as to parents of football players and all incoming freshmen.
 - Demons Unlimited Foundation annual fund drive is underway.
 - Sponsorships are being renewed and have already exceeded 2017-18 totals.
 - The Convention and Visitors Bureau and Natchitoches Historic Downtown District Commission will provide a combined \$15,000 in support of support of NSU's hosting the 2018-19 Southland Conference championship events in volleyball, softball and men's/women's outdoor track and field.

- A grant for \$50,000 to be submitted in early August to the Weyerhaeuser Foundation for repairs and updates at the Walter Ledet Track and Field Complex in anticipation of hosting the LHSAA cross country meet and Southland Conference outdoor championship meet in May 2019.
 - A seven stop Victory Tour (New Orleans, Baton Rouge, Lafayette, Houston, Many, Shreveport-Bossier, and Alexandria) was held in late July with strong turnouts at each location.
 - Significant updates in Turpin Stadium signage is underway and will be completed by late August.
 - Over 40 N-Club Hall of Fame members are scheduled to attend The Legends fund raising event and Hall of Fame grand opening on August 25.
 - The “Perpetually Purple” endowment brochure is being updated with the intention of canvassing alumni and former athletes in September.
 - Sales to generate at least \$20,000 are underway for the Demon Sports Radio Network in Shreveport-Bossier and Central Louisiana.
 - The annual Oliphant Golf Tournament was held to raise funds for the Oliphant Scholarship.
- Academics/Life Skills
- Summer Bridge program provided an academic, athletic and social acclimation opportunity for 59 incoming freshmen over a four-week period in July.
 - Academic Coordinator Alexis Guess attended the N4A convention (national academic advisors).
 - Senior track and field student-athlete Jacorious Jeter attended the Southland Conference Student-Athlete Advisory Committee (SAAC) retreat.
 - Academic Coordinator Carlea Ulrich and Assistant Compliance Director Presley Owens attended the NCAA academic conference as part of the AASP grant program.
 - NSU President, Dr. Chris Maggio, and Athletic Director Greg Burke were invited to be guest panelists at the NCAA academic conference.
 - The NSU SAAC actively formulated plans for the 2018-19 year and set its retreat for August 13.
- Facilities
- TBA Architect firm planning – meeting June 14 resulted in submittal of renderings for Athletic Fieldhouse strength and conditioning annex. Plans were displayed at all Victory Tour stops and have been shared with the Demons Unlimited Foundation Board of Directors. A funding request proposal and collateral are being developed.
 - Several other facility enhancements and initiatives are either in progress or on the near horizon:
 - New video board in Prather Coliseum
 - New video board for the baseball and softball complexes
 - Replace/update N-Club Hall of Fame display at Prather Coliseum. Funded by private dollars. Renovation nearly complete.
 - Build permanent dugouts at soccer facility – scheduled to start mid-to-late August.
 - Add a crown to the soccer playing field
 - Resurface tennis courts – completed

- Add an entrance to the tennis facility like what is at other athletic playing areas
- Install carpet on second floor of Athletic Fieldhouse and in soccer locker room
- Renovate 40-year old restrooms on second floor and in administration area of Athletic Fieldhouse – work in progress and to be completed by late August
- Install new ADA compliant bleachers at the track complex – production to take place during the fall; installation to take place late 2018
- Install artificial turf at softball complex
- Enhance main entrance to Turpin Stadium (repave road/parking lots, install banners on outer façade) – road work in progress; planters donated and on site; trees, foliage, and dirt for planters will be donated and installed once irrigation is completed; logistics of irrigation still being determined; banners to be installed.
- Plans are underway to move volleyball team locker room to another locker room at Prather Coliseum and update it.
- Tentative prices/plans are being secured to install artificial turf at some or all of the softball facility. Private donors (cash and in-kind) are also being secured to renovate the softball dugouts.
- A donor has made a six-figure commitment to do upgrades underneath the grandstand at Brown-Stroud Field (i.e. paint poles, add chair backing seating, update press box).

➤ General

- SACS – Athletic Prominence metrics chart and narrative submitted for 2017-18 year.
- Retiring Jersey/Number - policy drafted and being reviewed for comment.
- Football Scheduling (LSU in 2019, Tulsa 2020 and Mississippi State for 2022; focus now is on a guarantee game for 2021 and pursuing options in 2024.
- Personnel changes:
 - Assistant Softball Coach Amy Hooks took Head Coaching job at Lamar; replacement TBA.
 - Assistant Softball Coach Kaylee Guidry returned to South Louisiana to coach at the high school level; former NSU pitcher and coach Brooke Boening has been hired.
 - Women’s Basketball Assistant Coach Olivia Grayson took an assistant coaching job at her alma mater, Tulane; replacement TBA.
 - Associate Head Athletic Trainer Esi Atinkah took a job at her alma mater, Alabama; Ashley Leggett has been promoted to replace her; replacement for Ashley’s position TBA.
 - Academic Coordinator Alexis Guess took a job at North Texas, where she plans to pursue a doctoral degree; replacement TBA.
- Greg Burks met with NRMCC CEO Kirk Soileau to discuss the Vivature endeavor, staff replacement, and other matters.
- A new two-year agreement was finalized with the Natchitoches Parish School Board to utilize Turpin Stadium for home football games and other athletic venues as agreed upon.
- An addendum to the St. Mary’s High School contract to use Turpin Stadium was finalized.

- Jerry Pierce:
 - Information Services:
 - Initiated process of hiring graphic designer.
 - Coverage of athletic preseason activities.
 - Completed several projects for recruiting, First Year Experience, Greek Life and Student Services in preparation for Demon Days and the fall semester.
 - Worked with Alumni and Development, Marketing, and other units on campus on Victory Tour and other events.
 - Marketing/Branding:
 - Designed 45 billboards for various Northwestern academic programs.
 - Printing/manufacturing quotes for Turpin Stadium; large banners
 - Designed 65 door signs for CENLA Campus; room numbers, computer labs, classrooms
 - Designed (2) large outdoor lettering signs for campus marketplace and bookstore.
 - WRAC:
 - WRAC has hired Lana Hightower as Administrative Coordinator 3; Sarah Prudhomme as Assistant Director of Facility Operations and Club Sports; and Kaitlyn Richards as Assistant Director of Wellness and Fitness Assessment Lab Services.
 - The WRAC just completed three weeks of it's annual Fun-N-Fitness Youth Summer Camp. We had outstanding numbers of participants and all had a great time.
 - Rec Complex:
 - Pro Shop floor and new furniture addition are complete; have had lots of positive comments.
 - Business has been great as word gets out about the advanced condition of the greens as well as the golf course. "Don't Die Wondering" tournament this weekend with more than twenty teams registered.

- Drake Owens:
 - NSU to host Louisiana CASE Conference August 9-10.
 - Faculty/Staff Luncheon sponsored by the NSU Alumni Association to be held Monday, August 13th.
 - Home football tailgating events will begin September 8th at Collins Pavilion; free admission for faculty and staff.
 - A tailgating event/alumni gathering has been planned for the Texas A&M game on August 30th.
 - Total private support secured by the NSU Foundation has increased from \$4.65 million during the 2017 fiscal year to \$5.02 million during the 2018 fiscal year; the number of individual donors increased to 2,402 during this same period up from 1,691 last year.
 - NLAF2 investment meetings will resume August 16th.
 - Follett has occupied the interior of the west side of 912 University Parkway and is scheduled to open August 15th; the exterior of the building will be completed prior to the first day of classes; Chick-fil-a interior renovations will resume August 16th and are expected to be completed by October.

- Carl Jones:
 - Closing end of year financials.
 - Finishing the 2018-2019 budget document for submission to ULS for approval.

- Reatha Cox (sitting in for Frances Conine):
 - Continue to work on registration for the fall semester.
 - Move-In Day set for Saturday, August 18th.
 - Working on plans for Demon Days Week of Welcome including some events sponsored by the various academic departments.
 - Two new hires in The Student Experience, Director of Enrollment Management and Director of Student Affairs.

- Marcus Jones:
 - Grounds and Physical Plant departments are working to get the campus cleaned up and ready for the beginning of the semester.
 - On the Caspari road project, the contractor is cutting in soil cement this week and will be laying asphalt next week if the weather holds out.
 - Watson Library parking lot is open, and the lights will be installed in 4-5 weeks.
 - We have 35 new/continuing students coming this fall; 2 returning, 33 new. Of the 33 new, there are 9 exchange students, 1 research scholar, 1 intern and 24 degree seeking students.

- Ron Wright:
 - Departments with new employees: While they are normally made available to new employees as part of the HR onboarding process, please ask any of your new employees, if they have not, to complete an account request form with ITS now to avoid the rush of on-call week.
 - Complete infrastructure upgrade at the Learning Center for Rapides Parish including networking cabling, new wireless access points (30+), and overhauls of existing labs, classrooms, and meeting spaces.
 - Additional A/V and classroom projects completing this week include: Student Union Ballroom, CAPA 206, Counseling Room in TEC/D, Fournet 107, and upgrades to Leesville computing labs.
 - Work toward compliance with the GDPR – General Data Protection Regulation (European Union Privacy Laws).
 - Some projects finishing up in ITS include:
 - University Police Parking Registration System
 - Greek Grade Reporting System
 - Handspring Automation
 - Enhanced reporting and tracking for Athletics
 - Numerous projects to support the new bookstore provider, Follett

- Darlene Williams:
 - Ongoing Digital marketing efforts to recruit online students continue in preparation for fall, 2018.
 - Launched strategies with Education Advisory Board to support online marketing/recruiting initiative – creative and data exchanges complete.

- Ongoing work underway with University View Academy for dually enrolled students and faculty for the fall of 2018 – enrolling faculty in graduate programs and establishing sections for students.
 - Ongoing professional development F2F and online for faculty and staff – updates made to PD website.
 - Successful transition of LCRP facility to NSU which includes many improvements to the facility and classroom spaces.
 - Successful transition of office relocation at Marksville.
 - Participation in ULS Adult Learning Initiative – more detail to be provided by ULS staff in coming months.
 - Ongoing SBDC strategies to engage the region in economic opportunities.
 - Ongoing community engagement through TIED staff in local, regional and state events and meetings throughout Shreveport/Bossier, Alexandria, Leesville, Marksville, and Natchitoches.
- Chris Maggio:
 - Reviewed accomplishments from 2017-18 school year.
 - He reviewed goals for 2018-19 to include:
 - Continue advocacy for a new academic building.
 - Continue support for faculty development and academics.
 - Continue to build NSU Brand with initiatives.

Next meeting scheduled for Tuesday, September 4th at 8:30 a.m. in the Henderson Conference Room. The appointments for the remainder of the year are as follows:

- Monday, October 8
- Monday, November 5
- Monday, December 3