

University Assessment Committee Minutes

WHAT: University Assessment Committee (UAC) Meeting

WHEN: (3:05 - 4:00) 22 March

WHERE: Caspari, 3rd Floor Conference Room

AGENDA: Enclosed.

ATTENDEES: Enclosed.

MINUTES:

- ❖ Meeting opened at 3:05
- ❖ Approved minutes from 23 FEB 17 meeting
- ❖ Reviewed requirements submission status of the following:
 - ❖ Conducting Review Committee meetings NLT 10 March 2017
 - ❖ Meeting minutes NLT 12 March 2017
 - ❖ Collect rubric results and submit only the completed Rubric 2 NLT 17 March 2017
- ❖ Requested final review of Assessment Process Guide – submit comments by 5 April 17
- ❖ Reviewed SACSCOC visit – findings – way forward
- ❖ Established suspense dates:
 - **Draft Assessment Cycle 2017 – 2018 Plans** - approved by ARC Chair / Dean **due (15 April)**
 - **Completed Assessment Cycle 2016 – 2017 word document** (for SACSCOC submission) approved by ARC Chair / Dean **due (15 June)** Assessment period from 15 August 16 to 12 May 17. Briefing slides are also due at the same time.
- ❖ **Next meeting @ 3:00 – Tuesday, 18 April 2017.** Will include status update on draft plans submitted, report of progress on data collection and analysis, plan for Taskstream training, update on compensation plan, last call for summer personnel accountability).

Prepared by: *Frank R. Hall, Director of Institutional Effectiveness*

Date: 22 March 2017