

Office of Executive Director of Institutional Effectiveness (EDIE) and Human Resources

WHAT: University Strategic Planning Team Meeting Minutes

WHEN: 0900 – 26 May 2017

WHERE: Caspari, 3rd Floor – Henderson Conference Room

ATTENDANCE:

President: Dr. Chris Maggio

Interim Provost and Vice President for Academic Affairs: Dr. Vickie Gentry

VP for the Student Experience: Frances Conine

VP for Technology, Innovation, and Economic Development: Dr. Darlene Williams

Vice President for External Affairs: Jerry Pierce

Asst. VP of External Affairs for University Advancement: Dr. Drake Owens

Executive Vice President for University and Business Affairs: Dr. Marcus Jones

VP for Business Affairs and Controller: Carl Jones

Intercollegiate Athletics: Greg Burke

Executive Director Institutional Effectiveness & Human Resources: Veronica Biscoe

Director of Institutional Effectiveness: Frank Hall

AGENDA:

- ❖ The committee approved the minutes from 18 April 2017 Strategic Planning Meeting.
- ❖ The group discussed Core Standard 2.5 - *Strategic Plan 2016-2021 - Assessment Cycle 2016 – 2017*. Each of the five Strategic Focus Area (SFA) leads provided a quick update on the status of their contribution, specifically, concerning meeting the 15 June 2017 suspense. Most are still in the pre-draft status – data collection continues for many.
- ❖ Each SACSCOC Comprehensive Standard leads updated the group on the current standing of their efforts and confirmed would either meet the suspense of 15 June or would do their best to come as close to the date as possible.
- ❖ 3.3.1 (***Update by assigned individual – Discuss suspense date and product***)
 - ♠ 3.3.1.1 Educational programs (**FH/RB**) – **Response in Draft**
 - ♠ 3.3.1.2 Administrative support services (**FR/RB**) – **Response in Draft**
 - ♠ 3.3.1.3 Academic and student support services (**FR/RB**) – **Response in Draft**
 - ♠ 3.3.1.4 *Research within the mission (Dr. Gentry) – Complete – in Review*
 - ♠ 3.3.1.5 *Community/public service within the mission (Dr. Gentry) – Complete – In Review*

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- ❖ 3.3.2 QEP. (**Update provided by assigned individual – Discuss suspense date and product**)
 - ♣ Demonstrates institutional capability for the initiation, implementation, and completion of the QEP; (3) identifies goals and a plan to assess their achievement. (Quality Enhancement Plan) (**Dr. Gentry**) – *making progress*

- ❖ 3.5.1 (**Update provided by assigned individual - Discuss suspense date and product**)
 - ♣ The institution identifies college-level general education competencies and the extent to which students have attained them. (General education competencies) (**Dr. Gentry**) – *making progress*

- ❖ Frank Hall discuss the timeline and initial concept for the **Presidential Assessment Cycle 2016 – 2017 Update Brief** scheduled for 1:00, 28 June 2017, Henderson Conference Room, Caspari Hall. More to follow once all data is collected and responses submitted.

- ❖ **Team approved the following timeline for the remainder of the process:**
 - ♣ **All input is due (minus updates to 2017-2018 plans)** **15 June 2017**
 - ♣ **Having editing team ready to review SACSCOC responses** **19 June 2017**
 - ♣ **Request Crystal A. Baird (SACSCOC Rep) Support** **19 June 2017**
 - ♣ **Email Draft 2.5 Strat Planning Response** **23 June 2017**
 - ♣ **Email Draft 3.3.1.1, 3.3.1.2, 3.3.1.3 (IE) Response** **23 June 2017**
 - ♣ **Email Draft 3.3.1.4 (Research) and 3.3.1.4 (Community Service)** **05 July 2017**
 - ♣ **Email Draft 3.3.2 (QEP) Response** **05 July 2017**
 - ♣ **Email Draft 3.5.1 (Gen Ed)** **12 July 2017**
 - ♣ **Final Response Edits** **13 - 31 July 2017**
 - ♣ **Updated 2017-2018 Plans** **No later than 31 July 2017**
 - ♣ **Packaging – IE Website Updated** **01-07 August 2017**
 - ♣ **Mail to SACSCOC** **08 August 2017**

Next meeting 28 June at 1:00 in the Henderson Conference room on the third floor in Caspari.

Prepared by: Frank R. Hall
29 May 2017