



ARTICULATION AGREEMENT

between the

Louisiana Restaurant Association Education Foundation (LRAEF)

and

Northwestern State University

I. Purpose

This agreement provides the acceptance by Northwestern State University of credit earned at an authorized secondary/high school through the Louisiana Restaurant Association Education Foundation (LRAEF) ProStart Program, under the conditions set forth and agreed to by the parties herein.

The purpose of this agreement is to set forth procedures for the implementation of a transfer agreement, which provides for transcription of certain credits and competencies from the ProStart program into the bachelor degree of Hospitality Management & Tourism program with concentrations in Culinary Arts, Hospitality Services, or Travel & Tourism at Northwestern State University. The benefit of this agreement is to provide a smooth transition for secondary students who wish to continue their education after graduation.

II. Conditions of the Articulation

Northwestern State University and ProStart agree that the performance objectives covered in the attached courses will be accepted in partial fulfillment of the requirement for a bachelor degree in Hospitality Management & Tourism with the following stipulations:

- 1.1 Students must have been awarded a Louisiana high school diploma and must complete admissions requirements as established by Northwestern State University.
- 1.2 The student must submit a completed Northwestern State University admissions application, high school transcript and ProStart National Certificate of Achievement (indicated successful completion of the ProStart program), and proof of a passing score on the ServSafe exam (if applicable). Students must have met all of the competencies of

the course at the secondary school. Students must also consent to the review and score analysis of the ProStart Level 1 and Level 2 exam records.

- 1.3 The secondary school will provide a qualified instructor.
- 1.4 It shall be the responsibility of the instructor at the secondary school to provide the appropriate printed material to their student describing the conditions of this agreement. Lesson plans and curricular materials must address the competencies contained in the course approved in this agreement.
- 1.5 Students must have received a grade of "B" or better (or 80% competencies on a scale of 100) in the specified ProStart courses. This course will be accepted as if it were completed at the college.
- 1.6 Credits are not transferrable after two (2) years past the student's high school graduation date.
- 1.7 High school teacher's letter of recommendation stating the student has achieved the knowledge and skills for the competency is required.
- 1.8 It shall be the responsibility of the secondary program instructor of the ProStart program working with this agreement to attend workshops and training session offered by the LRAEF that are specific to enhancing the quality of education being taught for ProStart instructors.
- 1.9 There will be no charge for the college credits awarded through this agreement. No notion of letter grade will be included in the student's official postsecondary transcript. Satisfactory will be given as the grading component.
- 1.10 The credit agreed upon herein will not be noted on the student's Northwestern State University transcript until the student has completed twelve credit hours of Northwestern State University coursework.

III. Terms of the Agreement

This transfer agreement shall commence Fall 2017 semester and continue on a year-to-year basis unless terminated as described in Section IV below. This articulation agreement will also be reviewed annually (or if any substantive change is made within the relevant programs of either institution to ensure continuity of instruction between secondary and postsecondary levels.

Consideration will be given for acceptance of up to a maximum of 12 (12) semester credit hours for students who have completed the secondary courses listed here. The courses titled *ProStart 1* and *ProStart 2* should appear on the secondary school transcript. These

courses and receipt of the ProStart National Certificate of Achievement will then have satisfied course requirements for Northwestern State University and be awarded the semester credit listed:

| ProStart | NSULA | Semester Credit |
|---|---|------------------------|
| <i>ProStart 1 & 2</i> (High School transcript and ProStart National Certificate of Achievement required) | <i>Food Science</i> CULA 2010 | 3 hours |
| | <i>Special Topics in Culinary Arts</i> CULA 2110 | 3 hours |
| | <i>Special Topics in Hospitality Management & Tourism</i> HMT 2110 | 3 hours |

The following course requirement will be considered only with the additional submission of the required named certificate:

| ProStart | NSULA | Semester Credit |
|--|--|------------------------|
| <i>ProStart 1 & 2</i> (High School transcript and ProStart National Certificate of Achievement required) (ServSafe Food Protection Manager certificate required) | <i>Food Service Layout, Equipment, Safety, and Sanitation</i> CULA 2050 | 3 hours |

IV. Termination without Cause

Each party may terminate this agreement by written notice delivered to the other party at least sixty (60) days prior to the commencement of classes for the next semester.

In the event of termination, it is understood that Northwestern State University will be obligated to accept transfer of credit and competencies from secondary school students who have successfully completed their coursework during or prior to the academic year in which notice of termination is given, subject to the aging processions in this agreement (II. 1.5).

Random testing of students may be used to evaluate the degree of knowledge being retained. Lack of performance by students will cause this agreement to be re-evaluated.

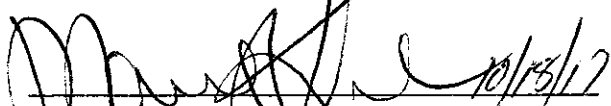
This agreement will become effective upon the signing of the parties listed below and shall remain in effect without interruption unless changes in curriculum are presented prior to implementation so that the impact upon the agreement can be evaluated. Further this agreement shall be listed on the web and any other directory accessible to high school students.

 10/18/17

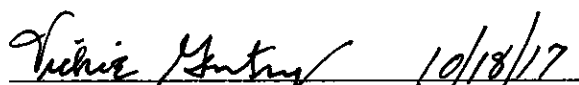
Connie Jones, Facilitator
Northwestern State University HMT program



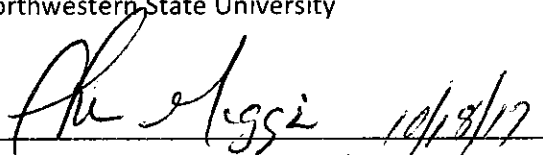
Stan Harris, President/CEO
Louisiana Restaurant Association

 10/13/17

Dr. Margaret Kilcoyne, Interim Dean
College of Business and Technology
Northwestern State University

 10/18/17

Dr. Vickie Gentry, Provost
Academic Affairs
Northwestern State University

 10/18/17

Dr. Chris Maggio, Interim President
Northwestern State University