



## **FEE EXEMPTION APPLICATION FOR LAW ENFORCEMENT OFFICERS AND PUBLIC SAFETY PERSONNEL**

Fee exemptions will be available only to **full time** officers of the law and public safety officers, which include fireman and EMS personnel. Undergraduate students must maintain a semester **2.0 GPA** and be working toward an undergraduate degree in Criminal Justice, Unified Public Safety Administration, Homeland Security, General Studies, Liberal Arts and Business Administration, Bachelor of Applied Science, Bachelor in Nursing, RN to BSN, Bachelor in Radiologic Science, and ASN. Exemption will only cover \$250.00 per class up to 9 hours (\$750.00). Graduate students must maintain a semester **3.0 GPA** and be enrolled in the Master of Arts, Adult Education – concentration in Homeland Security, Graduate Certificate in Global Security and Intelligence (GSI). Exemption will only cover \$250.00 per class up to 6 hours (\$500.00).

### **Instructions:**

- Please fully complete and return application **no more than two weeks** prior to the beginning of the semester for which the exemption is being requested.
- Attach the required documentation as described below. Application for exemption is approved only for one (1) semester from date of approval.

### **Required Documentation Must Include:**

- Written documentation from the agency in which applicant is currently employed. Documentation must be on letter head from the agency applicant is employed by and must be signed by the agency department head. A short description of duties must also be included within the letter.

NAME OF STUDENT \_\_\_\_\_ Last 5 of SSN \_\_\_\_\_ NSU ID # \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_ SEMESTER APPLYING FOR \_\_\_\_\_

EMPLOYER \_\_\_\_\_

SIGNATURE OF STUDENT APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

It has been, and will continue to be, the policy of Northwestern State University to be an equal opportunity employer. All employment decisions are based on job related standards and must comply with the principles of equal employment opportunity. In keeping with this policy, the University will continue to recruit, hire, train, and promote into all job levels the most qualified persons without regard to race, color, gender, religion, sexual orientation, national origin, disability, genetic information, age, veteran status, or retirement status. All personnel actions, such as compensation, benefits, transfers, layoffs, training, and education are administered without regard to race, color, gender, religion, sexual orientation, national origin, disability, genetic information, age, veteran status, or retirement status. The University is committed to equal opportunity for student success by providing access to educational programs, tuition assistance, and social and recreational activities for all students without regard to race, color, gender, religion, sexual orientation, national origin, disability, genetic information, age, veteran status, or retirement status. Additionally, the University provides equal access to the Boy Scouts of America and other designated youth groups. Complaints or inquiries related to Title IX should be directed to the Director of Title IX Compliance & Title IX Coordinator, Julie Powell (318-357-5570), Room 306 of the Friedman Student Union or email obannonj@nsula.edu. In accordance with Section 35.106 of the Americans with Disabilities Act (ADA), all participants, applicants, organizations, and interested individuals are advised and notified that the ADA Coordinator for Northwestern State University for facilities is the Director of University Affairs, Jennifer Kelly (318-357-4300), located in 128 Caspari Hall or email andersonje@nsula.edu. For student academic services, contact the Director of Access and Disability Support, Crissey Smith, (318-357-5460) located in Room 108-C Watson Memorial Library or email at smithcr@nsula.edu. For faculty/staff accommodations and services, contact Executive Director of Institutional Effectiveness and Human Resources, Veronica M. Biscoe (318-357-6359), Room 111 Caspari Hall or email ramirezv@nsula.edu.

### **Office Use Only**

Date Application Received \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Comments \_\_\_\_\_

Scholarship Designee Signature \_\_\_\_\_ Date \_\_\_\_\_