

(M-12) Retaliation Formal Complaint Form

This form is designed to be used in filing allegations of Retaliation within the University of Louisiana Community by an individual including a student, employee, or visitor to campus. Detailed information regarding the M-12 Preventing & Addressing Retaliation Policy can be found at <http://businessaffairs.nsula.edu/assets/ppm/Scans/x-51/X-51-M12-Preventing-and-Addressing-Retaliation-Webb.pdf>.

Complainant: _____

Status (circle all that apply): Student/Employee/Other (please describe): _____

Accused: _____

Alleged Incident(s) [Protected activity and alleged retaliatory conduct]. Attach additional paper if necessary. _____

Any formal or informal efforts to resolve the matter directly with the person involved or with a supervisor (This is not a requirement to filing a formal complaint, but is relevant information in the complaint process.). _____

Signature

Date

For Office Use Only

Date received _____ by _____