



## NSU SCHOLARSHIP APPEAL FORM

**Fall Appeal Deadline: August 30**

**Spring Appeal Deadline: February 15**

<b>Section 1: To be completed by Applicant</b>		PLEASE PRINT ALL INFORMATION	
Name _____	Campus Wide ID _____	Telephone Number _____	
Current Address _____	City _____	State _____	Zip _____
Reason for Appeal:			
<input type="checkbox"/> Inadequate GPA/Less than full-time enrollment			
<input type="checkbox"/> Other: _____			
Give a concise and complete explanation/justification for the appeal; attach appropriate documentation			
_____			
_____			
_____			
_____			
_____			
_____			
_____			
Date _____	Signature of Applicant _____	Handwritten Signature Required	

<b>Section 2: To be completed by Scholarship Office</b>			
Current GPA _____	Cumulative GPA _____	No. of Appeals _____	No. of Hours Earned _____

<b>Section 3: Committee Action: To be completed by Coordinator</b>	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Comments: _____	
_____	
Signature of Committee Coordinator _____	Date _____

## Scholarship Appeal Process

There is no automatic probation period for any student on scholarships. Academic/Leadership, Performance and Out of State Scholarships will be cancelled automatically if the following occurs:

1. The student does not make the required semester and cumulative grade point average, or
2. The student does not maintain full-time enrollment throughout the semester. Students who need to sit out of school or who attend the Disney Program will need to appeal prior to not attending school.

### How to Appeal Scholarship Cancellation

1. Student must complete the Scholarship Appeal form by the deadline
2. Second appeals are granted ONLY in exceptional or extenuating circumstances
3. Attach appropriate documentation

The committee will review the following when making a decision:

- Why the student did not make progress (grades or hours)
- Supporting documentation the student has attached to the appeal
- They also look at the relevance of the documentation
- Number of times a student has appealed
- Student's statement should explain why the student did not make progress
- Student's statement should also include what changes have been made and why the student will be able to currently make progress

Appropriate documentation may include but is not limited to, the following:

- Transcripts
- Medical Bills
- Physician notes
- Police reports
- Tax returns
- Faculty memos

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