NORTHWESTERN STATE
Office of Student Financial Aid

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2025-2026 Non-Tax Filer Worksheet

Please complete the below information if you or spouse (if married) or your parents (if dependent) did not file and/or was not required to file a 2023 IRS Income Tax Return. In addition to providing any sources of 2023 income earned from work and the amount of income from each source, this worksheet will serve as a statement certifying that the individual(s) has not filed and is not required to file a 2023 IRS Federal 1040 Income Tax Return.

Student's Name _____ **Last 5 digits of SSN** _____ / **NSU Student ID #** _____

A. Student Information

***Please check the <u>one</u> that applies and complete the appropriate information*:**

☐ Student and/or spouse (if married) was not employed and had no income earned from work in 2023. Therefore, was not required to file a 2023 IRS Income Tax Return. By checking here, you are certifying that you have not filed and are not required to file a 2023 IRS Federal 1040 Tax Return.

☐ Student and/or spouse (if married) was employed in 2023 and have listed in the wage box below the names of all employers and the amount earned from each employer in 2023 but was not required to file a 2023 IRS Federal Income Tax Return. I have attached all 2023 W2 Forms

(Please provide all copies of 2023 W2 Forms)

Employer's Name	Income Earned From Work Student	Income Earned From Work Spouse
Suzy's Auto Body Shop (example)	***$2000***	

B. Parent(s) Information – *For Dependent Students Only*

***Please check the <u>one</u> that applies and complete the appropriate information*:**

☐ Parent (if married, and/or parent's spouse) was not employed and had no income earned from work in 2023. Therefore, was not required to file a 2023 IRS Income Tax Return. By checking here, you are certifying that you have not filed and are not required to file a 2023 IRS Federal 1040 Tax Return.

☐ Parent (if married, and/or parent's spouse) was employed in 2023 and have listed in the wage box below the names of all employers and the amount earned from each employer in 2023 but was not required to file a 2023 IRS Federal Income Tax Return. I have attached all 2023 W2 Forms.

(Please provide all copies of 2023 W2 Forms)

Employer's Name	Income Earned From Work Parent 1	Income Earned From Work Parent 2
Suzy's Auto Body Shop (example)	***$2000***	

C. CERTIFICATION AND SIGNATURE

Each person signing below certifies that all of the information reported is complete and correct. The student whose information was reported on the FAFSA must sign and date and at least one parent must also sign and date. **Warning**: If you purposely give false or misleading information, you may be fined, be sentenced to jail, or both.

Student's Signature **Handwritten Signature Required** ***Date***

Parent's Signature **Handwritten Signature Required** ***Date***