



NORTHWESTERN STATE

Office of the Registrar

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MEMORANDUM

DATE: October 1, 2025

TO: RCGC Members

FROM: Barbara L. Prescott, Chair

CC: Shadana Palmer, RCGC Coordinator

RE: Rotating Meeting Schedule

The Registration, Credits, and Graduation Council is scheduled to meet on the following dates:

December 11, 2025, January 6, 2026, January 15, 2026, February 12, 2026, March 12, 2026

Thomas Reynolds, Michael Blakely, Damien Tristant, Charles King, MaryAnn Candley, Melissa Rennie, Carmella Parker, Reatha Cox, Keith Dromm, SGA – Madysen Morgan, Lauren Jackson (non-voting member), and Bethany Edwards (non-voting member).

April 16, 2026, April 30, 2026, May 21, 2026, June 18, 2026, July 16, 2026

Terrie Sanders, Scott Burrell, Tara-Tietjen Smith, Mark Melder, Shahriar Hossain, Brett Garfinkel, Reatha Cox, SGA – Madysen Morgan [Effective May 1, 2026 - _____], Lauren Jackson (non-voting member), and Bethany Edwards (non-voting member).

(Note: Meeting dates in May/June may be changed due to the Freshman Connection Schedule)

August 06, 2026, August 20, 2026, September 17, 2026, October 15, 2026, November 19, 2026

Leslie Gruesbeck, Becky Farmer, Jerry Brunson, April Giddens, Zeb Marcotte, Jie Zhang, Reatha Cox, Kaleigh MacQueen, SGA – _____, Lauren Jackson (non-voting member), and Bethany Edwards (non-voting member).

Please Note:

- These meetings will be held virtually or when appropriate in the 3rd floor Conference Room, Student Services Center, at 2:00 p.m. on the above dates. **Please mark your calendar.**
- During peak periods such as registration, it may become necessary to make decisions on requests via electronic mail or special call meetings.
- If you are unable to attend a meeting, please have a proxy attend for you.

Thank you!