2025 Monthly Adjunct Payroll Dates

SPRING		
Pay Period	Begin Date - End Date	
MN 2	2/1/2025 - 2/28/2025	
MN 3	3/1/2025 - 3/31/2025	
MN 4	4/1/2025 - 4/30/2025	
MN 5	5/1/2025 - 5/31/2025	

Time Entry DUE	BEFORE
2/24/2025	1:00 PM
3/25/2025	1:00 PM
4/24/2025	1:00 PM
5/12/2025	1:00 PM

Check Date	
2/28/2025	A-Term
3/31/2025	J 71-101/11
4/30/2025	B-Term
5/16/2025	

FALL	
Pay Period	Begin Date - End Date
MN 9	9/1/2025 - 9/30/2025
MN 10	10/1/2025 - 10/31/2025
MN 11	11/1/2025 - 11/30/2025
MN 12	12/1/2025 - 12/31/2025

Time Entry DU	E	BEFORE
9/24/2025		1:00 PM
10/27/2025		1:00 PM
11/21/2025	*	9:00 AM
12/15/2025		1:00 PM

Check Date	
9/30/2025	A-Term
10/31/2025	J
11/28/2025	B-Term
12/19/2025	

ATTENTION -

An Argos email is sent out five (5) days prior to the due date regarding web timesheets.

You can submit your timesheet at any time during the pay period.

Holiday & University Closures

Payroll Time Entry & Approval Instructions