



NORTHWESTERN STATE

Business Affairs

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Ms. Pamela Bartfay Rice, Esq.
Interim Director
Office of Contractual Review
Division of Administration
P.O. Box 94095
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RE: Justification for late contract submittal

Dear Ms. Rice:

Your approval of this contract is appreciated. If any additional information is necessary, please call **318-357-5641** or email [**purchasing@nsula.edu**](mailto:purchasing@nsula.edu).

Sincerely,