

Office of Executive Director of Institutional Effectiveness and Human Resources

WHAT: Minutes - University Assessment and Core Competency Meeting

WHEN: 3:00 – 4:00, June 12, 2025

WHERE – Via Teams

Invited Attendees:

Academic Review Committees:

- **Arts and Sciences:** Dr. Daniel Gordy
- **Education and Human Development:** Dr. Amy Craig
- **Nursing:** Dr. Krystyna Tabor
- **Allied Health:** Dr. Krystyna Tabor – Dr. Tammy Curtis
- **Business and Technology:** Dr. Simon Njeri
- **Coord. of Accreditation and Strat. Planning for SoB:** Dr. Maria Miranda

Administrative Review Committee:

- **Office of Institutional Effectiveness:** Frank Hall/Roni Biscoe
- **Public Information and Media Relations:** Leah Jackson
- **Economic Development and Advancement:** Gwen Fontenot
- **Electronic Learning and Global Engagement:** Stephanie Henson
- **Information Technology Services:** Ron Williams
- **Business Affairs:** Terra Raupp
- **University Affairs & Police:** Jon Caliste
- **Athletics:** Dustin Eubanks
- **Wellness and Recreation:** Patric Dubois
- **Registrar:** Barbara Prescott - Charlotte Grayson
- **Library:** Dr. Megan Lowe
- **Auxiliary Services:** Jennifer A. Kelly – Lindsey Vasocu
- **Academic Engagement and Student Success:** Steve Hicks
- **Student Experience:** Reatha Cox
- **Institutional Research:** Dawn Mitchell

Core Competency Coordinators:

- **English.** Dr. Jennifer Enoch
- **Mathematics.** Zeb Marcotte
- **Natural Sciences.** Dr. Christopher Lyles
- **Humanities.** Emily Zering
- **Social/Behavioral Sciences.** Dr. Dean Sinclair
- **Fine Art.** Dr. John Dunn

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Minutes:

- ❖ **Key Dates.** The DIE noted the following AC 2024-2025 IE Model Calendar Key Dates:
 - 11 Jun 2025 Strategic Planning Team Meeting
 - 12 Jun 2025 University Assessment Committee Meeting
 - 20 Jun 2025 AC 2024-2025 Program/Unit Assessments due,
 - Core Competencies Due
 - Strategic Plan - Focus Areas and Special Topics Input Due
 - 02 Aug 2025 Update IE Website
 - 06 Aug 2025 Strategic Planning Team Meeting
 - 07 Aug 2025 University Assessment Committee Meeting
 - 05 Sep 2025 Input due for AC 2023 – 2024 President’s Brief
 - 17 Sep 2025 AC 2023-2024 Strategic Plan Assessment Brief to President
 - 18 Sep 2025 AC 2023 – 2024 Strategic Plan Assessment Document Published
- ❖ **Academic Program, Core Competency, and Unit Assessment Tracker Update.** As of 3:30 on June 16, 2025, the University is at 67% (111 out of 166).
- ❖ **AC 2023–2024 Assessment Process – Lessons Learned.** The DIE summarized the strengths and areas needing improvement from the current assessment cycle. DIE highlighted using the Assessment by the Numbers approach. See attachment
- ❖ **Assessment Routing and Approval.** Due to organizational changes, the DIE clarified the process for routing assessment reports, including the roles of the author, the appropriate approver, and the DIE's responsibility for cataloging reports.
- ❖ **University Core.** The DIE thanked coordinators for their timely updates on changes within the discipline. The DIE requested a review of the provided slides and feedback by August 1, 2025, if any changes are needed.
- ❖ **SRC SACSCOC Policy Review.** The DIE discussed the background and the status of the policy development initiative.
- ❖ **SRC Differentiated Review Update.** The DIE provided a brief update. Dr. Drake Owens, Chief of Staff, announced two upcoming Presidential Leadership Team meetings scheduled for September 9, 2025, and November 11, 2025. A preparatory workshop will precede the first meeting.
- ❖ **SACSCOC Differentiated Review – Milestones.** The DIE provided an overview of the significant milestones in the review process.

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- ❖ **Northwestern IE Model Timeline.** The DIE presented an update on the University's Institutional Effectiveness model timeline.
- ❖ **Open Discussion and Questions.**

The next UAC–CCC meeting will be held via Teams on August 7, 2025.