2025 Summer School Payroll Dates

11 Week Session

Pay Period	Pay Period Dates		
1	05/19/2025	-	06/08/2025
2	06/09/2025	-	07/06/2025
3	07/07/2025	-	08/03/2025

Time Entry DUE Before		
06/09/2025	1:00 PM	
07/07/2025	1:00 PM	
08/04/2025	1:00 PM	

Check Date	
06/13/2025	
07/11/2025	
08/08/2025	

8 Week Session

Pay Period	Pay Period Dates		
2	06/09/2025	-	07/06/2025
3	07/07/2025	-	08/03/2025

Time Entry DUE Before		
07/07/2025	1:00 PM	
08/04/2025	1:00 PM	

Check I	ate	
07/11/2	2025	< A-Term
08/08/2	2025	< B-Term

ATTENTION -

An Argos email is sent out five (5) days prior to the due date regarding web timesheets. You can submit your timesheet at any time during the pay period.

Holiday & University Closures

Payroll Time Entry & Approval Instructions