

NSU Purchase Order Type

NSU PO Type	PO Class Code	Description	Banner PO Type	Match	Receiving	Invoice (Received From)
CO	A	Confirming Order (< \$5,000)	Regular	3-Way	Dept. FPARCVD	Vendor
	B	DO NOT USE – Reserved for Blanket				
NW	C	Order Not Exceeding \$10,000	Regular	3-Way	Warehouse FPARCVD	Vendor
TQ	D	Telephone Quotes (\$10K-\$20K)	Regular	3-Way	Warehouse FPARCVD	Vendor
RQ	E	Request for Quotes (\$20K-\$25K)	Regular	3-Way	Warehouse FPARCVD	Vendor
SB	F	Sealed Bid (> \$25,000)	Regular	3-Way	Warehouse FPARCVD	Vendor
RC	4	Renewable Contract – Purchasing Only	Regular	3-Way	Dept. FPARCVD	Vendor
NC	G	Non-Competitive	Regular	3-Way	Dept. FPARCVD	Vendor
SC	H	State Contract	Regular	3-Way	Warehouse FPARCVD	Vendor
SM	I	Special Meals	Standing	2-Way	Dept. AP Voucher	Vendor
PS	J	Professional Service Contract	Standing	2-Way	Dept. AP Voucher	Vendor
UP	N	University Printing	Standing	2-Way	N/A	Univ. Printing
WR	O	University Warehouse	Standing	2-Way	N/A	Univ. Warehouse
TV	P	Travel (Check to Vendor)	Standing	2-Way	N/A	Dept.
ER	2	Emergency, Prior Purchasing Approval	TBD	TBD	TBD	Dept.
SS	3	Sole Source	TBD	TBD	TBD	Dept.
	Y	DO NOT USE – Reserved for Banner				
	Z	DO NOT USE – Reserved for Banner				