

May 2, 2016 @ 8:30 a.m.
Leadership Team Meeting

Absent: Steve Horton, Matthew Whitaker, Dana Clawson

- **Dr. Henderson:**
 - Discussed the recent security issues we've had on campus, and measures taken to improve safety. For example, partnering with city, parish, and state police agencies. Officers will be stationed at each facility with after-hours labs or events. There will be more of a presence with officers patrolling in vehicles. A long-term assessment is being made on ways to increase security, such as hiring additional officers to University Police, and cameras. When Purple Alerts are issued, they will be tailored for each incident, meaning they will go out only to those possibly affected by the incident.
 - Student Concerns Facebook page: if you are not a part of the solution, don't weigh in.
 - Attended very well-done graduation ceremony for our student athletes unable to attend commencement this Friday.
 - Geico and Jostens will sponsor lighting and confetti cannons for this Friday's commencement. Jalan West will introduce each speaker. Julie Kane and John Williams will give closing remarks respectfully. Other events for this week include Fork'em Farewell Crawfish Boil for all graduating seniors; college honor ceremonies; will present an Honorary Doctorate of Humane Letters to Dr. Jim Knecht.
 - Mentioned "Elevate Louisiana," a Board of Regents program that will eliminate graduate programs in an attempt to streamline universities (with no clearly defined purpose or guiding principles).
 - Jeannine Kahn formerly of the Board of Regents, has been selected as Vice President for Academic Affairs at University of Louisiana System office.
 - There are 4 finalists for President of the University of Louisiana System.
 - Steve Horton will be leaving the university at the end of June to become Executive Director of LSMSA.

- **Chris Maggio:**
 - Continuing with recruiting efforts. Recruiters attending high school graduation honors ceremonies.
 - Financial Aid had a federal audit visit, and has done a great job of preparing.
 - Working with Ron Wright on admissions processes.
 - In working on freshman retention, Orientation teachers have been making calls to touch base with students to be sure they are re-registering.
 - Housing getting close to capacity. In order to stay in housing, students need to make the grades, can't owe a balance, and must be registered for the fall.

- **Frances Conine:**
 - There have been many activities going on for end of semester in the Student Union. Credit to Alan Pasch for doing such a great job organizing the use of the Union, and for keeping it neat and clean.
 - Gearing up for summer and for Freshman Connection.
 - Summer camps are coming; need to be sure security is in place.
 - Addressing disciplinary issues; working on policy with Roni Biscoe and Marcus Jones.
 - Need to work on process for retroactive resignation and suspensions.

- **Roni Biscoe:**
 - Strategic Plan Team's work to be presented at fall semester 2016 Faculty/Staff Luncheon with a full plan available by December 2016.
 - Working on SACSCOC editing; all faculty/staff handbooks need updating.
 - Will be meeting regularly with Steve Horton during the month of May to discuss SACSCOC.
 - SCASCOC Reaffirmation Timeline: Compliance Audit due September 12; 10 year visit March 14-16, 2017; Reaffirmation decided at Annual Meeting in December 2017.
 - Revised QEP Plan sent for comments/feedback regarding personnel/salaries and assessment plan.
 - End of semester and academic year surveys currently being administered. ~50% response from students; Evaluation of Administration process to begin this Wednesday (5/04/16).

- **Vickie Gentry:**
 - Held a college-wide honors recognition ceremony; 21 student participated for academic excellence, service, and leadership. Also awarded student athletes in the college w/academic honors.
 - On April 11, Elementary Lab had good accreditation visit by Advanced Education; waiting on the report.
 - Mentioned State Department of Education changes in licensure.
 - Type of accrediting agency changing to program from UK called Teacher Preparation Inspectorate. Not in favor of the change. Met with Tony Davis to express concerns.
 - Will hold college-wide recruiting workshop for academic departments.

- **Greg Burke:**
 - In the process of hiring a Women's Basketball Coach; interviewing 3 candidates this week out of 50-60 applicants. Going through the process of communicating with the applicants is creating good PR for Northwestern.
 - Held graduation ceremony on Sunday, May 1st for student athletes unable to attend commencement this Friday due to games scheduled for the weekend.
 - NCAA-AASP Year Two grant site visit was held last week.
 - Vic's Choice Awards Banquet and Pancake Breakfast held.
 - Working on updates to N-Club Hall of Fame.
 - Southland Conference Spring Meeting in Frisco, TX coming up later in the month.
 - Men's Track and Field athletes have great opportunity to win Southland Conference this year.
 - Athletics has entered a bid to continue to host the LHSAA track meet.
 - Adding New Orleans to the Victory Tour this year.
 - Work on removing seats at Turpin Stadium as a part of the renovation project should commence in the next few weeks.
 - Waiting on response from NCAA regarding an additional year for Jalan West.

- **Marcia Hardy:**
 - In the Fall 2016 cycle, the Faculty Senate will consider creating an Ad hoc Committee to explore the creation of a policy related to salary structure for those faculty who move from the faculty position to administration and then return to a faculty position.
 - The Faculty Senate has voted to issue a commendation for Dr. Henderson to be presented to him at the morning Commencement ceremony this Friday.

- **Liz Knecht:**
 - **No Report.**

- **Margaret Kilcoyne:**
 - **Delivery of new furniture which has enhanced the learning environment at the School of Business and provided an area of networking for students.**
 - **Promoting our degree programs in the Shreveport/Bossier area like high schools, BPCC, and the air show.**
 - **International Festival of Cultures and Cuisines which highlighted our HMT programs.**
 - **Retention for the College with the Spring Carnival – Advising and Registration Round UP which provided opportunities for networking among our students and faculty members. Provided opportunities for advisement and registration. Gave away four scholarships – ACCT, BUAD, CIS, and ET. Use our Wheel of Fortune to give away many items like t-shirts, gift certificate to local restaurants, and NSU items. Did the Human Hungry Hippo tournament.**
 - **Held School of Business Student Advisory Board meeting to receive feedback about our programs. How can we improve? What did we do well?**
 - **ET held its Department Advisory Board meeting to receive feedback from business and industry partners about its programs.**
 - **Held our AITP-Epsilon Delta Pi induction.**
 - **Upcoming –**
 - **FACS – State Extension Meeting in the HMT building on Thursday, May 5, 2016.**
 - **College Medallion ‘Come and Go’ Reception for our graduates and their guests-Friday, May 6, 2016, from 11:30 a.m. until 1 p.m. in Russell Hall – Natchitoches Room.**
 - **The CIS group will be traveling to meet with State Farm in Bloomington, IL.**
 - **May 27, 2016, Continuing Legal Education class 3 hours credit in Shreveport, Louisiana, at the Nursing School.**

- **Dana Clawson (absent):**

- **Drake Owens:**
 - **Have conducted 16 alumni events; still have 3 to go-Bloomington, IL, Washington, D.C., Atlanta, GA; 11 new chapter presidents elected and charged with hosting monthly events in each of the respective areas.**
 - **Quarterly Alumni/Foundation Board meetings were held last Friday. Enhanced outreach efforts were the focus of the Alumni meeting and initial plans for an unprecedented capital fundraising campaign were the focus of the Foundation meeting.**
 - **Planning for the fundraising campaign, including extensive market research, will take place over the next 3-6 months.**
 - **Fork’em Farewell Crawfish Boil for all graduating seniors will be held this Thursday at the Collin’s Pavilion and at the Columns for future ceremonies. 325 graduating seniors have RSVP'd.**
 - **57 graduates attending the Golden Jubilee celebration returning to walk again for Friday’s and receive their 50-year diploma at the commencement ceremony. The 50+ Graduate Luncheon will be held on Saturday.**
 - **Sponsoring Dragon Boat Racing event on May 28th downtown Natchitoches on the riverbank.**
 - **Initial research being conducted for 50th anniversary of Pi Kappa Phi, 20th anniversary of Sigma Nu, and 30th anniversary of Louisiana Scholars College.**
 - **Working on reengaging previous donors and finalizing recently proposed major gifts.**

- Working on initial plans for cooperative endeavor with city for the new park project.
 - Dr. Henderson, Tonia and Jill attending dinner with the Dows to discuss final phase of facility fencing projects.
- **Jerry Pierce:**
 - Dr. Henderson challenged the Foundation to a 9-figure fund raising goal of \$140 million.
 - Marketing and Branding planning for the upcoming academic year.
 - Have been contacting legislators regarding higher education legislation.
- **Carl Jones:**
 - Continue to run numbers for Baton Rouge.
 - Banner Consultant for Finance; working on year-end close.
 - Legislative Auditor has started their audit.
 - Banner conference was somewhat helpful; was introduced to XE; it helped to build confidence among the group.
- **Marcus Jones:**
 - ORM is now mandating employees must have drug screen after all accidents.
 - All after-accident drug screens are handled by EHS.
 - Accident reports have to be completed, so that the information can be entered into the online Worker's Compensation reporting system. This is so that even if there are not any injuries to the employee that Worker's Compensation will pay for the drug screen and the EHS does not have to.
 - Every employee must receive a Medical Authorization Form to have a drug screen, so that it will be billed to Worker's Compensation.
 - Group traveling to Cuba at the end of May—great opportunity for Northwestern.
- **Ron Wright:**
 - Experienced internet problems last week. Our team helped LONI with the issues. We will have 3rd party backup in the future.
 - Twenty projects planned for this summer.
 - Aaron Ford resigned; Matthew Foshee on extended medical leave.
- **Darlene Williams:**
 - NSU coordinated a statewide E-Learning Conference in cooperation with the Board of Regents in Baton Rouge.
 - Open Education Resources was a primary focus for the eLearning Conference and an initiative for the Board of Regents. Northwestern is poised to be a contributor to that effort given its longtime history in online education.
 - Northwestern did not receive a compliance (closure) letter that the 2013 Office of Civil Rights MOA review was completed. In other words, Northwestern sent the "evidence" for the voluntary compliance plan (VCP) but did not receive any correspondence that this evidence was approved and complete. NSU was informed that the evidence of compliance had not been submitted to OCR by the original compliance team. The new Director of Compliance submitted NSU's report and evidence and notified NSU on April 4, 2016 that our VCP was complete and that we should be receiving a closure letter soon.
 - NSU will be expanding its offerings at the learning center in Alexandria to accommodate additional students.

- **NSU is exploring the concept of expanding its video conferencing reaching through the addition of a new site in the fall of 2016.**
- **Wrap-up, Dr. Henderson:**
 - **Asked academic officers to work with the appropriate parties to review the proctoring policy. Would like to consider taking a different approach. Numerous Tier 1 Institutions have developed best practice procedures that better accommodate student needs at significantly lower costs.**
 - **Textbook policy—Northwestern needs to set the standard on reducing textbook costs.**
 - **In final phases on the Student Union bridge.**
 - **Retention is even with last year; higher this year on new student enrollment.**

Next meeting scheduled for Monday, June 6, 2016 at 8:30 a.m.